



City Council

Mayor John W. Minto

Vice Mayor Ronn Hall – District 2

Councilmember Rob McNelis – District 1

Councilmember Laura Koval – District 3

Councilmember Dustin Trotter – District 4

CITY OF SANTEE

REGULAR MEETING AGENDA

Santee City Council

City Manager | Wendy Kaserman

City Attorney | Shawn D. Hagerty

City Clerk | James Jeffries

MEETING INFORMATION

Wednesday, September 9, 2026

6:30 p.m.

Council Chamber | Building 2

10601 Magnolia Ave • Santee, CA 92071

TO WATCH LIVE:

AT&T U-verse channel 99 (SD Market) | Cox channel 117 (SD County)

City of Santee website: <https://www.cityofsanteeca.gov/our-community/santee-tv>

PUBLIC ATTENDANCE

Members of the public who wish to view the Council Meeting live may watch the live taping in the Council Chamber on the meeting date and time listed above.

In-person Public Comment

Members of the public who attend the meeting in-person and wish to comment on matters on the City Council Agenda or during Non-Agenda Public Comment must submit a speaker slip to the City Clerk before the item is called. Their name will be called when it is time to speak.

Written Public Comment

Members of the public who wish to provide written public comment regarding items appearing on the City Council Agenda may do so by emailing the City Clerk's office at publiccomment@cityofsanteeca.gov. Please include "Public Comment" and the Agenda item number(s) in the subject line.

Written comments received via email before 3:00 p.m. on the day of the City Council meeting are distributed to the City Council, posted on the City website, printed for the physical Agenda packet and become part of the administrative record. Written comments will not be read out loud during the meeting. Comments received after 3:00 p.m. yet still prior to the start of the meeting will be processed in the same manner as described above if staff time allows. Please be advised that any communications directed to the City, including City Council and City staff, are subject to disclosure pursuant to the California Public Records Act. Communications will not be edited for redactions, except in compliance with State law.



The City Council also sits as the Community Development Commission Successor Agency and the Santee Public Finance Authority. Any actions taken by these agencies are separate from the actions taken by City Council. For questions regarding this Agenda, please contact the City Clerk's Office at (619) 258-4100 x114.

September 9, 2026 | 6:30 p.m.



Telephonic Public Comment

Members of the public who wish to provide telephonic comment on matters on the City Council Agenda or during Non-Agenda Public Comment must submit their request to speak to the City Clerk via email at publiccomment@cityofsanteeca.gov before the item is called. Please include "Telephonic Comment" in the subject line. In the body of the email, telephonic speakers must identify the last four (4) digits of their call-in number, the Agenda item number(s) they wish to speak on, and, if so desired, a name they choose to be identified as when speaking. Failure to provide a call-in number may result in staff's inability to identify the individual. If the individual does not provide a name to be identified as, Clerk staff will announce the last four digits of the telephone number to identify the speaker.

To call into the meeting, follow the instructions listed below:

Dial (US): 1 (650) 419-1505

Enter Access Code: 480103136#

*If prompted to enter a participant ID, press #.

Meeting staff will monitor telephonic access during the meeting. If you experience telephonic access issues during the meeting, please notify staff as soon as possible via the email address provided above.

Please Note: While members of the public are generally permitted to speak for three minutes during the public comment period, in accordance with City Council Policy 2026-01, the Mayor may reduce the usual three-minute time limit to provide for an orderly meeting when numerous comments are expected. (City Council Policy 2026-01, § 10.2; Gov. Code § 54954.3) Any reduction of speaker time will be announced before the public comment period begins. The timer will start when the participant begins speaking.

Telephonic Service Disruption

Pursuant to LPM 2026-01 and in accordance with California Government Code section 54953.4 (SB 707), if a disruption of telephonic service occurs that prevents members of the public from attending or observing the meeting remotely, the City Council will recess the open session for at least one hour, unless service is restored, and make a good-faith effort to restore service. The meeting will not reconvene in open session until service is restored or the City Council makes the findings required by law to continue the meeting without remote access.



ROLL CALL: Mayor John W. Minto
Vice Mayor Ronn Hall – District 2
Councilmember Rob McNelis – District 1
Councilmember Laura Koval – District 3
Councilmember Dustin Trotter – District 4

LEGISLATIVE INVOCATION: The Rock Church – Phillip Icenhower

PLEDGE OF ALLEGIANCE

PROCLAMATION: Recognizing September 11, 2026, as a Day of Remembrance in Honor of the 25th Anniversary of September 11, 2001

CONSENT CALENDAR:

PLEASE NOTE: Consent Calendar items are considered routine and will be approved by one motion with no separate discussion. The public, staff or Council Members may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be submitted to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk – Jeffries)**
- (2) **Approval of Meeting Minutes of the Santee City Council for the Regular Meeting of August 26, 2026. (City Clerk – Jeffries)**
- (3) **Approval of Payment of Demands. (Finance – Jennings)**
- (4) **Adoption of a Resolution Approving the Eighth Amendment to the Professional Services Agreement with COAR Design Group for Additional Fire Infrastructure Design and Environmental Services Related to Interim Fire Station 24 at Woodglen Vista Park and Finding the Action is Not a Project Subject to the California Environmental Quality Act (“CEQA”). (Fire – Wallace)**
- (5) **Adoption of a Resolution Accepting the Citywide Fiber Communications Upgrade Project (CIP 2022-55) as Complete and Finding the Action is Not a Project Subject to the California Environmental Quality Act (“CEQA”). (Engineering – Schmitz)**
- (6) **Adoption of a Resolution Accepting the Monetary Donation of \$12,500.00 from NFL Flag Football San Diego and Authorizing the Appropriation of These Funds into the Community Services Operating Budget. (Community Services – Chavez)**



- (7) **Adoption of a Resolution Ratifying Fiscal Year 2025-26 Emergency Repair Service Expenditures and Approving the Seventh Amendment to the Agreement with Paradigm Mechanical Corp. for HVAC Maintenance and Repairs. (Community Services – Chavez)**
- (8) **Adoption of a Resolution Ratifying Fiscal Year 2026-27 Emergency Repair Service Expenditures and Approving the Eighth Amendment to the Agreement with Paradigm Mechanical Corp. for HVAC Maintenance and Repairs. (Community Services – Chavez)**
- (9) **Adoption of a Resolution Approving the Ninth Amendment to the Agreement with Paradigm Mechanical Corp. for HVAC Maintenance and Repairs. (Community Services – Chavez)**

NON-AGENDA PUBLIC COMMENT (15 minutes):

Persons wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda. This first Non-Agenda Public Comment period is limited to 3 In-Person and 3 Telephonic speakers or 15 total minutes if either does not contain 3 individuals requesting to comment. Additional Non-Agenda Public Comment will be heard prior to Council Reports.

CONTINUED BUSINESS:

- (10) **Update on Implementation of Recommendations from the 2023 Community Risk Assessment and Long-Range Master Plan. (Fire – Wallace)**

Recommendation:

Receive presentation and provide further direction to staff.

NEW BUSINESS:

- (11) **Approve the Award of a Contract for Street Sweeping Services to SCA of CA, LLC (SCA). (Community Services – Chavez)**

Recommendation:

Award an agreement with SCA for the initial term of October 1, 2026 through June 30, 2027, in an amount not to exceed \$365,618.90; authorize the City Manager to execute the agreement; and authorize annual renewals through June 30, 2031, subject to annual appropriation and any rate adjustments permitted under the agreement.

- (12) **Resolution Proclaiming an Emergency, Authorizing the Maintenance of Existing Defensible Space Areas in the San Diego River Corridor and Finding Such Action is Exempt from Review Under the California Environmental Quality Act ("CEQA") Pursuant to CEQA Guidelines Section 15269(c). (City Manager – Kaserman)**

Recommendation:

Adopt the Resolution:

1. Proclaiming the immediate fire risk emergency; and
2. Approving the maintenance of defensible space areas to reduce fuel in ten existing defensible space areas to safeguard life, health, or property; and
3. Authorizing the City Manager to take other actions as necessary.

NON-AGENDA PUBLIC COMMENT (Continued):

All public comment not presented within the first Non-Agenda Public Comment period above will be heard at this time.

CITY COUNCIL REPORTS:

CITY MANAGER REPORTS:

CITY ATTORNEY REPORTS:

CLOSED SESSION:

ADJOURNMENT:



BOARDS, COMMISSIONS & COMMITTEES SEPTEMBER AND OCTOBER MEETINGS

Sep. 02	Santee Park and Recreation Committee	Council Chamber
Sep. 09	Council Meeting	Council Chamber
Sep. 14	Community Oriented Policing Committee	Council Chamber
Sep. 17	Santee Manufactured Home Fair Practices Commission	Council Chamber
Sep. 23	Council Meeting	Council Chamber
Oct. 07	Santee Park and Recreation Committee	Council Chamber
Oct. 12	Community Oriented Policing Committee	Council Chamber
Oct. 14	Council Meeting	Council Chamber
Oct. 28	Council Meeting	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City's website at www.CityofSanteeCA.gov.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's Office at (619) 258-4100, ext. 114 at least 48 hours before the meeting, if possible.



MEETING DATE September 9, 2026

ITEM TITLE RECOGNIZING SEPTEMBER 11, 2026, AS A DAY OF REMEMBRANCE
IN HONOR OF THE 25TH ANNIVERSARY OF SEPTEMBER 11, 2001

DIRECTOR/DEPARTMENT John W. Minto, Mayor

SUMMARY

September 11, 2026, marks the 25th anniversary of the terrorist attacks of September 11, 2001. In recognition of this significant anniversary, the City of Santee will join communities across the nation in remembering those who lost their lives and honoring the service and sacrifice of first responders.

Michael and Maggie Ranson have generously donated to the City of Santee an American flag that was flown over the National September 11 Memorial in New York City. The flag will be raised at Santee Fire Station 4 on September 11, 2026, and will thereafter be flown annually on September 11 as a symbol of remembrance. The flag will also be displayed at upcoming Santee Fire Department community events.

At the September 9, 2026, City Council meeting, Michael and Maggie Ranson will formally present the flag to the City, and the City Council will recognize September 11, 2026, as a Day of Remembrance in honor of the 25th anniversary of September 11, 2001.

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW ☒ N/A • ☐ Completed

RECOMMENDATION

Recognize September 11, 2026, as a Day of Remembrance in honor of the 25th anniversary of September 11, 2001, and accept a commemorative American flag donated to the City of Santee by Michael and Maggie Ranson.

ATTACHMENT

Proclamation



|Proclamation

WHEREAS, September 11, 2026, marks the 25th anniversary of the terrorist attacks in New York City, NY; Arlington, VA; and Shanksville, PA on September 11, 2001, a day that forever changed our nation and claimed the lives of nearly 3,000 people, including hundreds of firefighters, law enforcement officers, emergency personnel and members of the United States Armed Forces; and

WHEREAS, on this solemn anniversary, the City of Santee joins communities across the nation in remembering those who lost their lives, honoring the courage and sacrifice of first responders, and recognizing the families and loved ones whose lives were forever changed; and

WHEREAS, Michael and Maggie Ranson have generously donated to the City of Santee an American flag that was flown over the National September 11 Memorial in New York City, providing our community with a meaningful and lasting symbol of remembrance; and

WHEREAS, this commemorative flag will be raised at Santee Fire Station 4 on September 11, 2026, in recognition of the 25th anniversary and will thereafter be flown annually on September 11 as a tribute to the lives lost and the service and sacrifice of first responders; and

WHEREAS, the flag will also be displayed for the community at the Santee Firefighters Association Annual Pancake Breakfast at Fire Station 5 on September 19 and the Santee Fire Department Open House at Fire Station 4 on October 10; and

WHEREAS, members of the Santee Fire Department will further honor the anniversary through participation in regional commemorative events, with Engineer Billy Walkenhorst representing the Santee Firefighters Association at the 9/11 Memorial Stair Climb and Scott Larson playing the bagpipes during the September 11 memorial event aboard the USS Midway; and

WHEREAS, through these acts of remembrance, the City of Santee honors the enduring legacy of September 11 and reaffirms our gratitude for the firefighters, law enforcement officers, military personnel, emergency responders and community members who continue to serve others with courage and dedication.

NOW, THEREFORE, I, John W. Minto, Mayor of the City of Santee, on behalf of the City Council, recognize September 11, 2026, as a Day of Remembrance in honor of the 25th Anniversary of September 11, 2001, and extend sincere appreciation to Michael and Maggie Ranson for entrusting this commemorative American flag to the City of Santee so that its significance and the memory of those lost on September 11, 2001, will continue to be honored for generations to come.

IN WITNESS WHEREOF, I have hereunto set my hand this 9th day of September two thousand twenty-six, and have caused the Official Seal of the City of Santee to be affixed.

Mayor John W. Minto

MEETING DATE September 9, 2026

ITEM TITLE APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA

DIRECTOR/DEPARTMENT James Jeffries, City Clerk

SUMMARY

This Item asks the City Council to waive the reading in full of all Ordinances on the Agenda (if any) and approve their reading by title only. The purpose of this Item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of Items on the agenda.

State law requires that all Ordinances be read in full either at the time of introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council. (Gov. Code, § 36934). This means that each word in each Ordinance would have to be read aloud unless such reading is waived. Such reading could substantially delay the meeting and limit the time available for discussion of substantive Items. Adoption of this waiver streamlines the procedure for adopting the Ordinances on tonight's Agenda (if any), because it allows the City Council to approve Ordinances by reading aloud only the title of the Ordinance instead of reading aloud every word of the Ordinance.

The procedures for adopting Resolutions are not as strict as the procedures for adopting Ordinances. For example, Resolutions do not require two readings for passage, need not be read in full or even by title, are effective immediately unless otherwise specified, do not need to be in any particular format unless expressly required, and, with the exception of fixing tax rates or revenue amounts, do not require publication. However, like Ordinances, all Resolutions require a recorded majority vote of the total membership of the City Council. (Gov. Code § 36936).

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW ☐ N/A • ☒ Completed

RECOMMENDATION

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.

ATTACHMENT

None.



MEETING DATE September 9, 2026

ITEM TITLE APPROVAL OF MEETING MINUTES OF THE SANTEE CITY
COUNCIL FOR THE REGULAR MEETING OF AUGUST 26, 2026

DIRECTOR/DEPARTMENT James Jeffries, City Clerk

SUMMARY

Submitted for your consideration and approval are the minutes of the above meeting.

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW ☒ N/A • ☐ Completed

RECOMMENDATION

Approve Minutes as presented.

ATTACHMENTS

August 26, 2026, Regular Meeting Minutes

DRAFT

**Minutes
Santee City Council
Council Chamber – Building 2
10601 Magnolia Avenue
Santee, California
August 26, 2026**

This Regular Meeting of the Santee City Council was called to order by Mayor John W. Minto at 6:30 p.m.

ROLL CALL: Present: Mayor John W. Minto, Vice Mayor Ronn Hall, and Councilmembers Laura Koval, Rob McNelis, and Dustin Trotter

Officers present: City Manager Wendy Kaserman, City Attorney Shawn Hagerty, and City Clerk James Jeffries

INVOCATION was given by James Huenink, First Evangelical Lutheran Church of El Cajon.

PLEDGE OF ALLEGIANCE was led by Councilmember McNelis.

RECOGNITION: Santee 10U Gold All Stars

Councilmembers Trotter and McNelis presented Certificates of Recognition to the Santee 10U Gold All Stars team.

CONSENT CALENDAR:

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk – Jeffries)**
- (2) **Approval of Meeting Minutes of the Santee City Council for the Regular Meeting of August 12, 2026. (City Clerk – Jeffries)**
- (3) **Approval of Payment of Demands. (Finance – Jennings)**
- (4) **Approval of the Expenditure of \$62,991.00 for July 2026 Legal Services. (Finance – Jennings)**
- (5) **Second Reading and Adoption of an Ordinance Adding Chapter 13.38 to Santee Municipal Code Title 13, “Zoning” Establishing an Airport Land Use Compatibility Overlay and Regulations (Case File ZOA-2025-0001) and Finding the Action to be Statutorily Exempt from Environmental Review Under the California Environmental Quality Act (CEQA). (City Clerk – Jeffries) (Ord 633)**
- (6) **Adoption of a Resolution Accepting the Design-Build Construction**

Contract for the Interim Fire Station 20 Living Quarters (CIP 2024-36) Project as Complete and Finding the Action is Not a Project Subject to the California Environmental Quality Act ("CEQA"). (Fire/Engineering – Wallace/Schmitz) (Reso 089-2026)

- (7) **Adoption of a Resolution Accepting the Design-Build Construction Contract for the Interim Fire Station 20 Apparatus Bay (CIP 2024-38) Project as Complete, the Assessment of Liquidated Damages and Finding the Action is Not a Project Subject to the California Environmental Quality Act ("CEQA"). (Fire/Engineering – Wallace/Schmitz) (Reso 090-2026)**

Action: Councilmember McNelis moved approval of the Consent Calendar.

Councilmember Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor Hall: Aye; and Councilmembers Koval: Aye; McNelis: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

NON-AGENDA PUBLIC COMMENT:

- (A) John Hossick, Santee Mobilehome Owners Action Committee, thanked the City Council for their continued support of the Buddy's Backpacks giveaway events; he also commented on the ongoing issues at Cameron's Mobile Estates.
- (B) Adam Daniels, Santee Firefighters Association, spoke about the Santee Firefighters Association support for the General Tax Measure on the November 3, 2026, ballot and the need for Fire Department infrastructure in northern Santee.
- (C) Mary Williams, Cameron Residents, provided a handout and gave City Council an update regarding the living conditions at Cameron's Mobile Estates and requested the Council's support in addressing the identified concerns.
- (D) Becky Rapp spoke about a study's recent findings regarding an increase in Cannabis Use Disorder and a decline in Alcohol Use Disorder.
- (E) Kathleen Lippitt spoke about smoke shops selling products with illegal substances that pose risks of addiction and harm.
- (F) Brenda Hammond spoke in support of Cameron's Mobile Estates residents and complimented the Santee Summer Concert series.
- (G) Steven Gerard Sidlovsky provided a handout and spoke regarding a resolution supporting a declaration of preborn personhood, as well as being able to add personhood language in the City Charter preamble.

CITY COUNCIL REPORTS:

Vice Mayor Hall provided updates on discussions with SDG&E and Cameron's Mobile Estates management regarding outstanding matters at the park and asked the City Manager to prepare a letter with Senator Brian Jones and Assemblymember Carl DeMaio to the California Public Utilities Commission.

CITY MANAGER REPORTS:

City Manager Kaserman reported the California Public Utilities Commission requested meeting space at City Hall for a meeting on November 10, 2026.

CITY ATTORNEY REPORTS:

None.

CLOSED SESSION:

Councilmembers recessed at 7:07 p.m. and convened in Closed Session at 7:13 p.m.

- (8) **Conference with Labor Negotiators**
(Government Code Section 54957.6)
City Designated Representative: City Manager
Employee Organization: Santee Fire Chief Officers Association
- (9) **Conference with Legal Counsel—Existing Litigation**
Gov. Code section 54956.9(d)(1))
Name of Case: Hope for the Homeless Lakeside, Inc. et al. v. County of San Diego et al., USDC 24-cv-01009-L-MSB

Councilmembers reconvened in Open Session at 7:39 p.m., with all members present. Mayor Minto reported for Items 8 and 9, direction given to staff.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:40 p.m.

Date Approved:

James Jeffries, City Clerk

MEETING DATE September 9, 2026**ITEM TITLE** APPROVAL OF PAYMENT OF DEMANDS**DIRECTOR/DEPARTMENT** Heather Jennings, Finance **SUMMARY**

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

Vouchers for amounts in excess of \$100,000 for this period include:

<u>Voucher</u>	<u>Check/Wire</u>	<u>Amount</u>
Dept. of Health Care Service – SLEMSA	25770	417,348.20
CFD 2017 Debt Service Semi-Annual Payment	252243	358,431.25
Payroll PPE 08/12/26, Federal Tax Withholding	1081	128,936.15
Payroll PPE 08/12/26	Transfer	572,463.24
SLEMSA FY26 Q4 Reconciliation & Distribution	1423695	335,368.96
PERS Retirement	8263	166,620.95

FINANCIAL STATEMENT

Adequate budgeted funds are available for the Payment of Demands per the attached listing.

CITY ATTORNEY REVIEW ☒ N/A • ☐ Completed**RECOMMENDATION** *Wk*

Approve the Payment of Demands as presented.

ATTACHMENT

- 1) Summary of Payments Issued
- 2) Voucher Lists

Payment of Demands
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
07/07/26	Accounts Payable	\$ 417,348.20
08/13/26	Accounts Payable	358,431.25
08/19/26	Accounts Payable	171,674.49
08/20/26	Payroll	572,463.24
08/20/26	Accounts Payable	26,607.09
08/21/26	Accounts Payable	191,675.19
08/21/26	Accounts Payable	56,827.02
08/24/26	Accounts Payable	363,962.50
08/24/26	Accounts Payable	166,620.95
08/27/26	Accounts Payable	37,897.57
	TOTAL	<u><u>\$2,363,507.50</u></u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.



Heather Jennings, Director of Finance

vchlist
08/19/2026 10:45:24AM

Voucher List
CITY OF SANTEE

Page 1

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
25770	7/7/2026	14942 CA DEPT OF HEALTH CARE SERVICE	CY 2026 INVOICE #3		DHCS SLEMSA	417,348.20
Total :						417,348.20
1 Vouchers for bank code : ubgen						Bank total : 417,348.20
1 Vouchers in this report						Total vouchers : 417,348.20

Prepared by: Juan

Date: 8-19-26

Approved by: [Signature]

Date: 8/19/26

Page 1

vchlist
08/13/2026 3:49:15PM

Voucher List
CITY OF SANTEE

Page 2

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
252243	8/13/2026	10401 US BANK TRUST	3295517		CFD 2017 DEBT SERVICE SEMI ANI	358,431.25
Total :						358,431.25
1 Vouchers for bank code : ubgen						Bank total : 358,431.25
1 Vouchers in this report						Total vouchers : 358,431.25

Prepared by: [Signature]

Date: 8-13-26

Approved by: [Signature]

Date: 8/13/26

Page 2

vchlist
08/21/2026 5:04:36PM

Voucher List
CITY OF SANTEE

Page 3

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1081	8/19/2026	10955 DEPARTMENT OF THE TREASURY	PPE 8/12/26		FEDERAL WITHHOLDING TAX	128,936.15
					Total :	128,936.15
1095	8/19/2026	10956 FRANCHISE TAX BOARD	PPE 8/12/26		CA STATE TAX WITHHELD	42,738.34
					Total :	42,738.34
2 Vouchers for bank code : ubgen					Bank total :	171,674.49
2 Vouchers in this report					Total vouchers :	171,674.49

Prepared by: Juchh

Date: 8-25-26

Approved by: [Signature]

Date: 8-25-26

Page 3

PyBatch
08/18/2026 12:04:29PM

Payroll Processing Report
CITY OF SANTEE

Page 4

7/30/2026 to 8/12/2026-2 Cycle b

EARNINGS SECTION					DEDUCTIONS SECTION				LEAVE SECTION				
Type	Hours/units	Rate	Amount	Src	Plan	Base Wages	Deduction	Benefit/Cont	LvPlan	Accrued	Taken	Banked	Lost
					rhsabc	48,463.91	969.28						
					roth	132,885.47	15,624.15						
					sb-1		101.37						
					sb-3		70.38						
					sffa		3,789.00						
					sffapc		1,022.85						
					st1cs3	70,670.67	2,120.11	-2,120.11					
					st2cs3	17,665.05	529.95	-529.95					
					texlif		364.68						
					vaccpr		1,068.10						
					vaccpt		170.76						
					vcnpr		350.72						
					vcnpt		113.15						
					vgcipt		93.26						
					vghpr		60.29						
					vision	15,550.67	550.36						
					voladd		17.50						
					voldis		546.89						
					vollif		156.83						
					vollpb			-156.83					
Grand Totals	18,126.82		892,144.90				319,681.66	97,262.47	Gross: 892,144.90 Net: 572,463.24				

<< 1 Error / 17 Warnings >>

E. Bull
8/18/26
JPE 8/12/26
Paydate 8/20/26

vchlist
08/20/2026 2:38:51PM

Voucher List
CITY OF SANTEE

Page 5

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423640	8/20/2026	12724 AMERICAN FIDELITY ASSURANCE	E008486		VOLUNTARY LIFE INS-AM FIDELITY	6,777.96
					Total :	6,777.96
1423641	8/20/2026	12903 AMERICAN FIDELITY ASSURANCE CO	2707033		FLEXIBLE SPENDING ACCOUNT	4,033.83
					Total :	4,033.83
1423642	8/20/2026	12722 FIDELITY SECURITY LIFE	167463037		EYEMED - VOLUNTARY VISION	1,139.87
					Total :	1,139.87
1423643	8/20/2026	10508 LIFE INSURANCE COMPANY OF	August 2026		LIFE INSURANCE	3,402.92
					Total :	3,402.92
1423644	8/20/2026	14452 MEDICAL AIR SERVICES ASSOC B2B	August 2026		MEDICAL AIR TRANSPORT SVCS	193.00
					Total :	193.00
1423645	8/20/2026	14458 METROPOLITAN LIFE INSURANCE	90856958		VOLUNTARY LEGAL	630.00
					Total :	630.00
1423646	8/20/2026	10784 NATIONAL UNION FIRE INSURANCE	August 2026		VOLUNTARY AD&D	35.05
					Total :	35.05
1423647	8/20/2026	10335 SAN DIEGO FIREFIGHTERS FEDERAL	PPE 8/12/26		LONG TERM DISABILITY-SFFA	1,298.00
					Total :	1,298.00
1423648	8/20/2026	10424 SANTEE FIREFIGHTERS	PPE 8/12/26		BATT CHIEF-STATION EXPENSE	4,951.43
					Total :	4,951.43
1423649	8/20/2026	10776 STATE OF CALIFORNIA	PPE 8/12/26		WITHHOLDING ORDER	449.53
					Total :	449.53
1423650	8/20/2026	10776 STATE OF CALIFORNIA	PPE 8/12/26		WITHHOLDING ORDER	260.30
					Total :	260.30
1423651	8/20/2026	14467 TEXAS LIFE INSURANCE COMPANY	SM0F0U20260816001		VOLUNTARY INS RIDERS	729.45
					Total :	729.45
1423652	8/20/2026	10001 US BANK	PPE 8/12/26		PARS RETIREMENT	2,064.22

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423652	8/20/2026	10001 10001 US BANK	(Continued)			
					Total :	2,064.22
1423653	8/20/2026	14600 WASHINGTON STATE SUPPORT	PPE 8/12/26		WITHHOLDING ORDER	641.53
					Total :	641.53
14	Vouchers for bank code :	ubgen			Bank total :	26,607.09
14	Vouchers in this report				Total vouchers :	26,607.09

Prepared by: Tina M
Date: 8/20/26
Approved by: E. Butti
Date: 8/20/26

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423654	8/21/2026	13456 AGRICULTURAL PEST CONTROL	868040	55904	FY26/27 PEST CONTROL SERVICE	655.43
			869752	55904	FY26/27 PEST CONTROL SERVICE	1,095.00
					Total :	1,750.43
1423655	8/21/2026	15380 ANDERSON, MARK	2605		CONTRACT INSTRUCTOR PAYMEN	24.00
					Total :	24.00
1423656	8/21/2026	10412 AT&T	000025573460		TELEPHONE	610.88
					Total :	610.88
1423657	8/21/2026	10293 AUTO ZONE INC	03347643765	55731	VEHICLE REPAIR PARTS	142.88
					Total :	142.88
1423658	8/21/2026	12951 BERRY, BONNIE	July 1, 2026		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
1423659	8/21/2026	16161 CLINGAN, JOE	308149		EMPLOYEE LIVESCAN REIMBURSE	40.00
					Total :	40.00
1423660	8/21/2026	11862 CORODATA SHREDDING INC	DN1590047		JULY SHREDDING SERVICE	60.61
					Total :	60.61
1423661	8/21/2026	15488 DARKTRACE HOLDINGS LTD	10051008	55851	SOFTWARE SUBSCRIPTION BUNDI	8,442.87
					Total :	8,442.87
1423662	8/21/2026	12637 DAVE BANG ASSOCIATES, INC.	CA60538	55613	PLAYGROUND REPLACEMENT PAF	2,564.43
					Total :	2,564.43
1423663	8/21/2026	14926 EAGLES POINT SECURITY INC	35133	55827	SECURITY	131.68
					Total :	131.68
1423664	8/21/2026	12638 GEORGE HILLS COMPANY INC	INV1035289	55834	ADMINISTRATIVE FEES	4,595.83
					Total :	4,595.83
1423665	8/21/2026	10144 HDL COREN & CONE	SIN065919	55828	FY 26/27 PROFESSIONAL SERVICE	5,461.25
					Total :	5,461.25

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Voucher List
CITY OF SANTEE

Page 8

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423666	8/21/2026	14833 INTERWEST CONSULTING GROUP	4317611	55902	FY 26/27 BUILDING EXPERT CONSI	10,267.48
			4322266	55902	FY 26/27 BUILDING EXPERT CONSI	9,367.95
					Total :	19,635.43
1423667	8/21/2026	16110 JABBO, ANMAR	16758		REFUNDABLE ACCOUNT RE260879	1,500.00
					Total :	1,500.00
1423668	8/21/2026	10120 KEARNY PEARSON FORD	2122845	55741	VEHICLE REPAIR PARTS	72.06
					Total :	72.06
1423669	8/21/2026	15922 KOA HILLS CONSULTING LLC	11938	55579	CONSULTING SVCS FOR ERP PRO	4,950.00
					Total :	4,950.00
1423670	8/21/2026	13851 LAWSON PRODUCTS, INC	9313656050	55743	VEHICLE REPAIR PARTS	616.76
					Total :	616.76
1423671	8/21/2026	10204 LIFE ASSIST INC	2170342	55806	EMS SUPPLIES	3,426.30
					Total :	3,426.30
1423672	8/21/2026	15225 LONG, CHERYL L	July 1, 2026		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
1423673	8/21/2026	15945 MATTICK, BRENDA JEAN	July 1, 2026		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
1423674	8/21/2026	10308 O'REILLY AUTO PARTS	2968-370894	55808	VEHICLE REPAIR PARTS	125.03
			2968-372402	55808	VEHICLE REPAIR PARTS	7.91
					Total :	132.94
1423675	8/21/2026	10344 PADRE DAM MUNICIPAL WATER DIST	90000367; AUG26		GROUP BILL	44,461.39
					Total :	44,461.39
1423676	8/21/2026	12237 RAYON, KYLE	July 1,2026		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
1423677	8/21/2026	15393 REC CONSULTANTS INC	2062-1	55856	PLAN REVIEW - VALVOLINE PARCE	6,480.00
					Total :	6,480.00

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423678	8/21/2026	14523 SCA OF CA, LLC	CA0945290	55860	STREET SWEEPING SVCS (90 DAY	32,873.58
Total :						32,873.58
1423679	8/21/2026	13206 SHARP BUSINESS SYSTEMS DIVISIO	9005911515		COPY CHARGES	22.17
Total :						22.17
1423680	8/21/2026	13047 SITEIMPROVE INC	USI-00013207	55844	WEBSITE COMPLIANCE CHECK SC	4,775.00
Total :						4,775.00
1423681	8/21/2026	13142 STATE DEPARTMENT OF	08172026		CA DEPARTMENT OF FISH AND WII	6,867.25
Total :						6,867.25
1423682	8/21/2026	10749 STATE WATER RESOURCES	08172026		401 APPLICATION FILING FEE FOR	1,123.00
Total :						1,123.00
1423683	8/21/2026	10536 THE FILIPINO PRESS INC	8630-26		NOTICE OF ELECTION PUBLICATIC	400.00
Total :						400.00
1423684	8/21/2026	10515 THE SAN DIEGO UNION - TRIBUNE	0000646583		THE SAN DIEGO TRIBUNE PUBLIC/	5,270.44
Total :						5,270.44
1423685	8/21/2026	16162 VALDEZ, CHARLENE	21905Z		EMPLOYEE LIVESCAN REIMBURSE	32.00
Total :						32.00
1423686	8/21/2026	14768 VETERANS OF FOREIGN WARS	100		AMERICAN 250 SPONSORSHIP	1,000.00
Total :						1,000.00
1423687	8/21/2026	16163 WELLS, CARYS	021120		NEW HIRE LIVESCAN REIMBURSEI	60.00
Total :						60.00
1423688	8/21/2026	10136 WEST COAST ARBORISTS INC	1-12352 246558	55876 55876	FY26/27 URBAN FORESTRY MANA(	2,550.00
						2,850.00
Total :						5,400.00
1423689	8/21/2026	14687 WEX BANK	114477745		FUEL FOR FLEET AND MEDIC VEHI	28,266.01
Total :						28,266.01
1423690	8/21/2026	12930 WILLIAMS, ROCHELLE	July 1, 2026		RETIREE HEALTH PAYMENT	91.00

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423690	8/21/2026	12930 12930 WILLIAMS, ROCHELLE	(Continued)		Total :	91.00
1423691	8/21/2026	12641 WITTORFF, VICKY DENISE	July 1, 2026		RETIREE HEALTH PAYMENT	31.00
					Total :	31.00

38 Vouchers for bank code : ubgen

Bank total : 191,675.19

38 Vouchers in this report

Total vouchers : 191,675.19

Prepared by:

Date:

Approved by:

Date:

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
6279521	8/21/2026	14704 457 MISSIONSQUARE	PPE 8/12/26		ICMA - 457	51,172.25
Total :						51,172.25
6326575	8/21/2026	14705 RHS MISSIONSQUARE	PPE 8/12/26		RETIREE HSA	5,654.77
Total :						5,654.77
2 Vouchers for bank code : ubgen						Bank total : 56,827.02
2 Vouchers in this report						Total vouchers : 56,827.02

Prepared by:

Truett

Date:

8-25-26

Approved by:

E. Butler

Date:

8-25-26

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423692	8/24/2026	13456 AGRICULTURAL PEST CONTROL	863219	55352	PEST CONTROL SERVICES	655.43
			864984	55352	PEST CONTROL SERVICES	1,095.00
Total :						1,750.43
1423693	8/24/2026	10017 BAY CITY ELECTRIC WORKS	W323929	55378	FY25/26 GENERATOR MAINT & REF	1,352.42
			W328308	55378	FY25/26 GENERATOR MAINT & REF	627.99
			W328864	55378	FY25/26 GENERATOR MAINT & REF	1,565.63
			W330152	55378	FY25/26 GENERATOR MAINT & REF	250.00
			W332198	55378	FY25/26 GENERATOR MAINT & REF	129.75
			W332201	55378	FY25/26 GENERATOR MAINT & REF	129.75
			W332203	55378	FY25/26 GENERATOR MAINT & REF	129.75
			W332296	55378	FY25/26 GENERATOR MAINT & REF	129.75
			W335146	55378	FY25/26 GENERATOR MAINT & REF	994.92
			W335147	55378	FY25/26 GENERATOR MAINT & REF	528.34
			W335149	55378	FY25/26 GENERATOR MAINT & REF	792.77
			W335150	55378	FY25/26 GENERATOR MAINT & REF	973.28
Total :						7,604.35
1423694	8/24/2026	10171 COUNTY OF SAN DIEGO AUDITOR &	01/2026 DMV REVENUE		01/2026 DMV PARK CITE REPT	609.50
			01/2026 AGENCY REV		01/2026 AGENCY PARK CITE REPT	230.75
			01/2026 PHOENIX REV		01/2026 PHOENIX CITE REV REPT	1,004.75
			02/2026 AGENCY REV		02/2026 AGENCY PARK CITE REPT	194.25
			02/2026 DMV REVENUE		02/2026 DMV PARK CITE REPT	214.75
			02/2026 PHOENIX REV		02/2026 PHOENIX CITE REV REPT	1,077.75
			03/2026 AGENCY REV		03/2026 AGENCY PARK CITE REPT	219.25
			03/2026 DMV REVENUE		03/2026 DMV PARK CITE REPT	415.00
			03/2026 PHOENIX REV		03/2026 PHOENIX CITE REV REPT	1,016.50
			04/2026 AGENCY REV		04/2026 AGENCY PARK CITE REPT	181.50
			04/2026 DMV REVENUE		04/2026 DMV PARK CITE REPT	580.00
			04/2026 PHOENIX REV		04/2026 PHOENIX CITE REV REPT	1,121.50
			05/2026 AGENCY REV		05/2026 AGENCY PARK CITE REPT	369.75
			05/2026 DMV REVENUE		05/2026 DMV PARK CITE REPT	650.00
			05/2026 PHOENIX REV		05/2026 PHOENIX CITE REV REPT	1,164.50
			10/2025 PHOENIX REV		10/2025 PHOENIX CITE REV REPT	892.50
			10/2025 AGENCY REV		10/2025 AGENCY PARK CITE REPT	186.50
			10/2025 DMV REVENUE		10/2025 DMV PARK CITE REPT	447.00

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Voucher List
CITY OF SANTEE

Page 13

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423694	8/24/2026	10171 COUNTY OF SAN DIEGO AUDITOR &	(Continued)			
			11/2025 PHOENIX REV		11/2025 PHOENIX CITE REV REPT	944.75
			11/2025 AGENCY REV		11/2025 AGENCY PARK CITE REPT	132.00
			11/2025 DMV REVENUE		11/2025 DMV PARK CITE REPT	119.25
			12/2025 PHOENIX REV		12/2025 PHOENIX CITE REV REPT	477.75
			12/2025 AGENCY REV		12/2025 AGENCY PARK CITE REPT	78.50
			12/2025 DMV REVENUE		12/2025 DMV PARK CITE REPT	363.50
					Total :	12,691.50
1423695	8/24/2026	10997 LAKESIDE FIRE PROTECTION	6/30/26		FY26 Q4 RECONCILIATION & DISTF	335,368.96
					Total :	335,368.96
1423696	8/24/2026	10585 SHARP REES-STEALY MEDICAL	106578	55538	MEDICAL SERVICES	2,505.00
					Total :	2,505.00
1423697	8/24/2026	15120 THE WATCHLIGHT CORPORATION	927406	55413	SECURITY ALARM SERVICES	239.40
					Total :	239.40
1423698	8/24/2026	14354 TRILOGY MEDWASTE WEST, LLC	1956885	55394	MEDICAL WASTE DISPOSAL	186.69
			1956886	55394	MEDICAL WASTE DISPOSAL	186.69
			1971924	55394	MEDICAL WASTE DISPOSAL	298.92
			1971925	55394	MEDICAL WASTE DISPOSAL	299.00
			2002535	55394	MEDICAL WASTE DISPOSAL	298.91
			2002536	55394	MEDICAL WASTE DISPOSAL	204.89
					Total :	1,475.10
1423699	8/24/2026	12480 UNITED SITE SERVICES	INV-6099916	55698	PORTABLE TOILET, FENCE & SINK	135.54
					Total :	135.54
1423700	8/24/2026	11877 WAXIE SANITARY SUPPLY	83996439	55474	FACILITIES MAINTENANCE SUPPLI	2,192.22
					Total :	2,192.22
9 Vouchers for bank code : ubgen						Bank total : 363,962.50
9 Vouchers in this report						Total vouchers : 363,962.50

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Prepared by: Juan M

Date: 8-24-26

Approved by: [Signature]

Date: 8/24/26

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
8263	8/24/2026	10353 PERS	08 26 3		PERS RETIREMENT	166,620.95

Total : 166,620.95

1 Vouchers for bank code : ubgen

Bank total : 166,620.95

1 Vouchers in this report

Total vouchers : 166,620.95

Prepared by:

Date:

Approved by:

Date:

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423702	8/27/2026	10001 US BANK	0000203		FIRE STATION 24 SUPPLIES	26.92
			000040		WELLNESS EVENT	355.20
			000940868		ANNUAL MEMBERSHIP DUES - SC	315.00
			0012886		NETWORK SUPPLIES	79.69
			002277		EVENT SUPPLIES	20.41
			010602		GENERAL EVENT SUPPLIES	18.21
			010643		MEETING SUPPLIES	35.53
			011687		EVENT SUPPLIES	8.08
			012222		EVENT SUPPLIES	89.15
			0131423		OFFICE SUPPLIES - PRINTER PAPER	117.56
			013726		STATION 20 SUPPLIES	34.47
			014009		SENIOR PROGRAM SUPPLIES	46.20
			014897		STRIKE TEAM MEAL	15.15
			0157		JOB POSTING FOR SENIOR TRAFF	50.00
			018019		PARAMEDIC OFFICE SUPPLIES	8.07
			019634		EVENT SUPPLIES	101.39
			019913		SENIOR PROGRAM SUPPLIES	84.99
			020065		DAY CAMP FIELD TRIP PARKING	36.00
			020115		GENERAL EVENT SUPPLIES	12.90
			022587		DAY CAMP FIELD TRIP PARKING	16.35
			024113		DAY CAMP SUPPLIES	177.09
			024412		EVENT SUPPLIES	13.60
			027540		EVENT SUPPLIES	8.08
			028129		DAY CAMP SUPPLIES	34.26
			029687		GENERAL EVENT SUPPLIES	7.34
			030264		MEETING SUPPLIES	43.75
			031927		STRIKE TEAM	26.39
			036017		GENERAL EVENT SUPPLIES	13.47
			036064		EVENT SUPPLIES	61.90
			041051		STRIKE TEAM MEAL	28.70
			043267		OFFICE SUPPLIES - EMT HANDBOX	8.07
			048390		SPECIAL EVENT SUPPLIES	17.20
			0523182		SHOP MATERIALS	40.63
			05386		MEETING SUPPLIES	28.73
			055993		GENERAL EVENT SUPPLIES	4.00
			057908		DAY CAMP FIELD TRIP	36.00

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423702	8/27/2026	10001 US BANK	(Continued)			
			060990		GENERAL EVENT SUPPLIES	9.62
			0617064		OFFICE SUPPLIES	46.31
			061984		STATION 4 SUPPLIES	58.19
			063859		SENIOR SUPPLIES	273.66
			065344		EVENT STAFF SUPPLIES	32.65
			067387		EVENT SUPPLIES	203.47
			07012026		SOFTWARE MAINTENANCE AND LI	99.00
			07072026		MEETING REGISTRATION	25.00
			071564		EVENT SUPPLIES	17.20
			075036		EVENT SUPPLIES	137.02
			075384		MATERIALS & SUPPLIES	100.26
			08012026		EVENT PROMOTION	90.00
			083663		RECRUITMENT ACTIVITIES	52.44
			083692		REFUND FOR VEHICLE PART	-425.65
			083884		MEETING SUPPLIES	42.98
			084889		SANTEE SALUTES SUPPLIES	21.50
			0881840		FIRE STATION 20 SUPPLIES	43.09
			094011		STATION SUPPLIES	596.93
			099181		MEETING SUPPLIES	14.29
			10333		SIGNAGE	26.94
			10426236		DAY CAMP FIELD TRIP	834.00
			106082238		CAR WASH VOUCHERS	300.00
			1068		STRIKE TEAM MEAL	3.45
			10914857		ANNUAL MUSIC LICENSE	2,081.00
			11317		VEHICLE PARTS	425.65
			1156263		FIRE STATION 20 APPARATUS BAY	95.21
			129166		VEHICLE PARTS	45.42
			136-070926		JULY 9 CONCERT EVENT SUPPLIE	43.05
			136-071626		JULY 16 CONCERT EVENT SUPPLIE	51.66
			1365802		FIRE STATION 20 APPARATUS BAY	53.86
			14575082		TOLL FEE	3.50
			1522906		WEARING APPAREL	18.86
			1522952		GRAFFITI REMOVAL SUPPLIES	96.68
			1523009		STATION 20 SUPPLIES	182.10
			1523968		GENERAL EVENT SUPPLIES	263.79
			15292724073		PSPSA CONFERENCE REGISTRATI	940.00

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423702	8/27/2026	10001 US BANK	(Continued)			
			158133		EVENT EQUIPMENT RENTAL	1,103.44
			15822721		PARK SIGNAGE	516.88
			1629BD7-7		FIREFIGHTERS TEXTING SERVICE	40.28
			16496		STAFF/JR LEADER CPR TRAINING	624.00
			169038934-001		IRRIGATION SUPPLIES	223.25
			173917		EVENT SUPPLIES	10.78
			1773055		OFFICE SUPPLIES - LEGAL PAD PA	15.95
			1896105		DAY CAMP FIELD TRIP	2,240.00
			200002197		2026 CAL CHIEFS CONFERENCE	600.00
			200002206		2026 CAL CHIEFS CONFERENCE	600.00
			200006524		CONFERENCE REGISTRATION	250.00
			2012669		STATION 20 APP BAY MISC STRUC	563.23
			2026229		FRAUDULENT CHARGE	150.00
			2026229-A		FRADULUENT CHARGE CREDIT	-150.00
			20373081		DIGITAL MARKETING SUBSCRIPTIC	350.00
			2037806		OFFICE SUPPLIES	17.72
			21946		SENIOR PROGRAM SUPPLIES	98.90
			2325869		OFFICE SUPPLIES	105.24
			24270		FACILITY SUPPLIES	28.94
			2520757		SPECIAL EVENTS SUPPLIES	9.67
			2523708		GENERAL EVENT SUPPLIES	33.06
			2530631		SIGN SUPPLIES	64.56
			2543429		STATION 5 SUPPLIES	55.99
			26-29792		COLLISION INFORMATION FORM P	121.73
			300001331		CA FIRE CHIEFS ANNUAL MEMBER	1,260.00
			300006495		MEMBERSHIP DUES	300.00
			300006545		CMCA MEMBERSHIP DUES	300.00
			300018753		CAPPO RENEWAL	145.00
			300075325-2026		GFOA MEMBERSHIP RENEWAL	1,000.00
			3010896		MATERIALS & SUPPLIES	165.55
			3011046		MATERIALS & SUPPLIES	25.28
			30609908		SANTEE 250 BANNER	94.47
			30634231		BUSINESS CARDS	81.44
			30658870		BUSINESS CARDS	45.24
			30681954		BUSINESS CARDS	45.24
			319165		VEHICLE REPAIR	188.56

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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423702	8/27/2026	10001 US BANK	(Continued)			
			3506627		VEHICLE PARTS	15.06
			3509317		PROFESSIONAL DEVELOPMENT	150.29
			3527427		VANDALISM REPAIRS	128.21
			3704218		GENERAL EVENT SUPPLIES	114.10
			3936226		ENG. AND PLAN. & BUILD. SUPPLIE	54.74
			3ls21		SANTEE SCHOOL DISTRICT DIGITA	810.00
			40-062526		SUMMER CONCERT EVENT SUPPL	43.05
			4010742		MATERIALS & SUPPLIES	30.13
			41266		AMERICA 250 CELEBRATIONS & PA	750.00
			41773		MEMBERSHIP DUES	235.00
			4230600		ENGINEERING FIELD SUPPLIES	67.00
			4529846		STATION 20 SUPPLIES	268.30
			470630		VEHICLE PARTS	486.97
			4717920		TOLL FEE	3.50
			497442		ENGINEERING - SAFETY VESTS	92.74
			5033824		FIRE STATION APPARATUS BAY SU	32.16
			5042656		OFFICE SUPPLIES	38.76
			5155421		FIRE STATION 20 APPARATUS BAY	43.63
			5196890		DAY CAMP FIELD TRIP	1,859.38
			5205342		PROFESSIONAL DEVELOPMENT	150.29
			5214691		REFUND CREDIT FOR STATION 20	-120.39
			5512163		GENERAL EVENT SUPPLIES	72.93
			5512267		STATION 20 APP BAY SUPPLIES	203.65
			5533020		VANDALISM REPAIRS	66.65
			5542986		GENERAL EVENT SUPPLIES	13.99
			5544309		LIQUID ANT BAIT AND KILLER	101.76
			5740265		FIRE STATION APPARATUS BAY SU	32.16
			5885850		FITNESS & WELLNESS ACCESSOR	66.81
			6011987		MATERIALS & SUPPLIES	29.50
			6066		TRANSPORTATION CHARGE	29.97
			6280		RESCUE HELMETS FOR APPARATL	3,291.91
			6381068		STATION 5 SUPPLIES	51.69
			6509043		MATERIALS & SUPPLIES	102.36
			6533295		EVENT SUPPLIES	91.15
			7011880		MATERIALS & SUPPLIES	37.68
			7106644		VEHICLE PARTS	263.28

vchlist
08/27/2026 10:54:24AM

Voucher List
CITY OF SANTEE

Page 20

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423702	8/27/2026	10001 US BANK	(Continued)			
			73966		STATION 20 SUPPLIES - APPARATU	171.41
			7432218		MATERIALS & SUPPLIES	40.93
			7511970		MATERIALS & SUPPLIES	24.84
			7534802		MATERIALS & SUPPLIES	40.13
			7542662		SMALL TOOLS	136.70
			77577		SMALL TOOLS	212.18
			77-7426		EVENT SUPPLIES	154.97
			7839461		FIRE STATION 20 SUPPLIES	130.28
			7852268		FIRE STATION APPARATUS BAY SU	44.05
			7912261		OFFICE SUPPLIES - TONER	140.07
			7GCF		OFFICE SUPPLIES	18.04
			8013280		MATERIALS & SUPPLIES	36.55
			82		FIRE INCIDENTALS	19.37
			8511609		GENERAL EVENT SUPPLIES	74.13
			8534681		GENERAL EVENT SUPPLIES	30.08
			86863		OFFICE SUPPLIES	129.29
			8708226		COMPUTER SUPPLIES	52.27
			8708226-2		CREDIT - COMPUTER SUPPLIES	-52.27
			8826		NATIONAL FIRE ACADEMY TRAININ	10.08
			89484140		WELLNESS	636.05
			8949806		FIRE STATION 24 SUPPLIES	118.05
			8963474		MEETING SUPPLIES	21.49
			8R3N6V		PROFESSIONAL DEVELOPMENT	398.00
			9011559		MATERIALS & SUPPLIES	59.74
			9013110		SHOP MATERIALS	160.55
			9412		TRANSPORTATION CHARGE	43.92
			9451440		STATION 20 SUPPLIES	57.10
			9686615		OFFICE SUPPLIES	24.84
			9793065		OFFICE SUPPLIES	39.86
			9939449		FIRE STATION 24 SUPPLIES	110.93
			BIZ1C4DD		COMMUNICATION CHARGES	110.00
			BLXHRN		PROFESSIONAL DEVELOPMENT	683.62
			D82CBF9		GOOGLE CLOUD WEBSITE	0.29
			LWVZFF		FLIGHT FOR CALPELRA CONFEREI	397.12
			Q-50422		MATERIALS & SUPPLIES	959.28
			RTS-367064		ROAD TRAFFIC SIGNS	167.40

Page 20

vchlist
08/27/2026 10:54:24AM

Voucher List
CITY OF SANTEE

Page 21

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1423702	8/27/2026	10001 US BANK	(Continued) SDMITP06206-CST SO-76702 WN64728600		MOVIE SCREEN RENTAL - MITP EV VEHICLE PARTS SMALL TOOLS	1,126.82 37.02 1,375.97
Total :						37,897.57
1 Vouchers for bank code : ubgen						Bank total : 37,897.57
1 Vouchers in this report						Total vouchers : 37,897.57

Prepared by: _____

Date: _____

Approved by: _____

Date: _____

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MEETING DATE September 9, 2026

ITEM TITLE RESOLUTION OF THE CITY COUNCIL APPROVING THE EIGHTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH COAR DESIGN GROUP FOR ADDITIONAL FIRE INFRASTRUCTURE DESIGN AND ENVIRONMENTAL SERVICES RELATED TO INTERIM FIRE STATION 24 AT WOODGLEN VISTA PARK AND FINDING THE ACTION IS NOT A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA")

DIRECTOR/DEPARTMENT Harley Wallace, Fire Chief 

SUMMARY

This item requests the City Council to approve the Eighth Amendment to the existing Professional Services Agreement (PSA) with COAR Design Group, the design firm retained to provide all fire infrastructure design, environmental, and related services for fire infrastructure projects.

On December 13, 2023, the City Council authorized a multi-year, multi-phase PSA with COAR Design Group to provide the design services required for the fire infrastructure projects included in the adopted Fiscal Year (FY) 2024-2028 Capital Improvement Program for a term not to exceed eight years. The PSA became effective on January 16, 2024. This contract amendment is related to the future Fire Station in Northern Santee identified as Interim Fire Station No. 24 at Woodglen Vista Park. This interim fire station will operate until the City determines the future site location and completes the construction of permanent Fire Station No. 24. The permanent fire station may be located adjacent to the interim facility at Woodglen Vista Park, at City Hall, or at an alternate site in Northeastern Santee. Interim Fire Station No. 24 would become the City of Santee's fourth fire station.

On March 11, 2026, Council approved the Sixth Amendment to the PSA to complete the design and environmental review of Interim Fire Station No. 24. During the design process approved in the Sixth Amendment, City staff and COAR Design Group determined the need for additional design work.

Included in this Eighth Amendment is expanding the scope of work to include the design of the Sprung Structure's pre-engineering designs for the interim apparatus bay and the pre-engineered design for the living quarters structure. This will reduce future delays associated with obtaining these designs during construction and will reduce overall construction time that prolonged the Interim Fire Station 20 construction schedule which staff want to avoid. In addition, including these design services prior to construction will be more cost effective utilizing the designer of record, than having deferred design submittals during construction. Additional design services related to electrical distribution service, fiber-optic communication, solar, and carport design are also required based on the preliminary concept designs for the fire station.

Additionally, during the environmental analysis for the Interim Fire Station, it was determined that additional analysis is needed of potential wetland impacts to the existing Woodglen Vista Creek within Woodglen Vista Park. The proposed Interim Fire Station's detention basins and drainage systems will connect to this creek in compliance with applicable storm water and environmental regulations associated with native vegetative channels.

ENVIRONMENTAL REVIEW

This item is exempt from environmental review under the California Environmental Quality Act ("CEQA") by CEQA Guidelines section 15061(b)(3).

FINANCIAL STATEMENT

EB for HF

This project is included in the adopted FY 2026-2030 Capital Improvement Program budget with funding available for the design and environmental review totaling \$862,500. The sixth amendment with COAR Design Group previously awarded \$467,000 of the available funding for the design and environmental review of this project. The Eighth Amendment to the PSA would increase the Fire Station 24 scope by \$105,000.00, resulting in a total cost for Fire Station No. 24 of \$572,000. In total, the Eighth Amendment to the PSA will increase the total contract amount with COAR Design Group for all fire infrastructure design services to an amount not to exceed \$2,073,630.

CITY ATTORNEY REVIEW ☐ N/A ☒ Completed

RECOMMENDATION

WSK

Adopt the Resolution authorizing the City Manager to execute the Eighth Amendment to the Professional Services Agreement with COAR Design Group for additional design and environmental services for the Interim Fire Station No. 24 at Woodglen Vista Park in an amount not to exceed \$105,000.

ATTACHMENTS

Resolution
Eighth Amendment

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL APPROVING THE EIGHTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH COAR DESIGN GROUP FOR ADDITIONAL FIRE INFRASTRUCTURE DESIGN AND ENVIRONMENTAL SERVICES RELATED TO THE INTERIM FIRE STATION 24 AT WOODGLEN VISTA PARK AND FINDING THE ACTION IS NOT A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (“CEQA”)

WHEREAS, on March 22, 2023, AP Triton, LLC delivered an informational presentation to the Santee City Council related to the current system delivery deficiencies of the Fire Department, including response times in Northern Santee; and

WHEREAS, on December 13, 2023, the City Council authorized the City Manager to execute a Professional Services Agreement (PSA) with COAR Design Group to provide design services for the multi-year, multi-phase fire infrastructure projects identified in the adopted FY 2024-2028 Capital Improvement Program, which include:

- New Fire Station at the City Operations Center (Fire Station No. 20)
- Fleet Maintenance Facility at the City Operations Center
- Fire Station 4 Comprehensive Remodel
- New Fire Station in Northern Santee; and

WHEREAS, the City previously determined that constructing an interim fire station at Woodglen Vista Park would best meet the City’s immediate emergency response needs in Northern Santee; and

WHEREAS, the City authorized COAR Design Group to complete the design and environmental review of Interim Fire Station No. 24 at Woodglen Vista Park pursuant to the Sixth Amendment to the COAR Design Group Professional Services Agreement on March 11, 2026; and

WHEREAS, During the design work approved under the Sixth Amendment, staff has determined the need to expand the scope of design and the additional environmental review services work needed to complete this project; and

WHEREAS, Funding in the amount of \$105,000 for the Eighth Amendment is needed to cover the scope of work, increasing the previous contract amount of \$1,968,630.00 to a current contract amount of \$2,073,630.00. Funding is available in the City’s Capital Improvement Program budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Santee, California, hereby:

Authorizes the City Manager to execute the Eighth amendment to the Professional Services Agreement with COAR Design Group for additional design and environmental consulting services for Interim Fire Station No. 24 at Woodglen Vista Park in an amount not to exceed \$105,000.

RESOLUTION NO.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 9th day of September 2026, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, CITY CLERK

**EIGHTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
BY AND BETWEEN CITY OF SANTEE
AND
COAR DESIGN GROUP**

This Eighth Amendment ("Amendment"), dated this ____ day of September 2026, for reference purposes only, is entered into by and between the City of Santee, a California charter city ("City") and COAR Design Group, a California Corporation ("Consultant"). City and Consultant are sometimes referred to in this Amendment individually as a "Party" and collectively as the "Parties." This Eighth Amendment is entered into in light of the following recited facts (each a "Recital").

RECITALS

A. City, under the Professional Services Agreement dated January 16, 2024 ("Agreement"), has retained the services of Consultant, a licensed architectural firm, to provide professional services relating to the Phase 1 – Fire Station No. 20 at City Operations Center (the "Project"), for a compensation amount not to exceed \$1,195,000.00.

B. On August 19, 2024, City and Consultant entered into that certain First Amendment to Professional Services Agreement wherein services to provide overall planning and site considerations for the impacts to the City Operations Center from the proposed utility and stormwater improvements to the Operations Center as a result of the Phase 1 – Fire Station No. 20 design were added into the Agreement ("First Amendment"), for a compensation not to exceed \$29,500.00.

C. On May 6, 2025, City and Consultant entered into that certain Second Amendment to Professional Services Agreement wherein services to provide additional architectural and engineering services to provide drawings, calculations, and narratives as required for the Airport Land Use Commission (ALUC) Consistency Review and Federal Aviation (FAA) Administration Determination of No Hazard were added into the Agreement ("Second Amendment"), for a compensation not to exceed \$10,000.00.

D. On July 8, 2025, City and Consultant entered into that certain Third Amendment to Professional Services Agreement wherein services to provide drawings, calculations, and reviews as required to add a solar ready parking canopy for apparatus vehicles, and slab on grade design modifications to withstand fire apparatus vehicle loadings in excess of standard Caltrans design standards for vehicle axle weights (as existing Fire Department apparatus trucks were determined to exceed standard vehicle axle loadings) were added into the Agreement ("Third Amendment"), for a compensation not to exceed \$9,400.00.

E. On August 5, 2025, City and the Consultant entered into that certain Fourth Amendment to Professional Services Agreement wherein services to provide Commissioning Services in compliance with California Building Code requirements including third party review, and inspection and other related commissioning tasks by MBO, Inc. subconsultant to Coar Design Group and to increase the amount of compensation accordingly were added into the Agreement ("Fourth Amendment"), for a compensation not to exceed \$44,230.00.

F. On March 23, 2026, City and the Consultant entered into that certain Fifth Amendment to Professional Services Agreement wherein services to provide Phase 1 assessment, feasibility study and concept designs in preparation for a future comprehensive remodel design and environmental services for Fire Station 4 located at 8950 Cottonwood Avenue and to increase the amount of compensation accordingly were added into the Agreement ("Fifth Amendment"), for a compensation not to exceed \$179,500.00.

G. On March 23, 2026, City and the Consultant entered into that certain Sixth Amendment to Professional Services Agreement wherein services to provide design, environmental consulting,

construction documents and bidding & construction administration for Interim Fire Station 24 at Woodglen Vista Park and to increase the amount of compensation accordingly were added into the Agreement ("Sixth Amendment"), for a compensation not to exceed \$467,000.00.

H. On March 24, 2026, City and the Consultant entered into that certain Seventh Amendment to Professional Services Agreement wherein services to provide concept design services for a future fire station at Woodglen Vista Park and to increase the amount of compensation accordingly were added into the Agreement ("Seventh Amendment"), for a compensation not to exceed \$34,000.00.

I. City and the Consultant desire to amend the aforesaid Agreement to provide additional design and environmental services included in the Sixth Amendment for Fire Station 24 at Woodglen Vista Park necessary to complete the project. Those services include Sprung Structure (apparatus bay) engineered design drawings, modular living quarters building engineered design drawings, solar photovoltaic carport designs, storm water pollution prevention plans, utility design and easement preparation and foundation designs for Fire Station living quarter structure. Additional environmental services are required for aquatic and wetland analysis for Woodglen Vista Creek for the preparation of technical studies, wetland boundaries, and needs for any required project permits in compliance with State and Federal regulations.

J. This Eighth Amendment is authorized pursuant to Section 4 of the Agreement.

NOW, THEREFORE, in consideration of the Recitals and the terms and conditions set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties set forth their mutual covenants and understandings as follows:

TERMS

1. SCOPE OF SERVICES: The Scope of Services, Agreement Exhibit "A", is hereby amended and supplemented by the Scope of Services (SUPPLEMENTAL), attached to this Amendment as Exhibit "A", Proposal Letter dated August 27, 2026, and incorporated into this Amendment by this reference.

2. COMPENSATION: Section 2.b of the Agreement is hereby amended to increase the total amount paid for services rendered by Consultant pursuant to this Agreement by \$105,000 from the previous amount of \$1,968,630 to the current amount of \$2,073,630. The Schedule of Charges set forth in Exhibit "B" of the Agreement is hereby amended as set forth in Exhibit "B", Schedule of Charges (SUPPLEMENTAL) attached to this Amendment and incorporated into this Amendment by this reference.

3. CONTINUING EFFECT OF AGREEMENT. Except as amended by this Eighth Amendment, all other provisions of the Agreement remain in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by this through this Eighth Amendment.

IN WITNESS WHEREOF, the Parties have caused this Eighth Amendment to be executed and delivered by their respective representatives, thereunto duly authorized, as of the date first written above.

CITY OF SANTEE

COAR DESIGN GROUP

By: _____
Wendy Kaserman
City Manager

Date: _____

By: _____
Jeff Katz
President

Date: _____

APPROVED AS TO FORM:
BEST BEST & KRIEGER LLP

By: _____
Shawn Hagerty, City Attorney

Date: _____

EXHIBIT A

SCOPE OF SERVICES AND SCHEDULE OF CHARGES (SUPPLEMENTAL)

The following Scope of Services and Schedule of Charges of the Agreement are hereby added to Exhibit A Scope of Services and Exhibit B Schedule of Charges of the agreement per attached letter dated August 27, 2026.



August 27, 2026

Harley Wallace
Fire Chief
City of Santee Fire Department
10601 Magnolia Avenue
Santee, CA 92071

RE: Santee Interim Fire Station #24 – Additional Service Request 1 (ASR-001)

As requested by the City, we are providing this proposal for additional design services to provide an engineered and stamped drawing package for a Sprung Apparatus Bay, additional Construction Documents due to project site expansion, SWPPP, additional utility coordination, a carport design package, a modular building and foundation design package, PV and BESS system design and construction documents, irrigation line rerouting, and an Aquatic Resources Delineation and Report. The proposed work is as follows:

TASK 1: Sprung Structures Engineering Stamped Drawing Package

1. Sprung Structures Engineering will provide a stamped drawing package for the 70'W x 50'L apparatus bay (Drawing #R26-507)

TASK 2: Site Expansion, SWPPP, and Utilities

1. Task 2a: Additional CD due to project expansion
 - a. Requires additional efforts for project plans triggered by the slope to the west.
 - b. Additional drainage analysis of the channel running through the park property.
 - c. The proposed grading and drainage design will be shown on a single project plan set building permit. If a separate grading permit or process is required, it can be provided for an additional fee.
2. Task 2b: Storm Water Pollution Prevention Plan (SWPPP)
 - a. Prepare per California State Construction General Permit (CGP) and coordinate with the city for processing of an NOI.
 - b. QSP services during construction are excluded.
3. Task 2c: Additional Efforts for Utilities
 - a. Water and Sewer: connections will be to public mains in the neighboring parcel east of the park. Task includes additional supplementary survey and preparations of a new easement plat on the park property for new water services.
 - b. Gas and electrical: coordinate with electrical and plumbing engineers and SDG&E to support alignments to the south. Will show proposed gas and electrical for reference and help control alignments and trenching through pavement to the south and into Woodglen Vista Drive.

Task 3: Carport Design Package

1. 15'x30' prefabricated steel PV-support structure design drawings package.
 - a. Provide stamped engineering drawings and calculations for permitting of the steel PV-support structure and caisson footings. The structure and footings shall be designed to withstand wind and live loads, including the PV panels that will be mounted on top, and include information collected from the soils report provided by the Geotech consultant.
 - b. Caisson footings are anticipated to be 30" wide and up to 10' deep.

Task 4: Modular Building Design Package

1. 33'x66' modular building design and drafting services. The modular floor plan design will be in alignment with the 100% Design Development Drawing submittal plan.
2. Drawing package for HCD Submittal/Review/Approval.

9640 Granite Ridge Drive, Suite 130, San Diego, CA 92123 | www.coargroup.com | 619.698.9177

Task 5: Modular Building Stem Wall Foundation Design

1. Concrete stem wall foundation design for ground-mount modular building.

Task 6: PV and BESS System Design

1. Construction Documents: Provide electrical design for PV Solar and BESS systems. Systems shall be sized per City of Santee's environmental action plan.
2. Coordinate with structural engineers to include required structural details to anchor and support BESS and PV equipment.
3. Coordinate with canopy structure manufacturer for PV module and other equipment attachments.
4. Add PV and Battery storage to SDG&E coordination.

Task 7: Irrigation Line Reroute

1. Task 7a: Existing Conditions Assessment – review available city plans, existing irrigation/as-built information, document existing conditions within fire station area and adjacent park, conduct (1) site visit to verify information collected.
2. Task 7b: Irrigation Phasing & Temporary Irrigation Exhibit – prepare phasing exhibit of existing park site, interim fire station site, and anticipated future fire station to ensure irrigation system is operable throughout construction activities where necessary.
3. Task 7c: Landscape Irrigation and Planting CDs – plans, details and notes will be developed based on the Client provided notes and City standards for Water Efficient Landscape Design.
4. Task 7d: Landscape As-Built Plans – landscape and irrigation plans to be included with Civil improvement and grading plans for approval.
5. Task 7e: Team Design Coordination – 8 hours of meeting time included.
6. Task 7f: Construction Administration – 12 hours provided for bidding and construction administration assistance during pre-bid, bid and installation of the project improvements.
7. Task 7g: Site Observation & Landscape Certification – (1) site inspection with city landscape inspector for Landscape Certification.

Task 8: Environmental Aquatic Resources Delineation and Report

1. Jurisdictional wetland boundaries within the study area will be determined based on the three parameters of vegetations, hydrology, and soil. Non-wetland waters of the U.S. will be mapped based on a representative sample of the affected drainages on the site. State jurisdictional boundaries will be based on areas of wetland vegetation or periodic surface flows. The delineation will help determine the need for project permits, including a federal Clean Water Act Section 404 Permit, a California Fish and Game Code Section 1602 Streambed Alteration Agreement, and a State Water Resources Control Board Section 401 Water Quality Certification.
2. Consultant will prepare an aquatic resources delineation report that will present the results of the delineation. The report will be based on consultants' best effort to quantify the amount of waters of the U.S. and waters of the state on the project site using the current regulations, written policies, and guidance from the regulatory agencies. However, only the USACE, RWQCB, and CDFW can make a final determination of jurisdictional boundaries. No permitting will be completed as part of this task.

I propose providing the stated additional services for a fixed fee of One Hundred and Five Thousand Dollars (\$105,000.00).

Contract terms, assumptions and exclusions remain consistent with the current agreement.

Task 1: Sprung Structures Engineering Stamped Drawing Package	\$	6,500.00
Task 2: Site Expansion, SWPPP, and Utilities	\$	18,500.00
Task 3: Carport Design Package	\$	4,500.00
Task 4: Modular Building Design Package	\$	17,500.00
Task 5: Concrete Stem Wall and Foundation Design	\$	6,000.00
Task 6: PV and BESS System Design	\$	5,000.00
Task 7: Irrigation Line Reroute	\$	22,000.00
Task 8: Environmental Survey Add Service	\$	25,000.00

I appreciate the opportunity to present this proposal, and I am available to meet with you at any time to review and discuss the additional scope of services and fee proposal. If you have any questions regarding this proposal, please do not hesitate to contact me at (619) 698-9177.

Respectfully,



Jeff Katz, AIA
Principal

EXHIBIT B

ACTIVITY SCHEDULE

The Activity Schedule of the Sixth Amendment for the Fire Station 24 design and environmental services shall remain unchanged from December 31, 2028 to render all services required for this Eighth Amendment.

MEETING DATE

September 9, 2026

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA ACCEPTING THE CITYWIDE FIBER COMMUNICATIONS UPGRADE PROJECT (CIP 2022-55) AS COMPLETE AND FINDING THE ACTION IS NOT A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA")

DIRECTOR/DEPARTMENT

Carl Schmitz, Engineering *SM FORCS*

SUMMARY

This item requests the City Council accept the Citywide Fiber Communications Upgrade Project (CIP 2022-55) ("Project") as complete. The project installed fiberoptic cable between City Hall and Fire Station 4, Fire Station 5, the operations and maintenance yard, Fire Station 20 and the future community center.

At the January 28, 2026 City Council meeting, the City Council awarded the construction contract for the Citywide Fiber Communications Upgrade Project (CIP 2022-55) for a total contract amount of \$531,450.00 to T&M Electric Inc. DBA Perry Electric and authorized the Director of Engineering/City Engineer to approve contract change orders in a total amount not to exceed \$79,717.00 for unforeseen items and additional work.

A Notice to Proceed was issued on February 26, 2026, and the work was completed on July 2, 2026. One change order was approved in the amount of \$65,059.85 for unforeseen conditions including multiple repairs and extra work due to issues with the existing fiberoptic conduit network. The total contract for the project was \$596,509.85.

Staff recommends the City Council accept the Project as complete and direct the City Clerk to file a Notice of Completion with the San Diego County Clerk.

ENVIRONMENTAL REVIEW

Per California Environmental Quality Act (CEQA) Guidelines Section 15378, this action is not a project under CEQA as it involves an administrative activity of government without the potential of a significant impact on the environment.

FINANCIAL STATEMENT *EB for HJ*

Funding for this project was provided by the General Fund totaling \$999,540, Regional Traffic Congestion Impact Program funds totaling \$161,072, and American Rescue Plan funds totaling \$460, and is included in the adopted 2026-2030 Capital Improvement Program.

Design & Bidding	\$ 26,821.74
Original Construction Contract	531,450.00
Construction Change Orders	65,059.85
Construction Engineering/Management	31,104.69
Estimated Project Closeout	5,000.00
Material Purchase	42,626.98
Total Project Cost	<u>\$ 702,063.26</u>

CITY ATTORNEY REVIEW

☐ N/A

☒ Completed





CITY OF SANTEE

COUNCIL AGENDA STATEMENT

RECOMMENDATION *wk*

Adopt the attached Resolution accepting the Citywide Fiber Communications Upgrade Project (CIP 2022-55) as complete.

ATTACHMENT

Resolution



RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
ACCEPTING THE CITYWIDE FIBER COMMUNICATIONS UPGRADE PROJECT (CIP
2022-55) AS COMPLETE AND FINDING THE ACTION IS NOT A PROJECT
SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (“CEQA”)**

WHEREAS, the City Council awarded the construction contract for the Citywide Fiber Communications Upgrade Project (CIP 2022-55) (“Project”) to T&M Electric Inc. DBA Perry Electric on January 28, 2026, for \$531,450.00; and

WHEREAS, the City Council also authorized the Director of Engineering/City Engineer to approve construction change orders in a total amount not to exceed \$79,717.00 and

WHEREAS, one change order in the amount of \$65,059.85 was approved for additional work; and

WHEREAS, an expense of \$26,821.74 in design & bidding costs, \$31,104.69 in construction engineering/management costs, and \$42,626.98 in material purchases were incurred in connection with this project while the City estimates a final expense of \$5,000.00 to closeout this project; and

WHEREAS, the Project was completed for a total construction contract amount of \$596,509.85 on July 2, 2026; and

WHEREAS, T&M Electric Inc. DBA Perry Electric has completed the project in accordance with the contract plans and specifications; and

WHEREAS, per California Environmental Quality Act (“CEQA”) Guidelines Section 15378, this action is not a project under CEQA because it involves an administrative activity of government without the potential of a significant impact on the environment; and

WHEREAS, the City Council desires to accept the Project as complete; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, that the work for the construction of the Citywide Fiber Communications Upgrade Project (CIP 2022-55) is accepted as complete on this date and the City Clerk is directed to record a Notice of Completion.

SECTION 1: The work for the construction of the Citywide Fiber Communications Upgrade Project (CIP 2022-55) is accepted as complete on this date.

SECTION 2: The City Clerk is directed to record a Notice of Completion.

SECTION 3: The action is not a project subject to the California Environmental Quality Act (“CEQA”) per CEQA Guidelines Section 15378 as it involves an administrative activity of government without the potential of a significant impact on the environment.

SECTION 4: This Resolution shall take effect immediately upon its passage.

RESOLUTION NO. _____

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 9th day of September 2026, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, CITY CLERK

MEETING DATE September 9, 2026

ITEM TITLE RESOLUTION ACCEPTING THE MONETARY DONATION OF \$12,500.00 FROM NFL FLAG FOOTBALL SAN DIEGO AND AUTHORIZING THE APPROPRIATION OF THESE FUNDS INTO THE COMMUNITY SERVICES OPERATING BUDGET

DIRECTOR/DEPARTMENT Nicolas Chavez, Community Services 

SUMMARY

The City of Santee received a donation from NFL Flag Football San Diego to support People Parks & Programs.

NFL Flag Football San Diego is a co-ed youth flag football league on the West Coast for boys and girls Pre-K through 10th grade. Launched in 2013, NFL Flag Football San Diego is supported by many past and present NFL athletes and is an official program of NFL Play 60, which empowers youth to get physically active for at least 60 minutes a day and encourage a healthy lifestyle.

City policy regarding donations states all gifts to departments must be officially accepted by the City Council inasmuch as their acceptance may involve an expenditure of funds for procurement, installation, use and/or maintenance. City staff is recommending the Council accept the monetary donation of \$12,500.00 from NFL Flag Football San Diego for use by the Community Services Department to support park maintenance, youth and senior programs, and scholarships for families facing financial hardships.

FINANCIAL STATEMENT *EB for HJ*

This donation will provide funding in support of park maintenance, youth and senior programs, and scholarships for families facing financial hardships.

CITY ATTORNEY REVIEW ☐ N/A • ☒ Completed

RECOMMENDATION *wk*

Adopt the Resolution accepting the donation of \$12,500.00 from NFL Flag Football San Diego and authorizing the appropriation of the funds to support park maintenance, youth and senior programs, and scholarships for families facing financial hardships.

ATTACHMENT

Resolution
Gift Acceptance Form

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE ACCEPTING
THE MONETARY DONATION OF \$12,500 FROM NFL FLAG FOOTBALL SAN
DIEGO AND AUTHORIZING THE APPROPRIATION OF THESE FUNDS INTO
THE COMMUNITY SERVICES OPERATING BUDGET**

WHEREAS, on August 6, 2026, the City received a donation of \$12,500.00 from NFL Flag Football San Diego to support park maintenance, youth and senior programs and scholarships for families facing financial hardships; and

WHEREAS, donations must be officially accepted by the City Council; and

WHEREAS, this item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, that it:

SECTION 1. Authorizes the appropriation of funds in the amount of \$12,500.00 to the Community Services Department Fiscal Year 2026-27 Operating Budget.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 9th day of September 2026, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, CITY CLERK



CITY OF SANTEE

10601 Magnolia Avenue, Santee, CA 92071
(619) 258-4100

GIFT ACCEPTANCE FORM

ALL DEPARTMENT HEADS: All gifts to departments must be officially accepted by the City Council if acceptance of the gift results in expenditure of funds for installation, use and/or maintenance. Before any gift is purchased or formally accepted for your department, please supply the information requested on this form and present it to the Finance Department, signed by yourself and donor or his/her representative. A copy will be returned to you when official action has been taken. Funds may or may not be available for the repair, maintenance, use or ultimate replacement of donated items.

Department Receiving Gift: Community Services

Name of Donor: NFL Flag Football San Diego

Description of Gift: (Include name and address of manufacturer or supplier, age and condition of item not new.)

Monetary donation

Donor Estimate of Present Value: \$12,500.00

Installation Cost: (Note special wiring needed, transportation, etc.) n/a

Estimated Cost of Upkeep: (Electricity, special supplies, accessories, etc.) n/a

Intended Use: to support park maintenance, youth and senior programs, and scholarships for families facing financial hardships

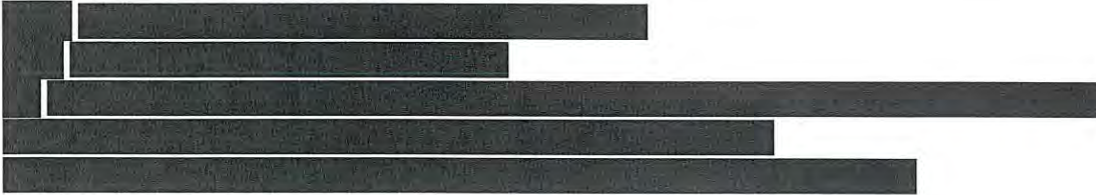
Remarks: _____

APPROVED / DISAPPROVED _____
(Date)

Heather Jennings
Finance Director

Signed _____

see attached
Donor or Official Representative



Subject: NFL Flag Donation Check

Hello Everyone,

I hope you're all having a great summer!

I'm excited to share that **NFL Flag Football will be donating \$25,000 to the City of Santee this fall** to help support the community and local Parks & Recreation efforts.

The **first installment of \$12,500** will be released this week. I plan to personally drop off the check either tomorrow or this Friday.

The **second installment of \$12,500** is anticipated to be released during the last week of September or the first week of October.

We hope this contribution will have a positive impact on the City of Santee and help continue providing outstanding parks and recreational opportunities for local families. We truly appreciate working with the city and look forward to continuing to work together.

I look forward to seeing you all soon!

Best regards,

Christopher Williams
NFL Flag Football

--

Christopher Williams
President
NFL Flag San Diego/Inland Valley

MEETING DATE September 9, 2026

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA RATIFYING FISCAL YEAR 2025-26 EMERGENCY REPAIR SERVICE EXPENDITURES AND APPROVING THE SEVENTH AMENDMENT TO THE AGREEMENT WITH PARADIGM MECHANICAL CORP. FOR HVAC MAINTENANCE AND REPAIRS

DIRECTOR/DEPARTMENT Nicolas Chavez, Community Services 

SUMMARY

On May 11, 2022, the City Council approved an agreement with Paradigm Mechanical Corp. ("Contractor") for HVAC Maintenance and Repairs for Fiscal Year 2022-23 in the amount of \$26,336.00 ("Agreement") after a formal bid process was completed per RFB #22/23-20061. Over the ensuing years, six amendments to the agreement have been approved.

In response to recent service calls for repairs to one of the eight HVAC units servicing the bunkhouse at Fire Station #4, staff determined additional repairs were no longer feasible and that the unit had exceeded its expected service life of 15 to 20 years. Temporary portable units were deployed to provide cooling; however, due to the lack of windows and adequate ventilation within the bunkhouse, the portable units were ineffective, and temperatures could not be maintained at safe levels. As Fire Station #4 serves as 24-hour living quarters for on-duty personnel, reliable air conditioning is essential to ensure a safe and habitable environment, maintain compliance with workplace health standards, and support firefighter readiness and recovery.

Staff requested an emergency replacement quote from the Contractor, who provided pricing in the amount of \$13,973.62 for a new unit. As a standalone purchase, this amount falls within the Director's purchasing authority. However, due to the extreme heat conditions, the immediate need to restore functional air conditioning in an occupied living space, and the Contractor's established familiarity with the station's HVAC system, staff proceeded with the purchase and installation of the replacement unit. Work was completed on June 30, 2026.

Staff seeks City Council ratification of this expenditure and adoption of the Resolution approving the Seventh Amendment to the Agreement, which will increase the not-to-exceed amount for Fiscal Year 2025-26 by \$5,000.00 from \$48,138.47 to \$53,138.47, adding the additional funds necessary to cover the cost of the replacement unit. Based on the remaining available contract capacity, an additional \$5,000.00 is necessary to cover the cost of the replacement unit.

ENVIRONMENTAL IMPACT

This action is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

FINANCIAL STATEMENT *es fully*

Funding for this contract was provided in the Fiscal Year 2025-26 Community Services Department operating budget.

CITY ATTORNEY REVIEW ☐ N/A • ☒ Completed

RECOMMENDATION *Wk*

Approve Resolution:

1. Ratifying the emergency repair expenditure in the amount of \$13,973.62;
2. Approving the Seventh Amendment to the 2022 HVAC Maintenance and Repairs Agreement with Paradigm Mechanical Corp. and increasing the total contract sum by \$5,000.00 from \$48,138.47 to \$53,138.47 for Fiscal Year 2025-26.
3. Authorizing the City Manager to execute all necessary documents.

ATTACHMENT

Resolution
Seventh Amendment

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,
CALIFORNIA RATIFYING FISCAL YEAR 2025-26 EMERGENCY REPAIR
SERVICE EXPENDITURES AND APPROVING THE SEVENTH AMENDMENT TO
THE CONTRACT WITH PARADIGM MECHANICAL CORP. FOR HVAC
MAINTENANCE AND REPAIRS**

WHEREAS, on May 11, 2022, the City Council approved an agreement with Paradigm Mechanical Corp. ("Contractor") for HVAC Maintenance and Repairs for Fiscal Year 2022-23 in the not-to-exceed amount of \$26,336.00 ("Agreement"); and

WHEREAS, on February 22, 2023, the City approved the First Amendment to the Agreement to increase Extra Work to perform emergency replacement of a failed heating and air unit at Fire Station #5 in the amount of \$17,035.41, increasing the not-to-exceed amount from \$26,336.00 to \$43,371.41 for Fiscal Year 2022-23 ("First Amendment"); and

WHEREAS, on July 1, 2023, the City exercised its option to extend the Agreement for 12 months through June 30, 2024, in accordance with Section 6 of the Agreement and increased the not-to-exceed amount to \$27,942.50 for Fiscal Year 2023-24 to reflect a 6.1% increase in the Consumer Price Index in accordance with Section 7 of the Agreement; and

WHEREAS, on August 23, 2023, the City approved the Second Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit at Fire Station #5, in the amount of \$16,428.50 maximum, increasing the total not-to-exceed amount from \$27,942.50 to \$44,371.00 for Fiscal Year 2023-24 ("Second Amendment"); and

WHEREAS, on November 6, 2023, the City approved the Third Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit at Fire Station #4 in the amount of \$14,685.00 maximum, increasing the total not-to-exceed amount from \$44,371.00 to \$59,056.00 for Fiscal Year 2023-24 ("Third Amendment"); and

WHEREAS, on June 12, 2024, the City approved the Fourth Amendment to the Agreement to add additional funding to cover unanticipated extra work through the end of Fiscal Year 2023-24, increasing the Agreement total not to exceed amount by \$2,600.00 from \$59,056.00 to \$61,656.00 ("Fourth Amendment"); and

WHEREAS, on July 1, 2024, the City exercised its option to extend the Agreement, increasing the Agreement amount by \$1,005.92 from \$27,942.50 to \$28,948.42 for Fiscal Year 2024-25 to reflect an increase in the Consumer Price Index by 3.6%; and

WHEREAS, on May 28, 2025, the City approved the Fifth Amendment to the Agreement to add Extra Work to perform ductwork cleaning in buildings 1, 2, and 3 at City Hall in the amount of \$30,100.00, increasing the total not to exceed amount from \$28,948.43 to \$59,048.43 for Fiscal Year 2024-25 ("Fifth Amendment"); and

RESOLUTION NO. _____

WHEREAS, on July 1, 2025, the City exercised its option to extend the Agreement for 12 months through June 30, 2026, in accordance with Section 6 of the Agreement and increased the compensable Agreement amount to \$30,048.47 for Fiscal Year 2025-26 to reflect an increase in the CPI of 3.8% in accordance with Section 7 of the Agreement; and

WHEREAS, on September 24, 2025, the City approved the Sixth Amendment to the Agreement to add Extra Work to perform ductwork cleaning in building 4 at City Hall in the amount of \$18,090.00, increasing the total not-to exceed amount from \$30,048.47 to \$48,138.47 for Fiscal Year 2025-26 ("Sixth Amendment"); and

WHEREAS, June 10, 2026, one of the eight HVAC units at Fire Station #4 bunk room failed and, upon inspection, was found to have exceeded its useful life expectancy; and

WHEREAS, due to its age, parts to repair the unit are difficult to locate and, in some instances, obsolete, making adequate repairs infeasible; and

WHEREAS, Fire Station #4 serves as 24-hour living quarters for on-duty personnel, making reliable air conditioning essential to ensure a safe and habitable environment, maintain compliance with workplace health standards, and support firefighter readiness and recovery; and

WHEREAS, the bunkhouse at Fire Station #4 has no windows and lacks adequate ventilation; and

WHEREAS, portable air conditioning units proved to be ineffective, and unable to maintain temperatures at safe levels; and

WHEREAS, Santee Municipal Code Section 3.24.020 defines an "emergency" as a sudden, unexpected occurrence that poses a clear and imminent danger requiring immediate action to prevent or mitigate the loss or impairment of life, health, property or essential public services; and

WHEREAS, Santee Municipal Code Section 3.24.140 allows the City Manager to authorize the purchasing agent to purchase equipment on the open market when immediate procurement is essential to prevent delays in the work of the department which may affect the life, health, safety or convenience of the public; and

WHEREAS, City Council ratification of immediate purchases is required when an emergency purchase of equipment authorized by the City Manager exceeds \$50,000.00; and

WHEREAS, Contractor estimated the cost to replace the unit to be \$13,973.62; and

WHEREAS, the work to replace the failed unit was completed on June 30, 2026; and

RESOLUTION NO. _____

WHEREAS, the Department's Fiscal Year 2025-26 HVAC Maintenance and Repairs Agreement had a remaining balance of almost \$9,000.00; and

WHEREAS, an additional \$5,000.00 is necessary to pay for this purchase, which increases the total amount paid for HVAC maintenance services in Fiscal Year 2025-26 from \$48,138.47 to \$53,138.47; and

WHEREAS, this item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

Section 1. The above recitals are hereby incorporated as though fully set forth herein.

Section 2. The City Council, based on substantial evidence presented by City staff finds and determines the purchase of the HVAC replacement unit for the bunk room at Fire Station #4 constituted an emergency and was essential to prevent delays in the work of the department which may affect the life, health, safety or convenience of the City's Fire Department staff and public.

Section 3. The City Council ratifies the emergency procurement of a replacement HVAC system in the bunk room at Fire Station #4 in the amount of \$13,973.62 and appropriates an additional \$5,000 to the applicable Fiscal Year 2025-26 operating budget.

Section 4. The City Council approves and authorizes the City Manager to execute the Seventh Amendment to the Contract with Paradigm Mechanical Corp. for HVAC Maintenance and Repairs Fiscal Year 2025-26, which increases the Fiscal Year 2025-26 contract sum for HVAC maintenance services by \$5,000.00, from \$48,138.47 to \$53,138.47.

Section 5. This action is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

Section 6. If any provision of this Resolution, to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

Section 7. This Resolution shall take effect immediately upon its passage.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 9 day of September 2026, by the following roll call vote to wit:

RESOLUTION NO. _____

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, CITY CLERK

**SEVENTH AMENDMENT TO AGREEMENT
BETWEEN CITY OF SANTEE AND PARADIGM MECHANICAL
CORP. FOR HVAC MAINTENANCE AND REPAIRS**

THIS SEVENTH AMENDMENT ("Amendment") is made and entered into as of this ____ day of _____, 2026, by and between the City of Santee, a California charter city ("City"), and Paradigm Mechanical Corp., a California corporation ("Contractor"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

RECITALS

- A. On May 11, 2022, the City Council approved an agreement with Contractor for HVAC Maintenance and Repairs for \$26,336.00.
- B. On July 1, 2022, the City and Contractor entered into an Agreement for HVAC Maintenance & Repairs ("Agreement").
- C. On February 22, 2023, the City approved the First Amendment to the Agreement to increase Extra Work to perform emergency replacement of a failed heating and air unit at Fire Station #5, in the amount of \$17,035.41, increasing the total not to exceed amount from \$26,336.00 to \$43,371.41 for Fiscal Year 2022-23 ("First Amendment").
- D. On July 1, 2023, the City exercised its option to extend the Agreement for 12 months through June 30, 2024, in accordance with Section 6 of the Agreement and increased the compensable Agreement amount to \$27,942.50 for Fiscal Year 2023-24 to reflect an increase in the Consumer Price Index (CPI) of 6.1% in accordance with Section 7 of the Agreement.
- E. On August 23, 2023, the City and Contractor entered into the Second Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit at Fire Station #5, in the amount of \$16,428.50 maximum, increasing the total not-to-exceed amount from \$27,942.50 to \$44,371.00 for Fiscal Year 2023-24 ("Second Amendment").
- F. On November 6, 2023, the City and Contractor entered into the Third Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit at Fire Station #4, in the amount of \$14,685.00 maximum, increasing the total not-to-exceed amount from \$44,371.00 to \$59,056.00 for Fiscal Year 2023-24 ("Third Amendment").
- G. On June 24, 2024, the City and Contractor entered into the Fourth Amendment to the Agreement to increase funds available for as-needed repairs, in the amount of \$2,600.00, increasing the total not-to-exceed amount from \$59,056.00 to \$61,656.00 for Fiscal Year 2023-24 only ("Fourth Amendment").
- H. On July 1, 2024, the City exercised its option to extend the Agreement for 12 months through June 30, 2025, in accordance with Section 6 of the Agreement and increased the compensable Agreement amount to \$28,948.43 for Fiscal Year

2024-25 to reflect an increase in the CPI of 3.6% in accordance with Section 7 of the Agreement.

- I. On May 28, 2025, the City and Contractor entered into the Fifth Amendment to the Agreement to add Extra Work to perform ductwork cleaning in buildings 1, 2, and 3 at City Hall in the amount of \$30,100.00, increasing the total not-to-exceed amount from \$28,948.43 to \$59,048.43 for Fiscal Year 2024-25 only ("Fifth Amendment").
- J. On July 1, 2025, the City exercised its option to extend the Agreement for 12 months through June 30, 2026, in accordance with Section 6 of the Agreement and increased the compensable Agreement amount to \$30,048.47 for Fiscal Year 2025-26 to reflect an increase in the CPI of 3.8% in accordance with Section 7 of the Agreement.
- K. On September 24, 2025, the City and Contractor entered into the Sixth Amendment to the Agreement to add Extra Work to perform ductwork cleaning in building 4 at City Hall in the amount of \$18,090.00, increasing the total not-to-exceed amount from \$30,048.47 to \$48,138.47 for Fiscal Year 2025-26 only ("Sixth Amendment").
- L. In June 2026, an air conditioning unit in the bunk room at Fire Station # 4 failed and, upon inspection, was found to be irreparable and beyond its useful life; and
- M. The cost to replace and install a new air conditioning unit was quoted at \$13,973.62; and
- N. The Parties wish to amend the Agreement to include this work; and
- O. The addition of this expenditure will increase the the total not-to-exceed amount of this contract by \$5,000, from \$48,138.47 to \$53,138.47, for Fiscal Year 2025-2026.

NOW THEREFORE, the Parties agree as follows:

1. Contractor will remove and properly dispose of the non-functioning air conditioning unit from City of Santee Fire Station No. 4 located at 8950 Cottonwood Avenue, as part of its duties defined in Section 2 of the Agreement, and replace it with a new unit as more specifically described in Exhibit A, which is attached and incorporated here by reference, including all available warranties, for a total price of \$13,973.62.

2. The total amount of funds appropriated for HVAC services in the Fiscal Year 2025-2026 budget is increased by \$5,000, from the previous amount of \$48,138.47 to \$53,138.47, which is sufficient to pay for the Fiscal Year 2025-2026 unit replacement in full.

3. Except for the changes specifically set forth herein and in any previous amendments, all other terms and conditions of the Agreement remain in full force and effect.

This Seventh Amendment was approved by City Council on September 9, 2026 and executed by the Parties' duly authorized representatives as follows:

CITY OF SANTEE

PARADIGM MECHANICAL CORP.

By: _____
Wendy Kaserman, City Manager

By: Melinda Dicharry
Name: Melinda Dicharry
Title: President

Date signed: _____

Date signed: 9-1-26

APPROVED AS TO LEGAL FORM:

BEST BEST & KRIEGER LLP

By: _____
Shawn Hagerty, City Attorney

Exhibit A:

- 1) SDR-Q506

EXHIBIT 'A'



Quote #SDR-Q506

June 11, 2026

City of Santee
10601 Magnolia Ave
Santee, CA 92071
dfurtado@cityofsantee.ca.gov

Project Name/Location: Santee Fire Station #4, Bunk House Packaged Unit AC Replacement
8940 Cottonwood Ave, Santee CA 92071

Dear: Dan Furtado,

Thank you for the opportunity to provide this proposal. At San Diego Refrigeration, we are committed to providing high-quality workmanship, responsive service, and fully compliant installations.

Scope of Work:

Removal of Existing Unit

- Safely disconnect and secure electrical power to the bunkhouse air conditioning unit.
- Disconnect existing electrical connections, condensate drain, gas line, and ductwork.
- Provide crane services to remove the existing rooftop unit.
- Haul away and properly dispose of the existing equipment.

Installation of New Unit

- Provide crane services to lift and set the new rooftop unit in place.
- Reconnect electrical service, condensate drain, gas line, and ductwork.
- Supply and install new flexible duct connectors on both the supply and return ducts.
- Supply and install a new programmable thermostat.
- Supply and install a new 30-amp fusible disconnect.
- Start up and test the new equipment to verify proper operation and performance.

Project Completion

- Remove and dispose of all debris and materials generated as part of this project.
- Leave the work area clean upon completion.

4945 Mercury Street ♦ San Diego, CA 92111
(858) 270-5555 ♦ www.SanDiegoRefrigeration.com
A Woman-Owned, Small Business License # 947497

EXHIBIT 'A'

Equipment:

- Qty. 1 – 48NGUB240403, Nominal 2-Ton Two-Stage Gas/Electric Rooftop Unit, R-454B Refrigerant, 208/230V, Single Phase
- Qty. 1 – 7-Day Programmable Thermostat
- Qty. 1 – 30-Amp Fusible Disconnect

Supplies:

- Condensate drain piping and fittings
- Electrical wiring and connection materials
- Flexible duct connectors
- Duct tape and duct sealant
- Fasteners and mounting hardware
- Miscellaneous materials required to complete the installation in a professional and workmanlike manner

San Diego Refrigeration price for the above scope of work is.....**\$13,973.62**

Total price listed to include all labor, tax, and materials necessary to complete scope of work. Pricing is valid for 30 days from date of proposal.

Sincerely,
Estimator/Project Manager
San Diego Refrigeration
Phone & Email

Exclusions:

The following items are not included in our proposal and should not be considered as part of our base scope of work:

- San Diego Refrigeration is not responsible for loss of, or damage, to content of any kind. The client is solely responsible for monitoring temperatures, proper use of and maintaining equipment, and preventing any losses.
- Title 24, plans, permits, engineering, structural inspection or repair.
- Electrical - final connections only.
- Water, gas, and drain connections are assumed to be within reasonable proximity to the work area.
- Work in areas requiring asbestos or hazardous material abatement AND any abatement.
- Modifications to the existing systems other than what is specifically identified above.
- Concrete, framing, roofing, drywall, painting, patching, or finishes (unless specifically included).
- Condition or capacity of existing mechanical, plumbing or electrical systems
- Temporary services
- Overtime or after-hours work
- Payment and performance bond
- Unforeseeable conditions. (These include additional scope items that could not in any way have been identified during the time of submitting our proposal)

Payment Terms:

4945 Mercury Street ♦ San Diego, CA 92111
(858) 270-5555 ♦ www.SanDiegoRefrigeration.com
A Woman-Owned, Small Business License # 947497
Page 2 of 3

EXHIBIT 'A'

For new customers, or existing customers who do not have established credit terms, a completed credit application is required before billing terms can be approved. Please allow up to **10 business days** for the credit application review and approval process.

To help avoid delays, a completed credit card authorization form may be submitted to provide a deposit while the credit application is being processed. This allows equipment procurement and scheduling to move forward without interruption.

If you choose to wait until the credit application has been fully approved, please note that equipment orders and project scheduling will not be initiated until the approval process is complete.

The customer agrees to pay for said work, labor, and materials promptly. In the event of failure to pay the same, or any portion thereof within **payment terms** the customer, unless otherwise specified below, agrees to pay a finance charge computed at a "periodic rate" of 1.5% on balances less than \$1,000.00. This represents an annual percentage rate of 18%. On balances in excess of \$1,000.00 the finance charge will be computed at a "periodic rate" of 1% per month, which is an annual percentage of 12%. The customer further agrees to pay any reasonable attorney fees and costs of collection incurred by San Diego Refrigeration to enforce the provisions of this agreement. THE PERSON SIGNING THIS AGREEMENT WARRANTS HIS/HER AUTHORITY TO SIGN THIS AGREEMENT ON BEHALF OF THE OWNER AND/OR PURCHASER.

Accepted By (Customer):

Name: _____ Date: _____

Title: _____

MEETING DATE September 9, 2026**ITEM TITLE** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA RATIFYING FISCAL YEAR 2026-27 EMERGENCY REPAIR SERVICE EXPENDITURES AND APPROVING THE EIGHTH AMENDMENT TO THE AGREEMENT WITH PARADIGM MECHANICAL CORP. FOR HVAC MAINTENANCE AND REPAIRS**DIRECTOR/DEPARTMENT** Nicolas Chavez, Community Services **SUMMARY**

On May 11, 2022, the City Council approved an agreement with Paradigm Mechanical Corp. ("Contractor") for HVAC Maintenance and Repairs for Fiscal Year 2022-23 in the amount of \$26,336.00 ("Agreement") after a formal bid process was completed per RFB #22/23-20061. Over the ensuing years, seven amendments to the agreement have been approved.

On July 1, 2026, the City exercised its one-time option under Section 6(b) of the Agreement to extend the Agreement for an additional 90 days, from July 1, 2026 through September 30, 2026, for an amount not to exceed \$9,834.74.

Subsequently, as a result of multiple service calls regarding the HVAC unit that services the dayroom at Fire Station # 4, it was determined repairs could no longer be made and the unit had reached its life expectancy of 15 to 20 years. Since Fire Station #4 operates as 24-hour living quarters for on-duty personnel, fully functional air conditioning is essential to maintaining safe, habitable conditions for staff, supporting firefighter health and recovery between emergency responses, and ensuring compliance with workplace standards for occupied facilities. Contractor offered a quote of \$17,133.37 for a new unit, including removal and disposal of the old unit and installation of the new unit. Work was completed on August 20, 2026.

Staff seeks City Council ratification of this expenditure and adoption of the Resolution approving the Eighth Amendment to the Agreement. This amendment increases the not-to-exceed amount for the 90-day extension period, which began July 1, 2026, by \$17,133.37 from \$9,834.74 to \$26,968.11.

ENVIRONMENTAL IMPACT

This action is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

FINANCIAL STATEMENT *EB for HF*

Funding for this contract was provided in the Fiscal Year 2026-27 Community Services Department operating budget.

CITY ATTORNEY REVIEW ☐ N/A • ☒ Completed

RECOMMENDATION *WU*

Approve Resolution:

1. Ratifying the emergency repair expenditure in the amount of \$17,133.37:
2. Approving the Eighth Amendment to the 2022 HVAC Maintenance and Repairs Agreement with Paradigm Mechanical Corp. and increasing the contract sum by \$17,133.37 from \$9,834.74 to \$26,968.11 for the contract period from July 1, 2026 through September 30, 2026.
3. Authorizing the City Manager to execute all necessary documents.

ATTACHMENT

Resolution

Eighth Amendment

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,
CALIFORNIA RATIFYING EMERGENCY REPAIR SERVICE EXPENDITURES
AND APPROVING THE EIGHTH AMENDMENT TO THE CONTRACT WITH
PARADIGM MECHANICAL CORP. FOR HVAC MAINTENANCE AND REPAIRS**

WHEREAS, on May 11, 2022, the City Council approved an agreement with Paradigm Mechanical Corp. ("Contractor") for HVAC Maintenance and Repairs for Fiscal Year 2022-23 in the not-to-exceed amount of \$26,336.00 ("Agreement"); and

WHEREAS, on February 22, 2023, the City approved the First Amendment to the Agreement to increase Extra Work to perform emergency replacement of a failed heating and air unit at Fire Station #5 in the amount of \$17,035.41, increasing the not-to-exceed amount from \$26,336.00 to \$43,371.41 for Fiscal Year 2022-23 ("First Amendment"); and

WHEREAS, on July 1, 2023, the City exercised its option to extend the Agreement for 12 months through June 30, 2024, in accordance with Section 6 of the Agreement and increased the not-to-exceed amount to \$27,942.50 for Fiscal Year 2023-24 to reflect a 6.1% increase in the Consumer Price Index in accordance with Section 7 of the Agreement; and

WHEREAS, on August 23, 2023, the City approved the Second Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit at Fire Station #5, in the amount of \$16,428.50 maximum, increasing the total not-to-exceed amount from \$27,942.50 to \$44,371.00 for Fiscal Year 2023-24 ("Second Amendment"); and

WHEREAS, on November 6, 2023, the City approved the Third Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit at Fire Station #4 in the amount of \$14,685.00 maximum, increasing the total not-to-exceed amount from \$44,371.00 to \$59,056.00 for Fiscal Year 2023-24 ("Third Amendment"); and

WHEREAS, on June 12, 2024, the City approved the Fourth Amendment to the Agreement to add additional funding to cover unanticipated extra work through the end of Fiscal Year 2023-24, increasing the Agreement total not to exceed amount by \$2,600.00 from \$59,056.00 to \$61,656.00 ("Fourth Amendment"); and

WHEREAS, on July 1, 2024, the City exercised its option to extend the Agreement, increasing the Agreement amount by \$1,005.92 from \$27,942.50 to \$28,948.42 for Fiscal Year 2024-25 to reflect an increase in the Consumer Price Index by 3.6%; and

WHEREAS, on May 28, 2025, the City approved the Fifth Amendment to the Agreement to add Extra Work to perform ductwork cleaning in buildings 1, 2, and 3 at City Hall in the amount of \$30,100.00, increasing the total not-to exceed amount from \$28,948.43 to \$59,048.43 for Fiscal Year 2024-25 ("Fifth Amendment"); and

WHEREAS, on July 1, 2025, the City exercised its option to extend the Agreement for 12 months through June 30, 2026, in accordance with Section 6 of the Agreement and

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increased the compensable Agreement amount to \$30,048.47 for Fiscal Year 2025-26 to reflect an increase in the CPI of 3.8% in accordance with Section 7 of the Agreement; and

WHEREAS, on September 24, 2025, the City approved the Sixth Amendment to the Agreement to add Extra Work to perform ductwork cleaning in building 4 at City Hall in the amount of \$18,090.00, increasing the total not-to exceed amount from \$30,048.47 to \$48,138.47 for Fiscal Year 2025-26 ("Sixth Amendment"); and

WHEREAS, on July 1, 2026, the City exercised its option to extend the Agreement for 90-days through September 30, 2026, in accordance with Section 6 of the Agreement for a total not-to-exceed amount of \$9,834.74 for the 90-day period ending September 30, 2026; and

WHEREAS, on September 9, 2026, City Council approved the Seventh Amendment to the Agreement ratifying the replacement of a failed HVAC unit in the bunk room at Fire Station #4 and adding \$5,000.00 to the Agreement's Fiscal Year 2025-2026 budget to cover the cost of replacement ("Seventh Amendment"); and

WHEREAS, following multiple service calls and attempted repairs through July and August 2026, on August 5, 2026, a second of eight HVAC units at Fire Station #4 was determined to have exceeded its useful life and to be beyond repair; and

WHEREAS, Fire Station #4 serves as 24-hour living quarters for on-duty personnel, making reliable air conditioning essential to ensure a safe and habitable environment, maintain compliance with workplace health standards, and support firefighter readiness and recovery; and

WHEREAS, portable air conditioning units proved insufficient to ensure a safe and habitable environment; and

WHEREAS, replacement of the HVAC system in the day room at Fire Station #4 is essential to prevent delays in the work of the department, which may affect the life, health, safety or convenience of the public; and

WHEREAS, Santee Municipal Code Section 3.24.020 defines an "emergency" as a sudden, unexpected occurrence that poses a clear and imminent danger requiring immediate action to prevent or mitigate the loss or impairment of life, health, property or essential public services; and

WHEREAS, Santee Municipal Code Section 3.24.140 allows the City Manager to authorize the purchasing agent to purchase equipment on the open market when immediate procurement is essential to prevent delays in the work of the department which may affect the life, health, safety or convenience of the public; and

WHEREAS, City Council ratification of immediate purchases is required when an emergency purchase of equipment authorized by the City Manager exceeds \$50,000.00; and

RESOLUTION NO. _____

WHEREAS, Contractor estimated the cost to replace the unit to be \$17,133.37 and such funds are available in the Department's 2026-2027 Operating Budget; and

WHEREAS, the City Council desires to ratify the emergency replacement services performed or authorized to address the failed HVAC unit in the day room at Fire Station #4 and to approve the Eighth Amendment to the Agreement to increase the 90-day extension amount from \$9,834.74 to \$26,968.11; and

WHEREAS, this item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

Section 1. The above recitals are hereby incorporated as though fully set forth herein.

Section 2. The City Council on substantial evidence presented by City staff finds and determines the purchase of the HVAC replacement unit for the day room at Fire Station #4 during a period of high temperatures constituted an emergency and was essential to prevent delays in the work of the department which may affect the life, health, safety or convenience of the City's Fire Department staff and public.

Section 3. The City Council ratifies the emergency procurement of a replacement HVAC system for the day room at Fire Station #4 in the amount of \$17,133.37.

Section 4. The City Council approves and authorizes the City Manager to execute the Eighth Amendment to the Contract with Paradigm Mechanical Corp. for HVAC Maintenance and Repairs Fiscal Year 2025-26, which increases the 2026-2027 HVAC maintenance services contract sum through September 30, 2026 by \$17,133.37, from \$9,834.74 to \$26,968.11.

Section 5. This action is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

Section 6. If any provision of this Resolution, to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

Section 7. This Resolution shall take effect immediately upon its passage

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 9 day of September 2026, by the following roll call vote to wit:

RESOLUTION NO. _____

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, CITY CLERK

**EIGHTH AMENDMENT TO AGREEMENT
BETWEEN CITY OF SANTEE AND PARADIGM MECHANICAL CORP.
HVAC MAINTENANCE & REPAIRS**

THIS EIGHTH AMENDMENT ("Amendment") is made and entered into as of this ____ day of _____, 2026, by and between the City of Santee, a California charter city ("City"), and Paradigm Mechanical Corp., a California corporation ("Contractor"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

RECITALS

- A. On May 11, 2022, the City Council approved an agreement with Contractor for HVAC Maintenance and Repairs for \$26,336.00.
- B. On July 1, 2022, the City and Contractor entered into an Agreement for HVAC Maintenance & Repairs ("Agreement").
- C. On February 22, 2023, the City approved the First Amendment to the Agreement to increase Extra Work to perform emergency replacement of a failed heating and air unit at Fire Station #5, in the amount of \$17,035.41, increasing the total not to exceed amount from \$26,336.00 to \$43,371.41 for Fiscal Year 2022-23 ("First Amendment").
- D. On July 1, 2023, the City exercised its option to extend the Agreement for 12 months through June 30, 2024, in accordance with Section 6 of the Agreement and increased the compensable Agreement amount to \$27,942.50 for Fiscal Year 2023-24 to reflect an increase in the Consumer Price Index (CPI) of 6.1% in accordance with Section 7 of the Agreement.
- E. On August 23, 2023, the City and Contractor entered into the Second Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit at Fire Station #5, in the amount of \$16,428.50 maximum, increasing the total not-to-exceed amount from \$27,942.50 to \$44,371.00 for Fiscal Year 2023-24 ("Second Amendment").
- F. On November 6, 2023, the City and Contractor entered into the Third Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit at Fire Station #4, in the amount of \$14,685.00 maximum, increasing the total not-to-exceed amount from \$44,371.00 to \$59,056.00 for Fiscal Year 2023-24 ("Third Amendment").
- G. On June 24, 2024, the City and Contractor entered into the Fourth Amendment to the Agreement to increase funds available for as-needed repairs, in the amount of \$2,600.00, increasing the total not-to-exceed amount from \$59,056.00 to \$61,656.00 for Fiscal Year 2023-24 only ("Fourth Amendment").
- H. On July 1, 2024, the City exercised its option to extend the Agreement for 12 months through June 30, 2025, in accordance with Section 6 of the Agreement and increased the compensable Agreement amount to \$28,948.43 for Fiscal Year 2024-25 to reflect an increase in the CPI of 3.6% in accordance with Section 7 of the Agreement.
- I. On May 28, 2025, the City and Contractor entered into the Fifth Amendment to the Agreement to add Extra Work to perform ductwork cleaning in buildings 1, 2, and 3 at City Hall in the amount of \$30,100.00, increasing the total not-to-exceed amount from \$28,948.43 to \$59,048.43 for Fiscal Year 2024-25 only (Fifth Amendment").
- J. On July 1, 2025, the City exercised its option to extend the Agreement for 12 months through June 30, 2026, in accordance with Section 6 of the Agreement and increased the compensable Agreement amount to \$30,048.47 for Fiscal Year 2025-26 to reflect an increase in the CPI of 3.8% in accordance with Section 7 of the Agreement.
- K. On September 24, 2025, the City and Contractor entered into the Sixth Amendment to the Agreement to add Extra Work to perform ductwork cleaning in building 4 at City Hall in the amount of \$18,090.00, increasing the total not-to-exceed amount from \$30,048.47

to \$48,138.47 for Fiscal Year 2025-26 only ("Sixth Amendment").

- L. On July 1, 2026, the City exercised its option to extend the Agreement for 90-days through September 30, 2026, in accordance with Section 6 of the Agreement for a total not-to-exceed amount of \$9,834.74 for the 90-day period ending September 30, 2026.
- M. On September 9, 2026, City Council approved the Seventh Amendment to the Agreement to add additional funding to the Fiscal Year 2025-26 Agreement for the June 2026 replacement of a failed HVAC unit in the bunk room at Fire Station #4, increasing the Fiscal Year 2025-26 Agreement amount from \$48,138.47 to \$53,138.47 ("Seventh Amendment").
- N. In July 2026, a second air conditioning unit at Fire Station #4 failed and, upon inspection, was also found to be irreparable and beyond its useful life.
- O. Contractor quoted the cost to replace and install the new air conditioning unit at \$17,133.37, as more specifically described in Exhibit A, which is attached and incorporated here as if fully set forth.
- P. The Parties wish to amend the Agreement to include this work.
- Q. The addition of this work to the Agreement will increase the not-to-exceed amount for the time period of July 1, 2026 to the Agreement's current expiration date of September 30, 2026 from \$9,834.74 to \$26,968.11 for the 90-day period ending September 30, 2026.

NOW THEREFORE, the Parties agree as follows:

1. Contractor will remove and properly dispose of the non-functioning air conditioning unit from City of Santee Fire Station No. 4 located at 8950 Cottonwood Avenue, as part of its duties defined in Section 2 of the Agreement, and replace it with a new unit as more specifically described in Exhibit A, including all available warranties, for a total price of \$17,133.37.
2. The total amount of funds appropriated for HVAC services from July 1 through September 30, 2026 is increased by \$17,133.37 for a total not to exceed amount of \$26,968.11.
3. Except for the changes specifically set forth herein and in any previous amendments, all other terms and conditions of the Agreement shall remain in full force and effect.

This Eighth Amendment was approved by City Council on September 9, 2026, Qand executed by the Parties' duly authorized representatives as follows:

PARADIGM MECHANICAL CORP.

CITY OF SANTEE

Signature

Wendy Kaserman, City Manager

Print Name

Approved as to Form City Attorney

Exhibit A: Quote SDR-Q536



Quote #SDR-Q536

July 22, 2026

City of Santee
10601 Magnolia Ave
Santee, CA 92071
cm Myers@cityofsanteeca.gov

Project Name/Location: Santee Fire Station #4, Gym Packaged Unit AC Replacement
8940 Cottonwood Ave, Santee CA 92071

Dear Chris,

Thank you for the opportunity to provide this proposal. At San Diego Refrigeration, we are committed to providing high-quality workmanship, responsive service, and fully compliant installations.

Scope of Work:

Removal of Existing Unit

- Safely disconnect and secure electrical power to the bunkhouse air conditioning unit.
- Disconnect existing electrical connections, condensate drain, gas line, and ductwork.
- Provide crane services to remove the existing rooftop unit.
- Haul away and properly dispose of the existing equipment.

Installation of New Unit

- Provide crane services to lift and set the new rooftop unit in place.
- Reconnect electrical service, condensate drain, gas line, and ductwork.
- Supply and install new flexible duct connectors on both the supply and return ducts.
- Supply and install a new programmable thermostat.
- Supply and install a new 30-amp fusible disconnect.
- Start up and test the new equipment to verify proper operation and performance.

****Crane will need access to the back parking lot. If it is not possible, price for the crane will go up****

Project Completion

- Remove and dispose of all debris and materials generated as part of this project.
- Leave the work area clean upon completion.

4945 Mercury Street ♦ San Diego, CA 92111
(858) 270-5555 ♦ www.SanDiegoRefrigeration.com
A Woman-Owned, Small Business License # 947497
Page 1 of 3

Equipment:

- Qty. 1 – 48NLUB600903 - Nominal 5 Ton Gas Electric R454b RTU 208/230V-1PH
- Qty. 1 – 7-Day Programmable Thermostat
- Qty. 1 – 30-Amp Fusible Disconnect

Supplies:

- Condensate drain piping and fittings
- Electrical wiring and connection materials
- Flexible duct connectors
- Duct tape and duct sealant
- Fasteners and mounting hardware
- Miscellaneous materials required to complete the installation in a professional and workmanlike manner

San Diego Refrigeration price for the above scope of work is.....**\$17,133.37**

Total price listed to include all labor, tax, and materials necessary to complete scope of work. Pricing is valid for 30 days from date of proposal.

Sincerely,
Chandler Dunn
San Diego Refrigeration

Exclusions:

The following items are not included in our proposal and should not be considered as part of our base scope of work:

- San Diego Refrigeration is not responsible for loss of, or damage, to content of any kind. The client is solely responsible for monitoring temperatures, proper use of and maintaining equipment, and preventing any losses.
- Title 24, plans, permits, engineering, structural inspection or repair.
- Electrical - final connections only.
- Water, gas, and drain connections are assumed to be within reasonable proximity to the work area.
- Work in areas requiring asbestos or hazardous material abatement AND any abatement.
- Modifications to the existing systems other than what is specifically identified above.
- Concrete, framing, roofing, drywall, painting, patching, or finishes (unless specifically included).
- Condition or capacity of existing mechanical, plumbing or electrical systems
- Temporary services
- Overtime or after-hours work
- Payment and performance bond
- Unforeseeable conditions. (These include additional scope items that could not in any way have been identified during the time of submitting our proposal)

Payment Terms:

For new customers, or existing customers who do not have established credit terms, a completed credit application is required before billing terms can be approved. Please allow up to **10 business days** for the credit application review and approval process.

To help avoid delays, a completed credit card authorization form may be submitted to provide a deposit while the credit application is being processed. This allows equipment procurement and scheduling to move forward without interruption.

If you choose to wait until the credit application has been fully approved, please note that equipment orders and project scheduling will not be initiated until the approval process is complete.

The customer agrees to pay for said work, labor, and materials promptly. In the event of failure to pay the same, or any portion thereof within **payment terms** the customer, unless otherwise specified below, agrees to pay a finance charge computed at a “periodic rate” of 1.5% on balances less than \$1,000.00. This represents an annual percentage rate of 18%. On balances in excess of \$1,000.00 the finance charge will be computed at a “periodic rate” of 1% per month, which is an annual percentage of 12%. The customer further agrees to pay any reasonable attorney fees and costs of collection incurred by San Diego Refrigeration to enforce the provisions of this agreement. THE PERSON SIGNING THIS AGREEMENT WARRANTS HIS/HER AUTHORITY TO SIGN THIS AGREEMENT ON BEHALF OF THE OWNER AND/OR PURCHASER.

Accepted By (Customer):

Name: _____ Date: _____

Title: _____

MEETING DATE September 9, 2026

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA APPROVING THE NINTH AMENDMENT TO THE AGREEMENT WITH PARADIGM MECHANICAL CORP. FOR HVAC MAINTENANCE AND REPAIRS

DIRECTOR/DEPARTMENT Nicolas Chavez, Community Services 

SUMMARY

On May 11, 2022, the City Council approved an agreement with Paradigm Mechanical Corp. ("Contractor") for HVAC Maintenance and Repairs for Fiscal Year 2022-23 in the amount of \$26,336.00 ("Agreement") after a formal bid process was completed per RFB #22/23-20061. Over the ensuing years, eight amendments to the agreement have been approved which included; replacing three separate HVAC units at Fire Station #4, two at Fire Station #5, duct work cleaning at some of the buildings at City Hall, and other misc. extra work not covered within the fiscal year's contract amount.

The City has exercised each of its three options under Section 6(a) of the Agreement to extend for an additional 12-month term, resulting in an Agreement term through June 30, 2026. The City has also exercised its one-time option under Section 6(b) to extend the Agreement for an additional 90 days, from July 1, 2026 through September 30, 2026. All extension options provided in Section 6 of the Agreement have been exercised and the Agreement will expire on September 30, 2026. Community Services Staff has been working closely with Engineering staff and the City Attorney's Office to develop a new competitive solicitation package for an HVAC equipment maintenance, repairs and replacement contract that will be more comprehensive and include some of the emergency work that up to this point has required additional individual amendments to the contract, like amendments seven and eight that are also on the September 9, 2026, City Council agenda. Unfortunately, staff is not able to complete the work, including issuing the solicitation, selecting a vendor, and bringing the contract forward to the City Council for consideration prior to the current September 30, 2026 contract expiration date. Staff is therefore seeking approval of a ninth amendment to the contract with Paradigm Mechanical Corp. to extend the contract through December 31, 2026 to allow time for a new contract to be awarded while still continuing to have a contract in place.

Santee Municipal Code (SMC) Section 3.24.090(B) authorizes City Council to approve a procurement method not otherwise listed in the SMC due to special circumstances, when a prescribed method is impractical or impossible, or when it is in the City's best interests to do so. Special circumstances exist to enter into this Ninth Amendment to the Agreement to provide a three-month bridge between the City's current and future HVAC maintenance and repair services agreements, and it is in the City's best interests to do so. A limited three-month bridge agreement with the incumbent Contractor will preserve continuity of service while the City completes the competitive procurement. Conducting a separate formal procurement solely for the bridge period would be impractical, would duplicate the pending competitive procurement, and would be unlikely to permit a reasonable transition before September 30, 2026.





CITY OF SANTEE COUNCIL AGENDA STATEMENT

Staff recommends City Council adopt the Resolution approving the Ninth Amendment to the Agreement, which will provide uninterrupted HVAC maintenance and repair services during the bridge period while the City completes its competitive procurement.

ENVIRONMENTAL IMPACT

This action is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

FINANCIAL STATEMENT

eb fa HJ

Funding for this contract was provided in the Fiscal Year 2026-27 Community Services Department operating budget.

CITY ATTORNEY REVIEW ☐ N/A • ☒ Completed

RECOMMENDATION

WKL

Approve Resolution:

1. Approving Ninth Amendment to Contract with Paradigm Mechanical Corp. for HVAC Maintenance and Repairs, for a not to exceed amount of \$9,834.74 for the contract period from October 1, 2026 through December 31, 2026, for a total Fiscal Year 2026-27 not-to-exceed amount of \$36,802.85.
2. Authorizing the City Manager to execute all necessary documents.

ATTACHMENT

Resolution
Ninth Amendment



RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,
CALIFORNIA APPROVING THE NINTH AMENDMENT TO THE CONTRACT
WITH PARADIGM MECHANICAL CORP. FOR HVAC MAINTENANCE AND
REPAIRS**

WHEREAS, on May 11, 2022, the City Council approved an agreement with Paradigm Mechanical Corp. ("Contractor") for HVAC Maintenance and Repairs for Fiscal Year 2022-23 in the not-to-exceed amount of \$26,336.00 ("Agreement"); and

WHEREAS, on February 22, 2023, the City approved the First Amendment to the Agreement to increase Extra Work to perform emergency replacement of a failed heating and air unit at Fire Station #5 in the amount of \$17,035.41, increasing the not-to-exceed amount from \$26,336.00 to \$43,371.41 for Fiscal Year 2022-23 ("First Amendment"); and

WHEREAS, on July 1, 2023, the City exercised its option to extend the Agreement for 12 months through June 30, 2024, in accordance with Section 6 of the Agreement and increased the not-to-exceed amount to \$27,942.50 for Fiscal Year 2023-24 to reflect a 6.1% increase in the Consumer Price Index in accordance with Section 7 of the Agreement; and

WHEREAS, on August 23, 2023, the City approved the Second Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit at Fire Station #5, in the amount of \$16,428.50 maximum, increasing the total not-to-exceed amount from \$27,942.50 to \$44,371.00 for Fiscal Year 2023-24 ("Second Amendment"); and

WHEREAS, on November 6, 2023, the City approved the Third Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit at Fire Station #4 in the amount of \$14,685.00 maximum, increasing the total not-to-exceed amount from \$44,371.00 to \$59,056.00 for Fiscal Year 2023-24 ("Third Amendment"); and

WHEREAS, on June 12, 2024, the City approved the Fourth Amendment to the Agreement to add additional funding to cover unanticipated extra work through the end of Fiscal Year 2023-24, increasing the Agreement total not to exceed amount by \$2,600.00 from \$59,056.00 to \$61,656.00 ("Fourth Amendment"); and

WHEREAS, on July 1, 2024, the City exercised its option to extend the Agreement, increasing the Agreement amount by \$1,005.92 from \$27,942.50 to \$28,948.42 for Fiscal Year 2024-25 to reflect an increase in the Consumer Price Index by 3.6%; and

WHEREAS, on May 28, 2025, the City approved the Fifth Amendment to the Agreement to add Extra Work to perform ductwork cleaning in buildings 1, 2, and 3 at City Hall in the amount of \$30,100.00, increasing the total not-to exceed amount from \$28,948.43 to \$59,048.43 for Fiscal Year 2024-25 ("Fifth Amendment"); and

WHEREAS, on July 1, 2025, the City exercised its option to extend the Agreement for 12 months through June 30, 2026, in accordance with Section 6 of the Agreement and

RESOLUTION NO. _____

increased the compensable Agreement amount to \$30,048.47 for Fiscal Year 2025-26 to reflect an increase in the CPI of 3.8% in accordance with Section 7 of the Agreement; and

WHEREAS, on September 24, 2025, the City approved the Sixth Amendment to the Agreement to add Extra Work to perform ductwork cleaning in building 4 at City Hall in the amount of \$18,090.00, increasing the total not-to exceed amount from \$30,048.47 to \$48,138.47 for Fiscal Year 2025-26 ("Sixth Amendment"); and

WHEREAS, on July 1, 2026, the City exercised its option to extend the Agreement for 90-days through September 30, 2026, in accordance with Section 6 of the Agreement for a total not-to-exceed amount of \$9,834.74 for the 90-day period ending September 30, 2026; and

WHEREAS, on September 9, 2026, the City and Contractor entered into the Seventh Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit in the bunk room at Fire Station #4, in the amount of \$5,000.00, increasing the total not-to-exceed amount from \$48,138.47 to \$53,138.47 for Fiscal Year 2025-26 Agreement ("Seventh Amendment"); and

WHEREAS, on September 9, 2026, the City and Contractor entered into the to the Eighth Amendment to the Agreement to increase Extra Work to perform replacement of a failed HVAC unit in the dayroom at Fire Station #4, in the amount of \$17,133.37, increasing the total not-to-exceed amount from \$9,834.74 to \$26,968.11 for the Fiscal Year 2026-27 90-day Extension to the Agreement ("Eighth Amendment"); and

WHEREAS, all extension options expressly provided in Section 6 of the Agreement have now been exercised, and the Agreement will expire on September 30, 2026 unless otherwise lawfully amended; and

WHEREAS, the City is preparing a new competitive solicitation for HVAC maintenance and repair services but will not be able to complete the solicitation, selection, negotiation, approval, and transition process before the Agreement expires; and

WHEREAS, a lapse in HVAC maintenance and repair services could impair the operation of City facilities, increase the risk of damage to City equipment and property, and adversely affect employees and members of the public using those facilities; and

WHEREAS, Santee Municipal Code (SMC) Section 3.24.090(B) authorizes City Council to approve a procurement method not otherwise listed in the SMC due to special circumstances, when a prescribed method is impractical or impossible, or when it is in the City's best interests to do so; and

WHEREAS, a limited three-month bridge agreement with the incumbent Contractor will preserve continuity of service while the City completes the competitive procurement, conducting a separate formal procurement solely for the bridge period would be impractical, would duplicate the pending competitive procurement, and would be unlikely to permit a reasonable transition before September 30, 2026; and

RESOLUTION NO. _____

WHEREAS, special circumstances exist to enter into this Ninth Amendment to the Agreement to provide a three-month bridge between the City's current and future HVAC maintenance and repair services agreements, and it is in the City's best interests to do so; and

WHEREAS, the bridge term is limited to October 1, 2026 through December 31, 2026; does not expand the scope of the Agreement; does not authorize any further renewal or extension, and requires Contractor to continue performing at the rates in effect on September 30, 2026; and

WHEREAS, during the Bridge Term, Contractor will continue to perform only the HVAC maintenance, scheduled filter changes, as-needed repairs, and other services within the existing scope of the Agreement. This Amendment does not authorize a material expansion of that scope, a capital improvement, or Extra Work that otherwise requires separate written authorization under the Agreement and applicable law; and

WHEREAS, total compensation for all services performed during the Bridge Term must not exceed Nine Thousand Eight Hundred Thirty-Four Dollars and Seventy-Four Cents (\$9,834.74), which amount has been budgeted and appropriated by the City; and

WHEREAS, this item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

Section 1. The above recitals are hereby incorporated as though fully set forth herein.

Section 2. The City Council, based on substantial evidence presented by City staff finds and determines due to special circumstances, it is in the City's best interest to enter into a contract without compliance with the formal or informal bidding procedure.

Section 3. The City Council approves and authorizes the City Manager to execute the Ninth Amendment to the Contract with Paradigm Mechanical Corp. for HVAC Maintenance and Repairs for one limited bridge period beginning October 1, 2026 and ending automatically at 11:50 p.m. on December 31, 2026, unless terminated earlier.

Section 4. This action is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

Section 5. If any provision of this Resolution, to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares

RESOLUTION NO. _____

that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

Section 5. This Resolution shall take effect immediately upon its passage

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 9 day of September 2026, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, CITY CLERK

**NINTH AMENDMENT TO THE HVAC MAINTENANCE AND REPAIR
SERVICES AGREEMENT BETWEEN CITY OF SANTEE AND
PARADIGM MECHANICAL CORP.**

This Ninth Amendment to the 2022 HVAC Maintenance and Repair Services Agreement ("Amendment") is between the **City of Santee**, a California charter city ("City"), and **Paradigm Mechanical Corp.**, a California corporation ("Contractor") and will become effective on October 1, 2026 for the period of time and on the terms set forth below.

RECITALS

- A. WHEREAS, on May 11, 2022, City Council awarded Contractor an HVAC Maintenance and Repair Services Agreement that went into effect on July 1, 2022 ("Agreement"); and
- B. WHEREAS, since then, the Parties have amended the Agreement eight times to either define extra work, adjust Contractor's rate schedule, or exercise an option to extend the term of the Agreement; and
- C. WHEREAS, the City has exercised each of its three options under Section 6(a) of the Agreement to extend the Agreement for an additional 12-month term, resulting in an Agreement term through June 30, 2026; and
- D. WHEREAS, the City has further exercised its one-time option under Section 6(b) to extend the Agreement for an additional 90 days, from July 1, 2026 through September 30, 2026; and
- E. WHEREAS, all extension options expressly provided in Section 6 of the Agreement have now been exercised, and the Agreement will expire on September 30, 2026 unless otherwise lawfully amended; and
- F. WHEREAS, the City is preparing a new competitive solicitation for HVAC maintenance and repair services but will not be able to complete the solicitation, selection, negotiation, approval, and transition process before the Agreement expires; and
- G. WHEREAS, a lapse in HVAC maintenance and repair services could impair the operation of City facilities, increase the risk of damage to City equipment and property, and adversely affect employees and members of the public using those facilities; and .
- H. WHEREAS, Santee Municipal Code (SMC) Section 3.24.090(B) authorizes City Council to approve a procurement method not otherwise listed in the SMC due to special circumstances, when a prescribed method is impractical or impossible, or when it is in the City's best interests to do so; and

- I. WHEREAS, a limited three-month bridge agreement with the incumbent Contractor will preserve continuity of service while the City completes the competitive procurement, conducting a separate formal procurement solely for the bridge period would be impractical, would duplicate the pending competitive procurement, and would be unlikely to permit a reasonable transition before September 30, 2026; and
- J. WHEREAS, special circumstances exist to enter into this Ninth Amendment to the Agreement to provide a three-month bridge between the City's current and future HVAC maintenance and repair services agreements, and it is in the City's best interests to do so; and
- K. WHEREAS, the bridge term is limited to October 1, 2026 through December 31, 2026; does not expand the scope of the Agreement; does not authorize any further renewal or extension, and requires Contractor to continue performing at the rates in effect on September 30, 2026; and
- L. WHEREAS, the parties now desire to amend the Agreement solely to provide uninterrupted HVAC maintenance and repair services during the bridge period while the City completes its competitive procurement;

NOW THEREFORE, the Parties Agree as Follows:

1. Bridge Term. Notwithstanding Section 6 of the Agreement, the term of the Agreement is extended for one limited bridge period beginning October 1, 2026 and ending automatically at 11:59 p.m. on December 31, 2026 ("Bridge Term"), unless terminated earlier in accordance with the Agreement. The City is authorized to contract for services during this Bridge Term through an alternative procurement approved by the City Council.

2. Services. During the Bridge Term, Contractor will continue to perform only the HVAC maintenance, scheduled filter changes, as-needed repairs, and other services within the existing scope of the Agreement. This Amendment does not authorize a material expansion of that scope, a capital improvement, or Extra Work that otherwise requires separate written authorization under the Agreement and applicable law.

3. Compensation.

a. The rates and pricing terms in effect under the Agreement on September 30, 2026 will remain firm and unchanged throughout the Bridge Term.

b. Total compensation for all services performed during the Bridge Term must not exceed Nine Thousand Eight Hundred Thirty-Four Dollars and Seventy-Four Cents (\$9,834.74), which amount has been budgeted and appropriated by the City.

c. Contractor will invoice only for services authorized and satisfactorily performed during the Bridge Term. No compensation is authorized for services performed after December 31, 2026.

4. Continued Compliance. As conditions of this Amendment and any work during the Bridge Term, Contractor must maintain all licenses, City business-license requirements, Department of Industrial Relations registration, insurance coverage, endorsements, bonds, prevailing-wage compliance, indemnity obligations, and other qualifications required by the Agreement and applicable law. Before October 1, 2026, Contractor must provide evidence satisfactory to the City that all time-limited insurance and bond coverage extends through the Bridge Term.

5. No Further Extension. The Agreement will expire automatically on December 31, 2026. Contractor acknowledges that this Amendment creates no right or expectation of any additional renewal, extension, follow-on contract, or award under the City's pending solicitation. Any services after December 31, 2026 require a separately authorized and executed City contract.

6. No Other Changes. Except for the changes specifically set forth in this Amendment and previous amendments, all other terms and conditions of the Agreement remain in full force and effect. If there is a conflict between this Amendment and the Agreement or an earlier amendment, this Amendment controls solely with respect to the Bridge Term and compensation authorized for that term.

[Signature Page to Follow]

This Amendment was approved by City Council on September 9, 2026 and executed by the Parties' duly authorized representatives as follows:

CITY OF SANTEE

By: _____
Wendy Kaserman, City Manager

Date signed: _____

PARADIGM MECHANICAL CORP.

By: Melinda Dicharry
Name: Melinda Dicharry

Title: President

Date signed: 9-1-26

APPROVED AS TO LEGAL FORM:

BEST BEST & KRIEGER LLP

By: _____
Shawn Hagerty, City Attorney

MEETING DATE September 9, 2026

ITEM TITLE UPDATE ON IMPLEMENTATION OF RECOMMENDATIONS FROM THE
2023 COMMUNITY RISK ASSESSMENT AND LONG-RANGE MASTER PLAN

DIRECTOR/DEPARTMENT Harley Wallace, Fire Chief 

SUMMARY

This is an informational item regarding the Community Risk Assessment and Long-Range Master Plan prepared by AP Triton, LLC.

At the April 13, 2022, Council meeting, the City Council authorized the execution of a Professional Services Agreement with AP Triton, LLC to prepare a comprehensive analysis, which included a community risk assessment, evaluation of current conditions, future delivery models for current and future fire station locations and development.

Staff, as well as a representative from AP Triton, LLC, presented the findings and recommendations of the Community Risk Assessment and Long-Range Master Plan on March 22, 2023. On February 27, 2024, staff provided an update on the achievements met in the year following the delivery of the initial report. Staff provided a second update on further progress towards recommendations in the report at the October 22, 2025, Council meeting.

Staff will provide an update on additional progress made towards the recommendations in the report, and discuss options for accomplishing remaining outstanding recommendations.

FINANCIAL STATEMENT

This is an informational presentation, and no expenditure of funds is requested.

CITY ATTORNEY REVIEW ☐ N/A • ☐ Completed

RECOMMENDATION WK

Receive presentation and provide further direction to staff.

ATTACHMENT

Staff Report

AP Triton Report (Executive Summary & Recommendations)

2021 City of Santee Insurance Services Office Public Protection Classification Summary Report

City of Santee Draft 10-Year Capital Improvement Spending Plan

STAFF REPORT

Update on AP Triton Community Risk Assessment and Long-Range Master Plan

September 9, 2026

On April 13, 2022, the City Council authorized the execution of a Professional Services Agreement with AP Triton, LLC, to complete a Community Risk Assessment and Long-Range Master Plan for the City of Santee. The findings from this assessment, as well as 27 specific recommendations, were delivered to the City Council on March 22, 2023. A presentation was given to the City Council on February 14, 2024, followed by an additional presentation on October 22, 2025, to provide a progress update on achievements made towards those recommendations. This report will give a further update on the status of the recommendations.

The 27 recommendations provided by AP Triton are included as an attachment to this report. This Staff Report briefly summarizes the items that have been substantially completed in the two years since the report was presented to the Santee City Council. The remainder of the report will discuss ongoing efforts to address recommendations that have not been fully implemented and provide options for future Council consideration to address identified needs.

Throughout this update there are references to the City's draft 10-year Capital Improvement spending plan. The draft spending plan was presented to the City Council as part of the City Council's consideration to place a 1% general sales tax measure (Measure Y) on the November 3, 2026 General Election ballot. The draft spending plan illustrates the intended use of the additional sales tax revenue should Santee voters approve the sales tax measure. The draft spending plan is attached to this report for reference.

Recommendations Previously Reported as Substantially Complete

In the Council presentation on February 14, 2024, recommendations 4, 5, 9, 10, 11, 12, 14, 19, 21, 24, 25, and 26 were reported as substantially complete. Additionally, during the presentation on October 22, 2025, recommendation 13 was reported as substantially complete. Many of these recommendations were completed through system improvements associated with the formation of the Santee-Lakeside Emergency Medical Services Authority (SLEMSA), including the addition of Basic Life Support (BLS) ambulances, a SLEMSA Nurse Coordinator, an Administrative Battalion Chief, and a shared Medical Director for all Central Zone fire departments. Although these items are considered complete, staff continues to evaluate these recommendations and look for opportunities to further improve in these areas. One example is Recommendation 19: Increase the use of a statistically based quality management program. The adopted FY 26-27 operating budget for the Heartland Communications Facility Authority (HCFA) includes funding to implement an enhanced quality assurance program. This program will help the SLEMSA Nurse Coordinator more effectively evaluate prehospital care reports and identify opportunities to improve patient care.

On April 1, 2026, an additional 12 - hour BLS ambulance was placed in service at Station 5. This ambulance currently operates from 10 a.m. until 10 p.m. to provide additional transport capacity during peak call times. This addition has further reduced reliance on outside mutual aid and improved the response times of SLEMSA paramedic ambulances, despite significant increases in both responses and ambulance transports over the last three years. Prior to the addition of SLEMSA BLS ambulances, the system's paramedic units had a total response time less than 10 minutes on 85.37% of incidents. After these additions, the percentage of incidents with a paramedic ambulance response time less than 10 minutes improved to 90.78%. A summary of these improvements is provided in Table 1.

Table 1: Impact of SLEMSA BLS Ambulance Additions

	Prior to System Changes	After System Changes
Mutual Aid Transports Received	251	17
Mutual Aid Transports Provided	87	68
Paramedic Unit 10-minute Response Time Compliance	85.37%	90.78%
Number of Total Responses	4259	4620
Number of Total Transports	3164	3478

SLEMSA service area response statistics prior to BLS ambulance additions (January 1, 2023 – April 30, 2023) and after all current BLS ambulance additions (April 1, 2026 – July 31, 2026).

The City also placed Squad 4 unit in service on September 9, 2024, which is currently staffed with two firefighter paramedics. This unit responds in place of an engine for lower-acuity Emergency Medical Service (EMS) responses, which has reduced the Unit Hour Utilization (UHU) of the department's Type 1 engines, thereby increasing their availability for high-priority incidents. Squad 4 also responds to fires and other major incidents within the City and increases the number of firefighters on scene for these significant incidents.

Recommendations Completed Since the Previous Update

The following recommendations were reported as in progress during the October 22, 2025, update to Council and are now considered substantially complete. As with the previous items reported as complete, staff will continue to evaluate the effectiveness of the measures that were implemented and look for further opportunities for improvement.

Recommendation 3: Consider implementing a first responder fee to recover the cost of providing an ALS staffed fire apparatus on medical incidents.

The SLEMSA Commission approved a comprehensive fee study to analyze all costs associated with providing EMS services. The results of this study were delivered to the Commission at the May 14, 2026, Commission meeting. A new fee schedule was adopted by the Commission on June 9, 2026, and took effect on July 8, 2026. This revised fee schedule does continue the practice of maintaining a discounted transport rate for service area residents, and does allow the Commission future flexibility to increase fees if transport revenue does not match projections. This new fee structure allowed the department to shift funding allocations from the operations budget to the EMS budget to better align the funding of some management positions based on the time spent supporting EMS operations. At this time, further fee implementation associated with the EMS program is not recommended.

Recommendation 6: Establish a station Fire and Life Safety Inspection Program.

The Fire Battalion Chief assigned to oversee Health, Safety, and Wellness performs quarterly inspections of all Fire Department facilities. The Fire Department and Public Services Division of the Community Services Department have identified priority repair and maintenance needs for each station and are addressing these needs as staff time and funding allow.

Recommendation 8: Consider the immediate order and replacement of Engine 5 And Engine 205 and placing them into reserve status.

The City took delivery of a new Type 1 fire engine in April of 2026. This engine is in service as Engine 20 (formerly Engine 205), and the former Engine 205 (2011 model year) is now in reserve status. Additionally, the department's oldest reserve engine (2005 model year) is currently undergoing comprehensive refurbishment in Henderson, Nevada. The refurbished engine will go in service as Engine 5, allowing the current Engine 5 (2014 model year) to be placed in reserve status. Although this item is considered complete, the department will continuously evaluate the status of the fleet and proactively plan for replacement engines as needed. The current lead time for a new fire engine is approximately four years, at an estimated cost of \$1.2 million. Should Interim Fire Station 24 be constructed and staffed with a Type 1 engine, the newest reserve engine (2014 model year) will be placed back in frontline status as Engine 24. Additionally, the City needs to begin planning for the replacement of Engine 4 (2016 model year). It is anticipated the fire department will need two additional Type 1 fire engines within the next five years to operate the planned Interim Fire Station 24 and replace the current Engine 4. These two engine purchases are identified in the City's draft 10-year Capital Improvement spending plan.

Recommendation 16: Work with the City to establish an ongoing Capital Improvement and Replacement Program.

In FY 25-26, the CIP budget included \$250,000 to develop a formal Asset Management program for the City. The goal of this project is to develop a formal program to inventory

assets, assess their condition, and prioritize maintenance and investment in City assets. The Fire Department assets were included in this effort. Through this process, the City has planned for the development of Interim Fire Station 24, the comprehensive remodel of Fire Station 4, and the replacement of two Type 1 Fire Engines in the City's draft 10-year Capital Improvement spending plan, should the proposed sales tax measure pass.

Recommendation 17: Begin working with the City on splitting fleet services into multiple locations or a larger location to meet their needs.

On August 27, 2025, the Council approved an organizational restructuring shifting oversight of Fleet Maintenance from the Fire Department to the Public Services Division of the Community Services Department. This restructuring also created a new Fleet Supervisor position, in addition to the existing Lead Mechanic and Fleet Mechanic positions. The new Fleet Supervisor was selected in April of 2026, and Fleet Services was formally transitioned into the Public Services Division on July 1, 2026.

The current Fleet Maintenance Facility is still co-located at Fire Station 4. This facility was identified in the AP Triton report as not meeting the needs or safety requirements of servicing the entire City fleet. There is no current plan to relocate or renovate this outdated and inadequate facility, due primarily to a lack of available funding.

Recommendation 18A: Research and implement measures to reduce patient offload (wait) times.

The SLEMSA JPA initiated Ambulance Patient Offload Time (APOT) billing through the schedule of fees approved by the commission. This standby fee for offload delays is initiated when an offload delay reaches 38 minutes. Additionally, the SLEMSA Board of Chiefs continues to meet with local hospitals to discuss strategies to reduce offload times. San Diego County has continued to see significant improvement in ambulance patient offload times. For 2023, the 90th percentile offload time was 60.6 minutes, and the percent of offloads under 30 minutes was 68.3%. For 2025, the 90th percentile time was 44.7 minutes, and the percent of offloads under 30 minutes increased to 78.6%. (San Diego County EMS APOT Dashboard, n.d.) Staff will continue to monitor and engage with local hospitals on opportunities to further reduce these times

Recommendation 23: Develop enhanced inspections of fire hydrants.

Fire Prevention and Code Compliance conducted drive-by assessments of fire hydrants throughout the City and identified over 100 hydrants needing evaluation. Battalion Chiefs verified each location for operational accessibility. In partnership with the Information Technology, the City developed a tracking application that allows field crews to flag inaccessible hydrants and route those reports directly to Code Compliance for follow up.

Recommendations Currently In Progress

The following recommendations were reported as in progress during the October 22, 2025, update to Council and remain in progress.

Recommendation 2: Increase staffing at each fire station by one Firefighter per shift to reduce overtime use.

The Fire Department filled four vacant firefighter / paramedic positions in 2026 and is currently engaged in an active firefighter / paramedic recruitment process to fill four remaining vacant, budgeted positions. Filling all budgeted positions will result in reduced overtime use. The Fire Department began FY 25-26 with seven vacant positions and had an eighth opening created by an employee retirement.

Recommendation 7: Refurbish, replace, or move Station 4 and develop a station plan to improve service throughout the community.

Following the initial presentation of the Community Risk Assessment and Long-Range Master Plan report in 2023, staff completed an analysis of fire station locations and response times throughout the City and determined adding two fire stations (one in the southwest and one in the northeast) and maintaining Fire Station 4 in the current location would best meet the City's needs. A four-station deployment model would significantly increase the City's coverage under the National Fire Protection Association (NFPA) Standard 1710, which sets a 90th percentile response goal for a six-minute total response time for the first responding engine to fires and the first arriving unit with paramedic capabilities to emergency medical incidents. To meet an overall response time of six minutes, the drive time from each fire station should be no more than four minutes.

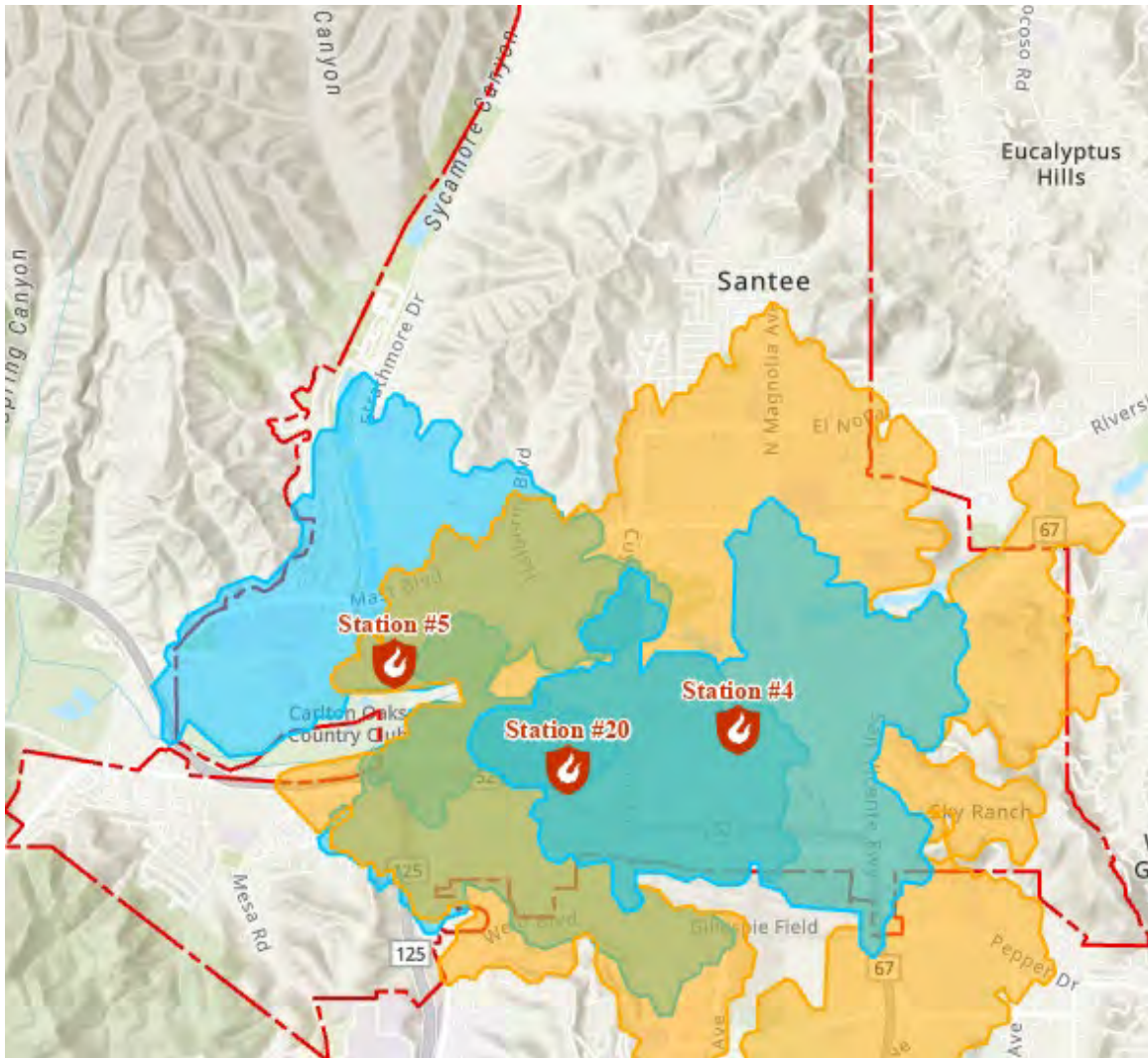
These recommended response time standards identified in NFPA 1710 are critical to a fire department's ability to protect life and property in an emergency. The Fire Safety Research Institute (FSRI), part of Underwriter Laboratories, has conducted numerous studies showing modern, synthetic furnishings are leading to exponential fire growth in building fires, with rooms where a fire starts reaching flashover conditions in as little as four to five minutes. When the first arriving engine exceeds NFPA standards, the likelihood of confining a structure fire to the initial room of origin and successfully rescuing occupants decreases significantly. Survivability from out of hospital cardiac arrest is also heavily impacted by EMS response times. The likelihood of surviving a life-threatening emergency decrease when the first responding unit with paramedic capabilities is delayed.

A four-station deployment model would also significantly improve the Fire Department's deployment analysis score for the Insurance Services Organization (ISO) Public Protection Classification (PPC) rating. The ISO uses its Fire Suppression Rating System (FSRS) to assign Fire Departments an overall rating of 1-10, with 1 representing the highest level of fire protection and 10 representing the lowest level. The three main categories evaluated in the FSRS include Emergency Communications, which represents 10% of the total classification,

Fire Department, which represents 50% of the total classification, and Water Supply, which represents 40 % of the total classification. Within each main category, there are multiple subcategories. Deployment Analysis represents 20% of the Fire Department rating score, and 10% of the overall ISO PPC rating. Under the ISO deployment analysis scoring system, the City is evaluated based on the percentage of built-out area that is within 1.5 miles of a Type 1 fire engine and 2.5 miles of a ladder truck.

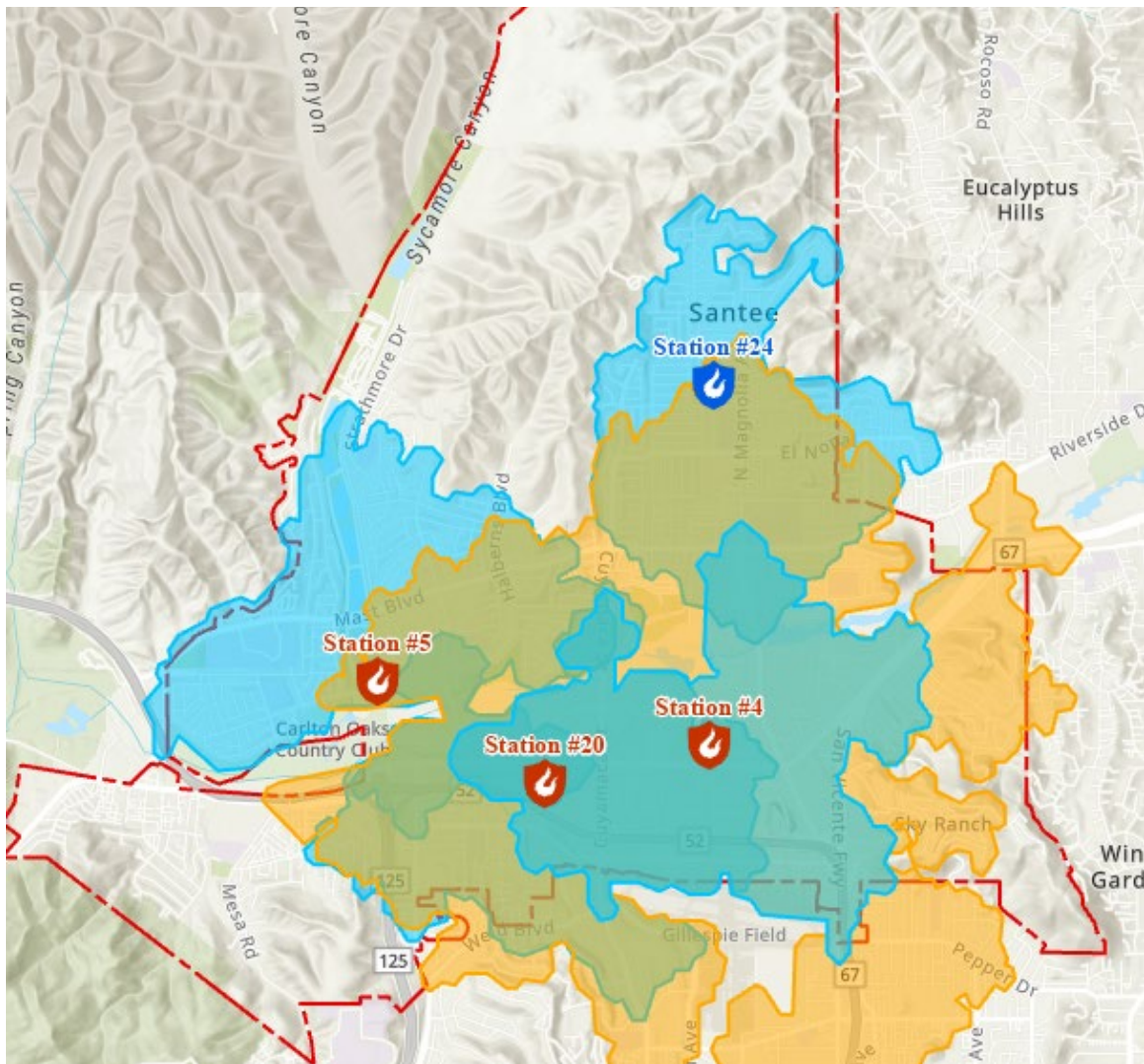
In the most recent ISO evaluation, which was completed in April of 2021, the City achieved Class 1 status, the highest rating available, on a 1-10 scale with an overall rating of 92.5%. Despite the excellent overall score, the deployment analysis only received a score of 57%. This score was based on Type 1 engines from Fire Station 4 and Fire Station 5 covering approximately 48% of the built-out City at a 1.5-mile drive distance, and Truck 4 covering approximately 65% of the built-out City at a 2.5-mile drive distance. The City's previous ISO PPC rating, completed in February of 2016, resulted in an ISO Class 2 rating, with an overall score of 87% and a deployment analysis of 55%.

On October 14, 2025, the City began operations from Interim Fire Station 20, co-located at the City's existing Operations Center. Engine 205, which previously operated as a second Type 1 engine at Fire Station 5, was relocated to the new facility to become Engine 20. On July 15, 2026, following completion of the interim apparatus bay, a paramedic ambulance was moved from Fire Station 5 to Interim Fire Station 20. The addition of Interim Fire Station 20 reduced response times for residents located in southwestern Santee and improved both the City's compliance with NFPA Standard 1710 and the ISO deployment analysis. Following the opening of Interim Fire Station 20, the ISO deployment analysis is now estimated at approximately 60%, and 54% of the built-out area is within 1.5 miles of a Type 1 engine (map 1). Building plans are complete for a future permanent fire station at the same location, which would allow additional emergency response personnel and apparatus to operate from the facility. The cost of this permanent facility is estimated at approximately \$29,450,000 and is partially funded in the City's draft 10-year Capital Improvement spending plan.



Map 1: 1.5-mile engine drive distance coverage (blue) and 2.5-mile ladder truck coverage (orange) from Santee's existing three fire stations.

On March 11, 2026, Council authorized the design and environmental review for Interim Fire Station 24 at Woodglen Vista Park. COAR Design Group is completing this project and anticipates the design phase will be completed in late 2026. Interim Fire Station 24 is scheduled to be ready to bid for construction by May of 2027, with a potential opening in early 2028. The project is identified and would be fully funded in the first year of the City's proposed 10-year Capital Improvement spending plan, with a current construction cost estimate of approximately \$6 million. Adding a Type 1 fire engine to Interim Fire Station 24 at Woodglen Vista Park would significantly improve response times throughout northeastern Santee and would potentially improve the Santee Fire Department's ISO deployment analysis score from approximately 60% to approximately 71%. Additionally, 77% of the built-out City would be within 1.5 miles of a Type 1 engine (map 2). Currently, there are approximately 4,180 dwelling units, 12,080 residents, two schools, and 4.5 miles of wildland-urban interface in northeastern Santee that are outside of the response goals set by the NFPA and ISO.



Map 2: 1.5-mile engine drive distance coverage (blue) and 2.5-mile ladder truck coverage (orange) from Santee's existing three fire stations and the proposed Interim Fire Station 24.

With the decision to construct Interim Fire Station 20 at the City's Operations Yard and pursue Interim Fire Station 24 at Woodglen Vista Park, the Fire Department has determined a comprehensive remodel of Fire Station 4 would meet the City's long-term needs at a substantial savings compared to a replacement of the facility. This facility was constructed in 1971, and many components are beyond their anticipated service life. Additionally, it does not meet modern code requirements. Recently, COAR Design Group completed an initial assessment of Fire Station 4 and determined the facility could be effectively renovated and expanded to meet the requirements of a modern fire station. Construction costs for this project are estimated at approximately \$17 million. This project would be fully funded within the first three years of the City's proposed 10-year Capital Improvement spending plan. Fire Station 4 is an effective location for meeting Type 1 engine response goals throughout southeastern

Santee, and also is an ideal location for Truck 4, which effectively covers 65% of the built-out portion of the city at the ISO standard of 2.5 miles drive distance for a ladder truck.

Recommendation 15: Increase Wildland-Urban Interface efforts to reduce risks.

The City recently completed the Phase 1 requirements of the City's San Diego River Fire Hazard Mitigation Program. This initial phase included the completion of a Fuels Treatment Plan and certification of the Environmental Impact Report. The completed Phase 1 package will undergo review by the California Governor's Office of Emergency Services (Cal OES) and the Federal Emergency Management Agency (FEMA). Upon approval from FEMA and Cal OES, the City will move into Phase 2 of the project to create additional defensible space and hazard fuels reduction throughout the San Diego River corridor. Approximately \$6.5 million in funding towards this project will be provided by FEMA, with an additional \$900,000 provided by the San Diego River Conservancy to satisfy the City's local match requirement. The City continues to maintain defensible space through the Public Services Division of the Community Services Department to protect residences surrounding the San Diego River corridor.

Recommendation 22: Improve collection and analysis of life safety and public education efforts.

The department created a tracking system to obtain data regarding our Public Education Program and the number of people we reach through these efforts. The Fire Marshal is currently evaluating different options to assist in performing a Fire Prevention specific Community Risk Assessment. This analysis will help guide future fire prevention efforts to improve life safety in our community.

Recommendations That Have Not Been Acted On

There are two recommendations that the City has not yet implemented but will benefit from pursuing.

Recommendation 1: Consider trying to keep the Firefighter per 1,000 population size in line with regional and national averages.

The AP Triton Report compared the firefighter per 1,000 population size ratio in Santee with the Western Region and National averages. Based on our 2020 census, Santee's ratio was 0.93 firefighters per 1,000 population size, while the Western Region ratio is 1.05 and the National ratio is 1.29. Increasing our staffing to match the ratio of Western Region departments would require an additional 6-9 firefighter positions.

The City added the Administrative Battalion Chief position in October of 2023, which increased Santee's firefighter per 1,000 population size ratio slightly, from 0.93 to 0.95. Squad 4 was placed in service by removing one firefighter paramedic from each of the City's two paramedic ambulances and placing them on the squad and hiring additional non-safety EMT

positions to replace the firefighter paramedic positions on the ambulances. The two BLS ambulances operating in Santee, BLS4 and BLS5, are also staffed with non-safety EMTs. These staffing changes allowed the City to deploy additional ambulances and place Squad 4 in service but did not increase the firefighter per 1,000 population size ratio within the City.

At the January 14, 2026, Council meeting, staff presented three different models for staffing the proposed Interim Fire Station 24. Staffing Model One would add an additional Type 1 engine to the City and result in nine additional fire suppression positions. This staffing model would increase the firefighter per 1,000 population size ratio within Santee to 1.10, with an annual staffing cost increase of \$1,850,010. Staffing Model Two, which was presented as the staff recommendation, would utilize the personnel currently assigned to Squad 4 to place a new Type 1 engine in service. This staffing model would add three new fire suppression positions and increase the firefighter per 1,000 population size ratio to 1.00, with an estimated annual staffing increase of \$858,750. Adopting either of these two staffing model changes with the addition of Interim Fire Station 24 would assist the City in meeting this recommendation. The third model presented for consideration, Staffing Model Three, would relocate Engine 4 from Fire Station 4 to Interim Fire Station 24, and leave station 4 without a Type 1 engine. While this staffing model would not result in any personnel cost increase, it also would not increase the firefighter per 1,000 population size ratio. A summary of how the three different potential staffing models proposed for Interim Fire Station 24 impact this recommendation is presented in Table 2 below.

Table 2: Impacts of Potential Fire Station 24 Staffing on AP Triton Recommendation 1

	Firefighter per 1,000 Population
Western Region Average	1.05
National Average	1.29
City of Santee 2023 (Prior to Administrative BC)	0.93
Current City of Santee (With Administrative BC)	0.95
City of Santee with FS 24 Staffing Model 1	1.10
City of Santee with FS 24 Staffing Model 2	1.00
City of Santee with FS 24 Staffing Model 3	0.95

Firefighter per 1,000 population ratios for Western Region and National averages per 2023 AP Triton Community Risk Assessment and Long-Range Master Plan report for the City of Santee. Ratios for Santee are based on Santee population estimate of 60,037 per 2020 census.

Recommendation 20: Implement a partially automated inventory control system.

The SLEMSA Nurse Coordinator and the EMS committee are conducting research into inventory control systems to best meet the needs of the department. A system to help manage the rotation of medications with expiration dates would help facilitate supply rotation and limit waste due to inventory expiring on slower units within our system. We anticipate bringing forward a budget item for Council consideration in the FY 27-28 budget.

Section III: FINDINGS & RECOMMENDATIONS

Findings & Observations

- Earthquake liquefaction is a potential problem along the San Diego River basin within the City.
- There are minimal wildland-urban interface mitigation or prevention efforts in the City.
- Wildland fire risks are generally minimal. However, the City's southwestern, northern, and eastern areas pose the greatest threat.
- A detailed map of high-pressure and liquid gas pipelines is unavailable for public consumption. However, SFD can request this information for internal hazard planning purposes if the document is not publicized.
- Historic overtime use by Emergency Operations and EMS Divisions is approximately 30% and 25%, respectively. This level of overtime may lead to early career burnout, fatigue, and injuries.
- Additional funding opportunities may exist within the community, especially around providing ALS services from front-line fire apparatus.
- The economy of the City of Santee has remained strong and, through conservative budgeting policies, was able to withstand the challenges of the COVID pandemic.
- Property and sales tax revenue have historically shown steady growth, which is expected to continue.
- The City has accumulated an unfunded actuarial liability (UAL) in its pension system. However, it addresses the issue with additional payments above the required amortization amount.
- Due to the pending dissolution of County Service Area 69 (CSA 69), the funding and administrative oversight of emergency medical service transport program responsibilities are being transferred to a joint powers authority (JPA) to be formed between the City and Lakeside Fire Protection District. This JPA will provide additional funding for both operations and capital programs.
- The City has established a General Fund Reserve Policy that requires a minimum of 20% of annual operating expenditures to be maintained.
- The City has established a Vehicle Acquisition and Replacement Fund to replace heavy-duty vehicles such as fire trucks and ambulances.

- The City has established reserve funds to self-insure its risk management and worker's compensation insurance programs up to applicable retention amounts of \$150,000 and \$350,000 per claim, respectively.
- The mission, vision, and values statements do not appear to have been updated since 2008.
- SFD does not have a current strategic plan or planning process specific to the fire department.
- The City of Santee's Capital Improvement Program identified replacing station 4 and the maintenance facility but does not detail specific vehicle, equipment, or facility updates required for ongoing operations.
- There is no formalized process for pre-incident planning.
- SFD is well below national and regional averages for firefighters per capita.
- The span of control levels is within the industry's best practice size.
- The one floating position per shift did not appear adequate to fill all vacancies and was not used to improve daily staffing levels.
- Both fire stations are functioning at or above their operational limit for size and function.
- Station 4 is at the end of its useful life expectancy, and a replacement plan should be identified and implemented.
- The building serving as the fire and city vehicles fleet is unsuitable for this use. For example, the building lacks space, power requirements, and flammable and combustible liquids handling.
- Station 5 meets most of the modern fire station requirements.
- The number of facilities does not provide exceptional coverage for areas outside the city core. Notably underserved are the northern and southwestern regions.
- Equipment replacement appears well-established and successful.
- Engine 5 and Engine 205 are considered in fair condition and should be considered for replacement.
- Both reserve engines are considered in poor condition.
- Truck 4 is in excellent condition.
- All ambulances are considered in good condition.

- All unit responses appeared to be captured between the RMS, CAD, and ePCR systems. However, all unit records were not documented in the RMS system.
- SFD responds to a large volume of incidents outside the city boundaries. These responses account for approximately 1 out of every 10 outside the city and CSA 69 boundaries.
- The highest concentration of all EMS incidents specifically centers around Station 4. However, the highest concentration of fire incidents is closer to Station 5.
- Over 70% of all incidents happen between the 12 hours between 8:00 AM and 8:00 PM. This remains consistent throughout the days of the week.
- Most areas in the City are within 5 miles of a fire station. Still, there are significant gaps in the 1.5-mile engine and 2.5-mile truck coverage areas. This translates into higher response times in those underserved areas.
- Service demand and system analysis for 2020 and 2021 may be driven by the COVID pandemic and associated societal measures taken to prevent its spread. The research indicated a significant change in the utilization of emergency services. It is supposed that many people were reluctant to call for medical aid, leave their homes, or travel during the pandemic. As a result, incident volumes for these years may not be what agencies might expect in less restrictive times. For this reason, further evaluation is warranted as non-pandemic data becomes available.
- The incident volume indicated a significant dip during 2020, with a rebound in 2021 to levels more like pre-COVID years. However, the number of responses may change significantly as the community recovers.
- Both Medic 4 and Medic 5 have cautionary utilization rates. For example, in 2022, the UHUs were 39.4% and 30%, respectively. However, this may be closer to 49% and 37% when including possible travel time from the hospital.
- Engine 4 exceeds the typically acceptable 10% UHU with an average of 12.7% over the study period.
- SFD has not adopted a general time performance baseline and benchmark.
- Call processing time is 1 minute and 20 seconds 90% of the time or faster overall.
- The general turnout time for all front-line units is nearly 2 minutes regardless of incident type.
- General travel time performance for the first due engine, truck, or ambulance is just over 6 minutes citywide.

- The second and third-unit responses are over 7 and 8 minutes, respectively.
- The total response time for all incidents is 7 minutes 30 seconds 90% of the time or better.
- The North and Southwest populated portions of the City have the slowest first-due response times.
- Travel from the hospital back into the service area is not captured. It may add significantly to overall unit commitment times.
- Data from the organization is consistent with national trends, where most emergency responses are EMS-related. The overall breakdown was 73% EMS compared to 27% fire for service demand.
- Wait time at the hospitals for patient transports is 1 hour and 7 minutes at the 90th percentile.
- The US Census and CDF data project only slight growth for the City through 2041, to between 60 and 70 thousand people.
- The HCFA is a modern, state-of-the-art fire and EMS communications center. It provides the Santee Fire Department and the southeast region of San Diego County with highly effective and efficient 911 communications service.
- Consistent with the stakeholder interviews conducted in October 2022, staffing and retention are considered areas for improvement.
- The data did not indicate the need for ALS interventions for all medical responses. Therefore, future staffing models should consider increased utilization of firefighter/EMT-Basic.
- California is among the highest states for Alzheimer's disease, diabetes, and hypertension. Therefore, training emphasis should be placed on EMS responses to these medical events.
- Oversight/quality assurance is primarily motivated by complaints and negative results. According to department interviewees, there is little engagement with the San Diego County Medical Director.
- SFD does not currently utilize an electronic system for logistical support. Instead, SFD uses a manual, crew-performed system during daily truck checks.
- SFD will experience a rise in EMS due to the more significant percentage of utilization by the elderly category.

- The population of persons 65 and older living in the City of Santee, California, was 8,489, or 15.6% of the population. This is according to the 2020 estimate.⁵⁹ Over the next ten years, assuming the current 65 and older demographic stays in the area, this group will increase by 31% by 2030.
- SFD does not have a periodic inspection program for all public occupancies. Instead, it only inspects those required by state law, the R-1, R-2, and E occupancies.
- SFD does not have a positive economic incentive program for fire prevention and life safety.
- SFD's occupancy information appeared to be incomplete. For example, over 80% of the approximately 2,400 provided commercial occupancies did not have an occupancy class associated with the file.
- SFD does not appear to have a life safety or risk reduction program evaluation system.
- Padre Dam Municipal Water District only inspects fire hydrants every three years.
- A line Battalion Chief serves in multiple roles, including training, line officer, and administrative duties. The department's growth and complexity of training support a full-time training position.
- SFD has demonstrated the capacity to manage critical incidents with limited resources.
- This analysis identified an opportunity for improvement regarding individual firefighter annual training requirements. The training requirements are defined but lack consistency between shifts and individuals.
- Although the EMS service demand is high, the limited patient volume per paramedic resulted in limited procedures per paramedic.
- For SFD to ensure that 100% paramedic staffing has the training resources to maintain competency, additional mid-fidelity training manikins can support skill competency. SFD has one mid-fidelity ALS manikin at Station 4.
- SFD has demonstrated fiscal responsibility in its training program.
- A challenge faced by SFD is limited access to the training facility. The Heartland Fire Training Facility is experiencing increased demand for recruit training, and the necessity to maintain firefighter skill competency is putting scheduling restrictions on the facility.

Recommended Short-Term Strategies

Recommendation 1: Consider Trying to Keep the Firefighter per 1,000 Population Size In Line With Regional And National Averages.

Description: Fire agencies struggle with determining how many firefighters it takes to provide adequate service. As this report has shown, there is a high volume of work required by SFD as compared to similar and larger organizations. As the overtime recommendation states, this significantly impacts employee health and longevity. Therefore, the city and SFD should attempt to set a realistic goal of how many firefighters are needed. The current population and regional and national comparisons place the SFD's needed operational staff target between 63 and 77 instead of the 54 now on staff.

Adding 3 positions to the minimum staff per shift (6 total personnel) will increase operational flexibility. For example, it would increase the first alarm response for structure fires to 18 firefighters, assuming one ambulance is not assigned to the incident. Of note, the minimum identified emergency incident staffing during a moderate-risk structure fire is 19. Achieving this staffing level requires at least one mutual aid engine company and one battalion chief. Therefore, adding staff will reduce the aid need to one mutual aid unit.

Outcomes: Reduce burnout and injuries due to overutilization to improve employee turnover rates. Increase crew availability for hands-on training and less strenuous collateral duties. Increase the number of personnel available to respond to emergencies

Estimated Financial Cost/Savings: The cost of adding firefighters is extensive. As shown in the recommendation for additional firefighters to mitigate overtime coverage, each additional firefighter paramedic will cost \$154,501 annually. The annual costs include benefits and other costs. Firefighter EMTs may cost slightly less, and officers will cost more. This is an ongoing yearly expense.

Recommendation 2: Increase Staffing at Each Fire Station By One Firefighter Per Shift To Reduce Overtime Use.

Description: SFD is experiencing a significant use of overtime annually. Based on the leave numbers provided, enough annual leave hours are being applied to account for 6.15 additional employee yearly hours. This includes and is beyond the current 3 floating positions. Requiring too much overtime, especially for a smaller staff, can have severe other employee effects. For example, firefighters required to do too much overtime may experience a higher incidence of work-related injuries, burnout, fatigue, and home-life disruptions due to extended absences.

Outcomes: Improve budget performance by reducing overtime costs. In addition, reducing employee fatigue and early career burnout and improving the employee's work-life balance.

Estimated Financial Cost/Savings:

Figure 152: Overtime Reduction Cost Estimation

Expenses	Factor	Amount
Salaries		
FF/PM - Station 4		97,194
FF/PM - Station 5		97,194
Total salaries per shift		194,388
Number of shifts		3
Total Salaries:		\$583,164
Payroll taxes	.0145	8,456
Pension costs	.238	138,793
Health insurance		144,462
Other Costs		52,134
Total Benefits/Other Costs:		\$343,845
Total Cost:		\$927,009

Recommendation 3: Consider Implementing A First Responder Fee To Recover The Cost Of Providing An ALS Staffed Fire Apparatus On Medical Incidents

Description: SFD provides paramedic-staffed fire apparatus on medical incidents at a high cost to the response system's budget. The Department can evaluate its operational needs and address the costs of its First Response System that may be eligible to be included in a "First Responder Fee" calculation. Operating costs include staffing and all associated costs, dispatching services, etc.

Outcomes: The revenue generated from implementing this fee would offset the service's costs, freeing up General Fund Revenues for other needs, such as added employees.

Costs: The cost to develop a First Responder Fee would be those costs of either staff time to research the relative costs and develop the necessary amendment to the City's Schedule of Fees ordinance or third-party costs for those services.

Recommendation 4: Conduct A Staffing Analysis to Determine The Efficacy Of Converting The Department From A 100% Paramedic Staffing Plan To A Mixed EMT/Firefighter And Paramedic/Firefighter Staffing Plan.

Description: Based on the current staffing shortage, cost of paramedic staffing, and challenges relating to maintaining paramedic-level competency, future models should consider increased utilization of firefighter/EMT-Basic.

Outcome: Improved hiring and retention of paramedics with potential staffing cost savings.

Estimated Financial Cost/Saving: Cost savings are based on a change in the deployment model to include firefighter-EMTs with the firefighter-paramedics. This model would allow one medic per unit instead of multiple medics. Based on current spreads in the rank structure, this could save approximately \$15,000 - \$18,000 annually per employee.

Recommendation 5: Plan and Execute a Strategic Planning Process After Completing The Long-Range Master Plan And Community Risk Assessment (CRA).

Description: A strategic planning process is required to provide tangible guidance and results in this and other planning documents. A strategic plan prioritizes goals and objectives, establishes timelines, and assigns responsibility. Strategic planning also updates and clarifies the agency's mission, values, and vision. The strategic planning process is designed to provide guidance for the next 5 years and should be periodically updated and renewed.

Outcome: Systematic approach to change, including prioritization of goals and objectives.

Estimated Financial Cost/Saving: If outside consultant assistance is required, the process would cost approximately \$17,000.

Recommendation 6: Establish A Station Fire and Life Safety Inspection Program.

Description: SFD should develop a periodic life safety inspection program for its facilities. Systems designed to improve employees' safety and health are essential for reducing the number and severity of injuries and health concerns. These systems, such as smoke and carbon monoxide detectors, need ongoing maintenance and evaluation.

Outcomes: Systematically evaluate, repair, and potentially improve all facilities' emergency and life safety systems.

Estimated Financial Cost/Savings: Initial costs will include staff time developing, adopting, and completing a custom or currently available inspection system. Ongoing costs will consist of maintenance requirements such as system repair and replacement of consumable goods.

Recommendation 7: Refurbish, Replace, Or Move Station 4 And Develop A Station Plan To Improve Service Throughout The Community.

Description: With the desired number and locations of fire stations needed to serve the community into the foreseeable future identified, the fire department can begin planning the replacement of station 4. A replacement plan cannot start without a known best location for the station. If the current site does not meet the city's needs, a search for available lots can be initiated. In addition, adding a station and moving station 4 may allow for normalizing the unit usage and call volumes and improve overall time performance. This should be completed very soon to facilitate the needed replacement or refurbishment of Station 4.

Outcomes: Before significant revenue is spent on updating or maintaining Station 4, it should be determined if the location fits into the long-term strategy of covering the city. However, the necessity for starting this replacement plan immediately is vital.

Estimated Financial Cost/Savings: When the desired number of stations and facility design are identified, each station's needed size can be determined. Without that information, no cost estimates can be accurate. In addition, choosing if Station 4's location fits into the long-term strategy of covering the city is crucial to starting the station's replacement process.

Recommendation 8: Consider The Immediate Order And Replacement Of Engine 5 And Engine 205, And Placing Them Into Reserve Status.

Description: Both Engine 5 and Engine 205 are considered in only fair condition and are over 10 years old. The two reserve apparatuses are considered in poor condition. One is over 25 years old. By accelerating a replacement plan for the front-line engines, they can be moved to reserve status. Thus improving response capability while the front-line apparatus is out of service for maintenance. However, considering the current state of the apparatus manufacturer's ordering cycle, these units may not be available until two years after the order date.

Outcomes: Improving the effectiveness and reliability of the reserve apparatus and improving the front-line engines.

Estimated Financial Cost/Savings: Costs will depend on the engine type and can be managed. These prices are currently highly variable, and delivery times may be extended.

Recommendation 9: Consider Adding A Peak Demand ALS Transport Unit To Minimize The System Impact Due To The Increasing Number Of ALS Interfacility Transfers.

Description: The EMS analysis identified that the system responds to a high percentage of ALS service demand. Additionally, there has been a 13% increase in ALS transfers from 2020 to 2021. An additional ALS transport unit would increase the availability of ALS units during peak demand (noon to midnight).

Outcomes: With a 36% ALS criticality, adding another ALS transport unit would improve response times and the availability of SFD ALS units during peak demand.

Estimated Financial Cost/Savings: The estimated cost of purchasing an additional ambulance is \$200,000–\$300,000. Assuming the peak time unit operates 12 hours per day, seven days per week, the deployment model would require at least two shifts. Personnel would work approximately 40 hours per week, and the unit would have 84 operational hours. The cost models assume a firefighter/paramedic and firefighter/EMT team or a single-role (non-firefighter) paramedic and EMT. The following is the estimated annual cost of adding a peak-demand ambulance.

Figure 153: Peak-Hour Medic Unit Cost Estimation

Expenses	Factor	FF/PM Model (2)	FF/EMT & FF/PM Model	Single-Role EMT/PM Model
Firefighter/Paramedic (FF/PM)		194,388	97,194	
Firefighter/EMT (estimated)			82,000	
Single-Role Paramedic				75,000
Single-Role EMT				60,000
Total salaries per shift		194,388	179,194	135,000
Number of shifts		2	2	2
Total Salaries		388,776	358,388	270,000
Payroll taxes	.0145	5,637	5,196	3,915
Pension costs	.238	92,529	85,296	27,000
Health insurance		54,064	54,064	54,064
Other costs		34,756	34,756	34,756
Benefits		186,986	179,312	119,735
Total Operating Costs:		\$575,762	\$537,700	\$389,735
Medic Unit		275,000	275,000	275,000
Gurney & other equipment		100,000	100,000	100,000
Total Capital Outlay:		375,000	\$375,000	\$375,000
Total First-Year Costs:		\$950,762	\$912,700	\$764,735

Recommendation 10: Review Incident Data Annually At A Minimum.

Description: The potentially distorted data during the COVID pandemic years, trends, and predicted demand may be flawed. It is essential to understand the full effect of the pandemic on service delivery, and that will only be possible with continued analysis. Evaluating demand, service types, and other information annually until the pandemic-specific effects are fully accounted for and understood is critical. Until that effect is fully understood, the analytics created using the pandemic-era data have the potential to be misleading.

Outcomes: Creating an understanding of the pandemic era effect on, and creating appropriate adjustments to, service delivery and performance analytics.

Estimated Financial Cost/Savings: Costs will vary depending on the approach adopted. At a minimum, staff time will be required. Though the National Fire Academy offers a free NFIRS class, costs may include training. Additional charges may be increased staff levels, compensation, equipment, or fees paid to outside vendors.

Recommendation 11: Place Greater Emphasis Upon Quality Assurance Of Time Data Inputs.

Description: Correct documentation of events for the fire department is critical. This can be especially true for those requesting them, such as attorneys, insurance companies, and property owners. In addition, reliable and accurate performance analysis cannot occur without quality control.

The first step is to establish a written policy and publish it. For quality reports, the best practice is for the officers in charge to review and verify that the information is complete and correct. If not, correct it or return it to the author for revision. Once the report is complete, it must be evaluated for quality control, typically by another officer or chief officer. In addition, data points should be added to the data collection, including the time leaving the hospital and the time back at the station for ambulances.

Outcomes: An accurate and defensible analysis of performance can be completed regularly.

Estimated Financial Cost/Savings: Staff time to review individual documentation for errors and omissions.

Recommendation 12: Consider Specific Annual Training Requirements For Each Firefighter Based On A Balanced Training Curriculum.

Description: Additional training requirements should be considered for individual firefighters. EMS constituted approximately 68% of the demand for service but only 10.8% of the training hours in 2022. The training requirements are defined but appear to lack consistency between firefighters.

Outcomes: A balanced training program and philosophy can result in a standardized program that meets the community's needs.

Estimated Financial Cost: Staff/training time.

Recommendation 13: Purchase An Additional Mid-Fidelity Manikin To Support The EMS Training Program.

Description: A cost-effective and proficient solution is the use of mid-fidelity manikins. Multiple manikins can be purchased and deployed throughout the organization for the same amount of funding. This option can provide training without significant drive times to central training facilities and allows EMTs to have repetitive skill practice sessions.

Outcomes: A benefit of mid-fidelity training manikins is the opportunity to develop proper sequencing. Identifying the order of critical interventions is critical to successful patient outcomes.

Estimated Financial Cost/Savings: Costs depend on the number and model of manikins.

Recommended Mid-Term Strategies

Recommendation 14: Add A Department Training Officer Position.

Description: The analysis suggests that SFD cannot adequately support the programmatic needs of the department-wide training program by a shift Battalion Chief serving in multiple operations and administrative roles. Consideration should be given to establishing this position at the captain/chief level. The position is heavily involved with classroom delivery, interaction with shift crews, and programmatic coordination and monitoring of training documentation. In addition, the position could be established as a rotational position. However, any rotational assignment should be at least two years, and the officer must maintain a minimum training certification level.

Outcomes: SFD's capacity to deliver operational training effectively and efficiently.

Estimated Financial Cost: Dependent on the level of rank and system design and additional equipment needs.

Recommendation 15: Increase Wildland-Urban Interface Efforts To Reduce Risks.

Description: The ability to prevent or mitigate a wildland fire is a primary goal in the wildland-urban interface. SFD provides some WUI efforts, but San Diego County delivers most, and no Fire Safe Council exists in Santee. Current staffing levels do not allow for additional efforts in Santee.

Outcomes: Developing WUI prevention and mitigation programs specific to Santee should be a goal for the city and SFD. The approval of Fanita Ranch will create more properties in the WUI and increase risks in the community. The priority is to develop programs to reduce the threat to local homeowners and provide specific action plans based on the fuel type. Annual progress reports can focus on the high-risk areas for mitigation efforts. A new position could be coupled as a Community Risk Reduction (CRR) Coordinator to manage all risk reduction programs for the city.

Estimated Financial Cost/Savings: The personnel cost to hire a CRR Coordinator with benefits would be approximately \$100,000.

Recommendation 16: Work With The City To Establish An Ongoing Capital Improvement And Replacement Program.

Description: The Fire Department should work with the city to develop, adopt, and fund a facilities capital improvement and replacement program. Each capital system should be identified and put on a repair and replacement schedule. Each building should continue to be evaluated for its ability to meet the agency's needs. A replacement schedule should be negotiated years in advance.

Outcomes: Systematically evaluate, repair, and potentially improve the facilities required for ongoing operations.

Estimated Financial Cost/Savings: Initial costs will include either contract costs for the development of the program or staff time to audit facilities, negotiate with the city, finalize, and adopt a plan. Ongoing costs will consist of maintenance requirements such as system repair and replacement of consumable goods.

Recommendation 17: Begin Working With The City On Splitting Fleet Services Into Multiple Locations Or A Larger Location To Meet Their Needs.

Description: The current fleet space does not meet the needs or safety requirements of the service. The space could serve the fire department only but not the entire city fleet. Either a larger facility or multiple sites are needed to operate safely.

Outcomes: Provide safe, efficient, and code-compliant space for fleet services.

Estimated Financial Cost/Savings: There will be initial costs to attain new or additional space for fleet services. Ongoing costs to maintain a larger facility will be minimal. There will most likely be efficiently saving as much time is spent moving vehicles around in the tight space they have today.

Recommendation 18: Research and Implement Measures to Reduce Patient Offload (Wait) Times.

Description: The excessive patient offload times, also known as wait or "wall" times, negatively affect the ambulance's response availability. This is identified by the San Diego County EMS office as an area of concern for all emergency departments and transport agencies and recommends this time to be less than 20 minutes, 90 percent of the time or less. Improvement of this performance will require specific attention and likely multiple approaches by the newly formed Santee-Lakeside Emergency Medical Services Association (SLEMSA).

Outcomes: Reducing the unit inefficiencies, overall workload, and unit availability.

Estimated Financial Cost/Savings: Staff time and potential legal costs, depending on the agency approach and cooperation of receiving emergency departments.

Recommendation 18: Perform A Cost-Benefit Analysis For Medications/Procedures Performed/Administered By SFD.

Description: All staffing, equipment, and supplies not mandated by the government or industry norms should be subjected to a cost-benefit study by SFD.

Outcomes: A statistical study is required to determine the overall efficacy of the resource under consideration.

Estimated Financial Cost: Staff time.

Recommendation 19: Increase The Use Of A Statistically-Based Quality Management Program.

Description: Completing a formal and systematic incident and training data analysis will improve program delivery and asset allocation. This report indicated an opportunity for improvement regarding data collection and analysis. Currently, SFD is using Image Trend Reporting® for patient care reporting. The program will export data to an Excel format if adequately documented. The data can be easily interrogated to provide various evaluations to improve understanding specific to EMS service delivery

Outcomes: Evidence-based data can offer objective information measuring the level of care provided.

Estimated Financial Cost: Staff time.

Recommendation 20: Implement A Partially Automated Inventory Control System.

Description: A routine utilization study would help identify opportunities for improved inventory control. SFD does not currently utilize an electronic system for logistical support. SFD now uses a manual system performed by crews during daily truck checks. Station 4 holds the primary cache of EMS supplies managed by one of the line paramedics. Due to the organization's size, an automated program can improve efficiency.

Outcomes: Various systems have proven cost-effective in the long run, notably when eliminating waste and lost supplies due to expiration.

Estimated Financial Cost: Cost depends on the type of system/process selected. The actual cost would be partially offset by eliminating waste and lost supplies.

Recommendation 21: Increase Interaction And Involvement With The Medical Director For San Diego County.

Description: Oversight is primarily complaint/adverse outcome-driven. A more proactive approach can support the future challenges of EMS.

Outcome: Improved medical oversight and emphasis on a continuum of care.

Estimated Financial Cost/Saving: Potential cost increase would depend on the current medical director agreement.

Recommendation 22: Improve Collection And Analysis Of Life Safety And Public Education Efforts.

Description: Understanding the effectiveness of long-range programs, such as an adopted community risk reduction plan and a fire and life safety inspection program, requires understanding current conditions. Specific incident loss data is available. First, however, its reliability should be evaluated. Additional data points such as staff hours used in life safety and public education and the number of contacts and educational programs will aid in assessing effectiveness against future loss. Regardless of what system is adopted, starting the data collection process is the only way to evaluate it quantitatively. This occurs even before a program is fully developed or deployed.

Outcomes: Collecting specific data points will enable leadership to evaluate the effectiveness of any life safety or public education efforts. Early adoption of data collection is a short-term investment in a long-term outcome.

Estimated Financial Cost/Savings: Costs can vary depending on the program's adoption. Staff time to create a data collection process, collecting and storing data is universal in any program. Additional costs may be incurred if technological solutions are adopted.

Recommendation 23: Develop Enhanced Inspections Of Fire Hydrants.

Description: The Padre Dam Municipal Water District only inspects fire hydrants every three years. SFD only received 33% of the available credit from ISO for the frequency of hydrant inspections.

Outcomes: Increasing the frequency of hydrant inspections can gain additional credits for water supply and ensure hydrants are accessible and operate correctly. Inspections allow firefighters, especially new employees, to see the locations of hydrants in their first-in response area.

Estimated Financial Cost/Savings: Staff time is needed to inspect the hydrant. An increase in fuel is expected depending on the type of vehicles required to inspect the hydrants.

Recommendation 24: AP Triton Recommends Establishing A Cooperative Agreement With Regional Hospitals So Paramedics Can Support Skill Competency.

Description: This analysis identified an opportunity for improvement relating to clinical resources. In 2022, the Department treated and transported 5,760 patients. Although the EMS service demand is high, the limited patient volume per paramedic translated to an average of 3.4 airway procedures per paramedic. Based on the data in the EMS section, there is a high incidence of criticality requiring advanced-level care. Combining high acuity and dilution of skills requires an emphasis on EMS skills competency.

Outcomes: A balance of field care skills, training manikin skills, and abilities in the clinical setting can maintain skills competency and support overall patient care.

Estimated Financial Cost/Savings: Cost dependent on regionalized support and coordination with the local hospitals.

Recommended Long-Term Strategies

Recommendation 25: Evaluate the Potential For A Community Paramedic Program.

Description: As noted in the report, the current population of persons 65 and older living in the City of Santee, California, according to the 2020 estimate, was 8,489, or 15.6% of the population.⁶⁰ Over the next ten years, assuming the current 65 and older demographic stays in the area, this group will increase by 31% by 2030.

Fire and EMS agencies across the Country have implemented innovative EMS outreach programs to address issues with chronic EMS system users, mental health patients, and others with socio-economic issues that manifest into medical problems that often result in an EMS response. The Department should engage with local governments, healthcare providers, and social service agencies to determine the financial and altruistic feasibility of implementing a Mobile Integrated Healthcare-Community Paramedicine (MIH-CP) Program.

The Department should also ensure that EMS personnel accurately report and quantify vulnerable patients who may benefit from non-traditional medical and social outreach services. This would be critical in clearly defining the need and scope of a non-traditional EMS outreach program.

Outcomes: A community paramedicine or mobile intensive healthcare program could improve overall service delivery throughout the region through a cooperative venture between the hospitals and SFD.

Estimated Financial Cost: Unknown depending on cooperative agreements with local hospitals.

Recommendation 26: AP Triton Recommends A Focused Study To Identify Opportunities/Facilities For Additional Regionalized Training Resources.

Description: A challenge faced by SFD is limited access to the training facility. The Heartland Fire Training Facility is experiencing increased demand for recruit training, and the necessity to maintain firefighter skill competency is putting scheduling restrictions on the facility.

Outcome: Additional access to training resources translating to improved training efficacy.

Estimated Financial Cost/Saving: The cost would be identified in the focused analysis involving all agencies in the JPA.

**Public Protection Classification
(PPC®)
Summary Report**

Santee FPSA

California (S)

Prepared by

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Background Information

Introduction

ISO collects and evaluates information from communities in the United States on their structure fire suppression capabilities. The data is analyzed using our Fire Suppression Rating Schedule (FSRS) and then a Public Protection Classification (PPC®) grade is assigned to the community. The surveys are conducted whenever it appears that there is a possibility of a PPC change. As such, the PPC program provides important, up-to-date information about fire protection services throughout the country.

The FSRS recognizes fire protection features only as they relate to suppression of first alarm structure fires. In many communities, fire suppression may be only a small part of the fire department's overall responsibility. ISO recognizes the dynamic and comprehensive duties of a community's fire service, and understands the complex decisions a community must make in planning and delivering emergency services. However, in developing a community's PPC grade, only features related to reducing property losses from structural fires are evaluated. Multiple alarms, simultaneous incidents and life safety are not considered in this evaluation. The PPC program evaluates the fire protection for small to average size buildings. Specific properties with a Needed Fire Flow in excess of 3,500 gpm are evaluated separately and assigned an individual PPC grade.

A community's investment in fire mitigation is a proven and reliable predictor of future fire losses. Statistical data on insurance losses bears out the relationship between excellent fire protection – as measured by the PPC program – and low fire losses. So, insurance companies use PPC information for marketing, underwriting, and to help establish fair premiums for homeowners and commercial fire insurance. In general, the price of fire insurance in a community with a good PPC grade is substantially lower than in a community with a poor PPC grade, assuming all other factors are equal.

ISO is an independent company that serves insurance companies, communities, fire departments, insurance regulators, and others by providing information about risk. ISO's expert staff collects information about municipal fire suppression efforts in communities throughout the United States. In each of those communities, ISO analyzes the relevant data and assigns a PPC grade – a number from 1 to 10. Class 1 represents an exemplary fire suppression program, and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria.

ISO's PPC program evaluates communities according to a uniform set of criteria, incorporating nationally recognized standards developed by the National Fire Protection Association and the American Water Works Association. A community's PPC grade depends on:

- **Needed Fire Flows**, which are representative building locations used to determine the theoretical amount of water necessary for fire suppression purposes.
- **Emergency Communications**, including emergency reporting, telecommunicators, and dispatching systems.
- **Fire Department**, including equipment, staffing, training, geographic distribution of fire companies, operational considerations, and community risk reduction.
- **Water Supply**, including inspection and flow testing of hydrants, alternative water supply operations, and a careful evaluation of the amount of available water compared with the amount needed to suppress fires up to 3,500 gpm.

Data Collection and Analysis

ISO has evaluated and classified over 39,000 fire protection areas across the United States using its FSRs. A combination of meetings between trained ISO field representatives and the dispatch center coordinator, community fire official, and water superintendent is used in conjunction with a comprehensive questionnaire to collect the data necessary to determine the PPC grade. In order for a community to obtain a grade better than a Class 9, three elements of fire suppression features are reviewed. These three elements are Emergency Communications, Fire Department, and Water Supply.

A review of the **Emergency Communications** accounts for 10% of the total classification. This section is weighted at **10 points**, as follows:

- Emergency Reporting 3 points
- Telecommunicators 4 points
- Dispatch Circuits 3 points

A review of the **Fire Department** accounts for 50% of the total classification. ISO focuses on a fire department's first alarm response and initial attack to minimize potential loss. The fire department section is weighted at **50 points**, as follows:

- Engine Companies 6 points
- Reserve Pumpers 0.5 points
- Pump Capacity 3 points
- Ladder/Service Companies 4 points
- Reserve Ladder/Service Trucks 0.5 points
- Deployment Analysis 10 points
- Company Personnel 15 points
- Training 9 points
- Operational considerations 2 points
- Community Risk Reduction 5.5 points (in addition to the 50 points above)

A review of the **Water Supply** system accounts for 40% of the total classification. ISO reviews the water supply a community uses to determine the adequacy for fire suppression purposes. The water supply system is weighted at **40 points**, as follows:

- Credit for Supply System 30 points
- Hydrant Size, Type & Installation 3 points
- Inspection & Flow Testing of Hydrants 7 points

There is one additional factor considered in calculating the final score – **Divergence**.

Even the best fire department will be less than fully effective if it has an inadequate water supply. Similarly, even a superior water supply will be less than fully effective if the fire department lacks the equipment or personnel to use the water. The FSRS score is subject to modification by a divergence factor, which recognizes disparity between the effectiveness of the fire department and the water supply.

The Divergence factor mathematically reduces the score based upon the relative difference between the fire department and water supply scores. The factor is introduced in the final equation.

PPC Grade

The PPC grade assigned to the community will depend on the community's score on a 100-point scale:

PPC	Points
1	90.00 or more
2	80.00 to 89.99
3	70.00 to 79.99
4	60.00 to 69.99
5	50.00 to 59.99
6	40.00 to 49.99
7	30.00 to 39.99
8	20.00 to 29.99
9	10.00 to 19.99
10	0.00 to 9.99

The classification numbers are interpreted as follows:

- Class 1 through (and including) Class 8 represents a fire suppression system that includes an FSRS creditable dispatch center, fire department, and water supply.
- Class 8B is a special classification that recognizes a superior level of fire protection in otherwise Class 9 areas. It is designed to represent a fire protection delivery system that is superior except for a lack of a water supply system capable of the minimum FSRS fire flow criteria of 250 gpm for 2 hours.
- Class 9 is a fire suppression system that includes a creditable dispatch center, fire department but no FSRS creditable water supply.
- Class 10 does not meet minimum FSRS criteria for recognition, including areas that are beyond five road miles of a recognized fire station.

New PPC program changes effective July 1, 2014

We have revised the PPC program to capture the effects of enhanced fire protection capabilities that reduce fire loss and fire severity in Split Class 9 and Split Class 8B areas (as outlined below). This new structure benefits the fire service, community, and property owner.

New classifications

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new PPC classes will improve the predictive value for insurers while benefiting both commercial and residential property owners. Here are the new classifications and what they mean.

Split classifications

When we develop a split classification for a community — for example 5/9 — the first number is the class that applies to properties within 5 road miles of the responding fire station and 1,000 feet of a creditable water supply, such as a fire hydrant, suction point, or dry hydrant. The second number is the class that applies to properties within 5 road miles of a fire station but beyond 1,000 feet of a creditable water supply. We have revised the classification to reflect more precisely the risk of loss in a community, replacing Class 9 and 8B in the second part of a split classification with revised designations.

What's changed with the new classifications?

We've published the new classifications as "X" and "Y" — formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently displayed as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9".
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B".
- Communities graded with single "9" or "8B" classifications will remain intact.

Prior Classification	New Classification
1/9	1/1X
2/9	2/2X
3/9	3/3X
4/9	4/4X
5/9	5/5X
6/9	6/6X
7/9	7/7X
8/9	8/8X
9	9

Prior Classification	New Classification
1/8B	1/1Y
2/8B	2/2Y
3/8B	3/3Y
4/8B	4/4Y
5/8B	5/5Y
6/8B	6/6Y
7/8B	7/7Y
8/8B	8/8Y
8B	8B

What's changed?

As you can see, we're still maintaining split classes, but it's how we represent them to insurers that's changed. The new designations reflect a reduction in fire severity and loss and have the potential to reduce property insurance premiums.

Benefits of the revised split class designations

- To the fire service, the revised designations identify enhanced fire suppression capabilities used throughout the fire protection area
- To the community, the new classes reward a community's fire suppression efforts by showing a more reflective designation
- To the individual property owner, the revisions offer the potential for decreased property insurance premiums

New water class

Our data also shows that risks located more than 5 but less than 7 road miles from a responding fire station with a creditable water source within 1,000 feet had better loss experience than those farther than 5 road miles from a responding fire station with no creditable water source. We've introduced a new classification —10W— to recognize the reduced loss potential of such properties.

What's changed with Class 10W?

Class 10W is property-specific. Not all properties in the 5-to-7-mile area around the responding fire station will qualify. The difference between Class 10 and 10W is that the 10W-graded risk or property is within 1,000 feet of a creditable water supply. Creditable water supplies include fire protection systems using hauled water in any of the split classification areas.

What's the benefit of Class 10W?

10W gives credit to risks within 5 to 7 road miles of the responding fire station and within 1,000 feet of a creditable water supply. That's reflective of the potential for reduced property insurance premiums.

What does the fire chief have to do?

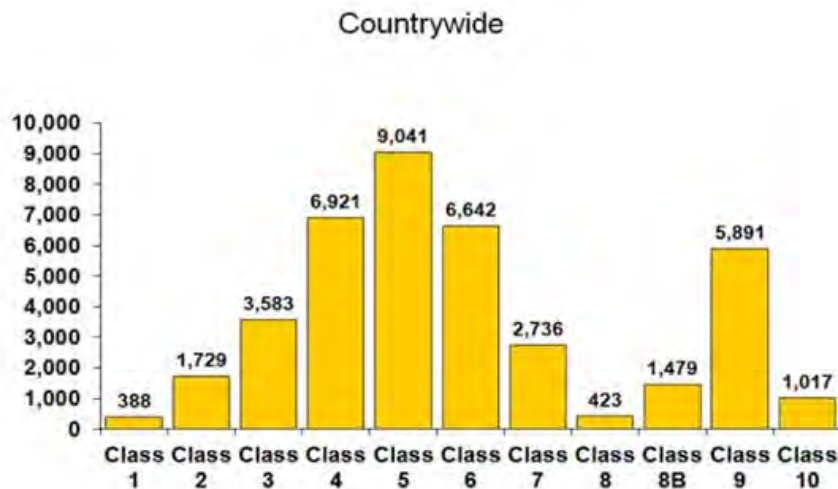
Fire chiefs don't have to do anything at all. The revised classifications went in place automatically effective July 1, 2014 (July 1, 2015 for Texas).

What if I have additional questions?

Feel free to contact ISO at 800.444.4554 or email us at PPC-Cust-Serv@iso.com.

Distribution of PPC Grades

The 2020 published countrywide distribution of communities by the PPC grade is as follows:



Assistance

The PPC program offers help to communities, fire departments, and other public officials as they plan for, budget, and justify improvements. ISO is also available to assist in the understanding of the details of this evaluation.

The PPC program representatives can be reached by telephone at (800) 444-4554. The technical specialists at this telephone number have access to the details of this evaluation and can effectively speak with you about your questions regarding the PPC program. What's more, we can be reached via the internet at www.isomitigation.com/talk/.

We also have a website dedicated to our Community Hazard Mitigation Classification programs at www.isomitigation.com. Here, fire chiefs, building code officials, community leaders and other interested citizens can access a wealth of data describing the criteria used in evaluating how cities and towns are protecting residents from fire and other natural hazards. This website will allow you to learn more about the PPC program. The website provides important background information, insights about the PPC grading processes and technical documents. ISO is also pleased to offer Fire Chiefs Online — a special, secured website with information and features that can help improve your PPC grade, including a list of the Needed Fire Flows for all the commercial occupancies ISO has on file for your community. Visitors to the site can download information, see statistical results and also contact ISO for assistance.

In addition, on-line access to the FSRs and its commentaries is available to registered customers for a fee. However, fire chiefs and community chief administrative officials are given access privileges to this information without charge.

To become a registered fire chief or community chief administrative official, register at www.isomitigation.com.

PPC Review

ISO concluded its review of the fire suppression features being provided for Santee FPSA. The resulting community classification is **Class 01/1X**.

If the classification is a single class, the classification applies to properties with a Needed Fire Flow of 3,500 gpm or less in the community. If the classification is a split class (e.g., 6/XX):

- The first class (e.g., “6” in a 6/XX) applies to properties within 5 road miles of a recognized fire station and within 1,000 feet of a fire hydrant or alternate water supply.
- The second class (XX or XY) applies to properties beyond 1,000 feet of a fire hydrant but within 5 road miles of a recognized fire station.
- Alternative Water Supply: The first class (e.g., “6” in a 6/10) applies to properties within 5 road miles of a recognized fire station with no hydrant distance requirement.
- Class 10 applies to properties over 5 road miles of a recognized fire station.
- Class 10W applies to properties within 5 to 7 road miles of a recognized fire station with a recognized water supply within 1,000 feet.
- Specific properties with a Needed Fire Flow in excess of 3,500 gpm are evaluated separately and assigned an individual classification.

FSRS Feature	Earned Credit	Credit Available
Emergency Communications		
414. Credit for Emergency Reporting	2.85	3
422. Credit for Telecommunicators	3.98	4
432. Credit for Dispatch Circuits	2.69	3
440. Credit for Emergency Communications	9.52	10
Fire Department		
513. Credit for Engine Companies	5.94	6
523. Credit for Reserve Pumpers	0.50	0.50
532. Credit for Pump Capacity	3.00	3
549. Credit for Ladder Service	3.87	4
553. Credit for Reserve Ladder and Service Trucks	0.14	0.50
561. Credit for Deployment Analysis	5.74	10
571. Credit for Company Personnel	13.54	15
581. Credit for Training	8.59	9
730. Credit for Operational Considerations	2.00	2
590. Credit for Fire Department	43.32	50
Water Supply		
616. Credit for Supply System	29.45	30
621. Credit for Hydrants	2.75	3
631. Credit for Inspection and Flow Testing	4.40	7
640. Credit for Water Supply	36.60	40
Divergence	-0.97	--
1050. Community Risk Reduction	3.97	5.50
Total Credit	92.44	105.50

Emergency Communications

Ten percent of a community's overall score is based on how well the communications center receives and dispatches fire alarms. Our field representative evaluated:

- Communications facilities provided for the general public to report structure fires
- Enhanced 9-1-1 Telephone Service including wireless
- Computer-aided dispatch (CAD) facilities
- Alarm receipt and processing at the communication center
- Training and certification of telecommunicators
- Facilities used to dispatch fire department companies to reported structure fires

	Earned Credit	Credit Available
414. Credit Emergency Reporting	2.85	3
422. Credit for Telecommunicators	3.98	4
432. Credit for Dispatch Circuits	2.69	3
Item 440. Credit for Emergency Communications:	9.52	10

Item 414 - Credit for Emergency Reporting (3 points)

The first item reviewed is Item 414 "Credit for Emergency Reporting (CER)". This item reviews the emergency communication center facilities provided for the public to report fires including 911 systems (Basic or Enhanced), Wireless Phase I and Phase II, Voice over Internet Protocol, Computer Aided Dispatch and Geographic Information Systems for automatic vehicle location. ISO uses National Fire Protection Association (NFPA) 1221, *Standard for the Installation, Maintenance and Use of Emergency Services Communications Systems* as the reference for this section.

Item 410. Emergency Reporting (CER)	Earned Credit	Credit Available
A./B. Basic 9-1-1, Enhanced 9-1-1 or No 9-1-1 For maximum credit, there should be an Enhanced 9-1-1 system, Basic 9-1-1 and No 9-1-1 will receive partial credit.	20.00	20
1. E9-1-1 Wireless Wireless Phase I using Static ALI (automatic location identification) Functionality (10 points); Wireless Phase II using Dynamic ALI Functionality (15 points); Both available will be 25 points	25.00	25
2. E9-1-1 Voice over Internet Protocol (VoIP) Static VoIP using Static ALI Functionality (10 points); Nomadic VoIP using Dynamic ALI Functionality (15 points); Both available will be 25 points	25.00	25
3. Computer Aided Dispatch Basic CAD (5 points); CAD with Management Information System (5 points); CAD with Interoperability (5 points)	10.00	15
4. Geographic Information System (GIS/AVL) <u>The PSAP uses</u> a fully integrated CAD/GIS management system with automatic vehicle location (AVL) integrated with a CAD system providing dispatch assignments. The individual fire departments being dispatched <u>do not</u> need GIS/AVL capability to obtain this credit.	15.00	15
Review of Emergency Reporting total:	95.00	100

Item 422- Credit for Telecommunicators (4 points)

The second item reviewed is Item 422 "Credit for Telecommunicators (TC)". This item reviews the number of Telecommunicators on duty at the center to handle fire calls and other emergencies. All emergency calls including those calls that do not require fire department action are reviewed to determine the proper staffing to answer emergency calls and dispatch the appropriate emergency response. The 2013 Edition of NFPA 1221, *Standard for the Installation, Maintenance and Use of Emergency Services Communications Systems*, recommends that ninety-five percent of emergency calls shall be answered within 15 seconds and ninety-nine percent of emergency calls shall be answered within 40 seconds. In addition, NFPA recommends that eighty percent of emergency alarm processing shall be completed within 60 seconds and ninety-five percent of alarm processing shall be completed within 106 seconds of answering the call.

To receive full credit for operators on duty, ISO must review documentation to show that the communication center meets NFPA 1221 call answering and dispatch time performance measurement standards. This documentation may be in the form of performance statistics or other performance measurements compiled by the 9-1-1 software or other software programs that are currently in use such as Computer Aided Dispatch (CAD) or Management Information System (MIS).

Item 420. Telecommunicators (CTC)	Earned Credit	Credit Available
A1. Alarm Receipt (AR) Receipt of alarms shall meet the requirements in accordance with the criteria of NFPA 1221	20.00	20
A2. Alarm Processing (AP) Processing of alarms shall meet the requirements in accordance with the criteria of NFPA 1221	19.50	20
B. Emergency Dispatch Protocols (EDP) Telecommunicators have emergency dispatch protocols (EDP) containing questions and a decision-support process to facilitate correct call categorization and prioritization.	20.00	20
C. Telecommunicator Training and Certification (TTC) Telecommunicators meet the qualification requirements referenced in NFPA 1061, <i>Standard for Professional Qualifications for Public Safety Telecommunicator</i> , and/or the Association of Public-Safety Communications Officials - International (APCO) <i>Project 33</i> . Telecommunicators are certified in the knowledge, skills, and abilities corresponding to their job functions.	20.00	20
D. Telecommunicator Continuing Education and Quality Assurance (TQA) Telecommunicators participate in continuing education and/or in-service training and quality-assurance programs as appropriate for their positions	20.00	20
Review of Telecommunicators total:	99.50	100

Item 432 - Credit for Dispatch Circuits (3 points)

The third item reviewed is Item 432 “Credit for Dispatch Circuits (CDC)”. This item reviews the dispatch circuit facilities used to transmit alarms to fire department members. A “Dispatch Circuit” is defined in NFPA 1221 as “A circuit over which an alarm is transmitted from the communications center to an emergency response facility (ERF) or emergency response units (ERUs) to notify ERUs to respond to an emergency”. All fire departments (except single fire station departments with full-time firefighter personnel receiving alarms directly at the fire station) need adequate means of notifying all firefighter personnel of the location of reported structure fires. The dispatch circuit facilities should be in accordance with the general criteria of NFPA 1221. “Alarms” are defined in this Standard as “A signal or message from a person or device indicating the existence of an emergency or other situation that requires action by an emergency response agency”.

There are two different levels of dispatch circuit facilities provided for in the Standard – a primary dispatch circuit and a secondary dispatch circuit. In jurisdictions that receive 730 alarms or more per year (average of two alarms per 24-hour period), two separate and dedicated dispatch circuits, a primary and a secondary, are needed. In jurisdictions receiving fewer than 730 alarms per year, a second dedicated dispatch circuit is not needed. Dispatch circuit facilities installed but not used or tested (in accordance with the NFPA Standard) receive no credit.

The score for Credit for Dispatch Circuits (CDC) is influenced by monitoring for integrity of the primary dispatch circuit. There are up to 0.90 points available for this Item. Monitoring for integrity involves installing automatic systems that will detect faults and failures and send visual and audible indications to appropriate communications center (or dispatch center) personnel. ISO uses NFPA 1221 to guide the evaluation of this item. ISO's evaluation also includes a review of the communication system's emergency power supplies.

Item 432 “Credit for Dispatch Circuits (CDC)” = 2.69 points

Fire Department

Fifty percent of a community's overall score is based upon the fire department's structure fire suppression system. ISO's field representative evaluated:

- Engine and ladder/service vehicles including reserve apparatus
- Equipment carried
- Response to reported structure fires
- Deployment analysis of companies
- Available and/or responding firefighters
- Training

	Earned Credit	Credit Available
513. Credit for Engine Companies	5.94	6
523. Credit for Reserve Pumpers	0.50	0.5
532. Credit for Pumper Capacity	3.00	3
549. Credit for Ladder Service	3.87	4
553. Credit for Reserve Ladder and Service Trucks	0.14	0.5
561. Credit for Deployment Analysis	5.74	10
571. Credit for Company Personnel	13.54	15
581. Credit for Training	8.59	9
730. Credit for Operational Considerations	2.00	2
Item 590. Credit for Fire Department:	43.32	50

Basic Fire Flow

The Basic Fire Flow for the community is determined by the review of the Needed Fire Flows for selected buildings in the community. The fifth largest Needed Fire Flow is determined to be the Basic Fire Flow. The Basic Fire Flow has been determined to be 3500 gpm.

Item 513 - Credit for Engine Companies (6 points)

The first item reviewed is Item 513 "Credit for Engine Companies (CEC)". This item reviews the number of engine companies, their pump capacity, hose testing, pump testing and the equipment carried on the in-service pumpers. To be recognized, pumper apparatus must meet the general criteria of NFPA 1901, *Standard for Automotive Fire Apparatus* which include a minimum 250 gpm pump, an emergency warning system, a 300 gallon water tank, and hose. At least 1 apparatus must have a permanently mounted pump rated at 750 gpm or more at 150 psi.

The review of the number of needed pumpers considers the response distance to built-upon areas; the Basic Fire Flow; and the method of operation. Multiple alarms, simultaneous incidents, and life safety are not considered.

The greatest value of A, B, or C below is needed in the fire district to suppress fires in structures with a Needed Fire Flow of 3,500 gpm or less: **3 engine companies**

- a) **2 engine companies** to provide fire suppression services to areas to meet NFPA 1710 criteria or within 1½ miles.
- b) **3 engine companies** to support a Basic Fire Flow of 3500 gpm.
- c) **3 engine companies** based upon the fire department's method of operation to provide a minimum two engine response to all first alarm structure fires.

The FSRS recognizes that there are **3 engine companies** in service.

The FSRS also reviews Automatic Aid. Automatic Aid is considered in the review as assistance dispatched automatically by contractual agreement between two communities or fire districts. That differs from mutual aid or assistance arranged case by case. ISO will recognize an Automatic Aid plan under the following conditions:

- It must be prearranged for first alarm response according to a definite plan. It is preferable to have a written agreement, but ISO may recognize demonstrated performance.
- The aid must be dispatched to all reported structure fires on the initial alarm.
- The aid must be provided 24 hours a day, 365 days a year.

FSRS Item 512.D "Automatic Aid Engine Companies" responding on first alarm and meeting the needs of the city for basic fire flow and/or distribution of companies are factored based upon the value of the Automatic Aid plan (up to 1.00 can be used as the factor). The Automatic Aid factor is determined by a review of the Automatic Aid provider's communication facilities, how they receive alarms from the graded area, inter-department training between fire departments, and the fire ground communications capability between departments.

For each engine company, the credited Pump Capacity (PC), the Hose Carried (HC), the Equipment Carried (EC) all contribute to the calculation for the percent of credit the FSRS provides to that engine company.

Item 513 "Credit for Engine Companies (CEC)" = 5.94 points

Item 523 - Credit for Reserve Pumpers (0.50 points)

The item is Item 523 “Credit for Reserve Pumpers (CRP)”. This item reviews the number and adequacy of the pumpers and their equipment. The number of needed reserve pumpers is 1 for each 8 needed engine companies determined in Item 513, or any fraction thereof.

Item 523 “Credit for Reserve Pumpers (CRP)” = 0.50 points

Item 532 – Credit for Pumper Capacity (3 points)

The next item reviewed is Item 532 “Credit for Pumper Capacity (CPC)”. The total pump capacity available should be sufficient for the Basic Fire Flow of 3500 gpm. The maximum needed pump capacity credited is the Basic Fire Flow of the community.

Item 532 “Credit for Pumper Capacity (CPC)” = 3.00 points

Item 549 – Credit for Ladder Service (4 points)

The next item reviewed is Item 549 “Credit for Ladder Service (CLS)”. This item reviews the number of response areas within the city with 5 buildings that are 3 or more stories or 35 feet or more in height, or with 5 buildings that have a Needed Fire Flow greater than 3,500 gpm, or any combination of these criteria. The height of all buildings in the city, including those protected by automatic sprinklers, is considered when determining the number of needed ladder companies. Response areas not needing a ladder company should have a service company. Ladders, tools and equipment normally carried on ladder trucks are needed not only for ladder operations but also for forcible entry, ventilation, salvage, overhaul, lighting and utility control.

The number of ladder or service companies, the height of the aerial ladder, aerial ladder testing and the equipment carried on the in-service ladder trucks and service trucks is compared with the number of needed ladder trucks and service trucks and an FSRS equipment list. Ladder trucks must meet the general criteria of NFPA 1901, *Standard for Automotive Fire Apparatus* to be recognized.

The number of needed ladder-service trucks is dependent upon the number of buildings 3 stories or 35 feet or more in height, buildings with a Needed Fire Flow greater than 3,500 gpm, and the method of operation.

The FSRS recognizes that there are **1 ladder companies** in service. These companies are needed to provide fire suppression services to areas to meet NFPA 1710 criteria or within 2½ miles and the number of buildings with a Needed Fire Flow over 3,500 gpm or 3 stories or more in height, or the method of operation.

The FSRS recognizes that there are **0 service companies** in service.

Item 549 “Credit for Ladder Service (CLS)” = 3.87 points

Item 553 – Credit for Reserve Ladder and Service Trucks (0.50 points)

The next item reviewed is Item 553 “Credit for Reserve Ladder and Service Trucks (CRLS)”. This item considers the adequacy of ladder and service apparatus when one (or more in larger communities) of these apparatus are out of service. The number of needed reserve ladder and service trucks is 1 for each 8 needed ladder and service companies that were determined to be needed in Item 540, or any fraction thereof.

Item 553 “Credit for Reserve Ladder and Service Trucks (CRLS)” = 0.14 points

Item 561 – Deployment Analysis (10 points)

Next, Item 561 “Deployment Analysis (DA)” is reviewed. This Item examines the number and adequacy of existing engine and ladder-service companies to cover built-upon areas of the city.

To determine the Credit for Distribution, first the Existing Engine Company (EC) points and the Existing Engine Companies (EE) determined in Item 513 are considered along with Ladder Company Equipment (LCE) points, Service Company Equipment (SCE) points, Engine-Ladder Company Equipment (ELCE) points, and Engine-Service Company Equipment (ESCE) points determined in Item 549.

Secondly, as an alternative to determining the number of needed engine and ladder/service companies through the road-mile analysis, a fire protection area may use the results of a systematic performance evaluation. This type of evaluation analyzes computer-aided dispatch (CAD) history to demonstrate that, with its current deployment of companies, the fire department meets the time constraints for initial arriving engine and initial full alarm assignment in accordance with the general criteria of in NFPA 1710, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments*.

A determination is made of the percentage of built upon area within 1½ miles of a first-due engine company and within 2½ miles of a first-due ladder-service company.

Item 561 “Credit Deployment Analysis (DA)” = 5.74 points

Item 571 – Credit for Company Personnel (15 points)

Item 571 “Credit for Company Personnel (CCP)” reviews the average number of existing firefighters and company officers available to respond to reported first alarm structure fires in the city.

The on-duty strength is determined by the yearly average of total firefighters and company officers on-duty considering vacations, sick leave, holidays, “Kelley” days and other absences. When a fire department operates under a minimum staffing policy, this may be used in lieu of determining the yearly average of on-duty company personnel.

Firefighters on apparatus not credited under Items 513 and 549 that regularly respond to reported first alarms to aid engine, ladder, and service companies are included in this item as increasing the total company strength.

Firefighters staffing ambulances or other units serving the general public are credited if they participate in fire-fighting operations, the number depending upon the extent to which they are available and are used for response to first alarms of fire.

On-Call members are credited on the basis of the average number staffing apparatus on first alarms. Off-shift career firefighters and company officers responding on first alarms are considered on the same basis as on-call personnel. For personnel not normally at the fire station, the number of responding firefighters and company officers is divided by 3 to reflect the time needed to assemble at the fire scene and the reduced ability to act as a team due to the various arrival times at the fire location when compared to the personnel on-duty at the fire station during the receipt of an alarm.

The number of Public Safety Officers who are positioned in emergency vehicles within the jurisdiction boundaries may be credited based on availability to respond to first alarm structure fires. In recognition of this increased response capability the number of responding Public Safety Officers is divided by 2.

The average number of firefighters and company officers responding with those companies credited as Automatic Aid under Items 513 and 549 are considered for either on-duty or on-call company personnel as is appropriate. The actual number is calculated as the average number of company personnel responding multiplied by the value of AA Plan determined in Item 512.D.

The maximum creditable response of on-duty and on-call firefighters is 12, including company officers, for each existing engine and ladder company and 6 for each existing service company.

Chief Officers are not creditable except when more than one chief officer responds to alarms; then extra chief officers may be credited as firefighters if they perform company duties.

The FSRS recognizes **16.58 on-duty personnel** and an average of **0.00 on-call personnel** responding on first alarm structure fires.

Item 571 “Credit for Company Personnel (CCP)” = 13.54 points

Item 581 – Credit for Training (9 points)

Training	Earned Credit	Credit Available
A. Facilities, and Use For maximum credit, each firefighter should receive 18 hours per year in structure fire related subjects as outlined in NFPA 1001.	35.00	35
B. Company Training For maximum credit, each firefighter should receive 16 hours per month in structure fire related subjects as outlined in NFPA 1001.	25.00	25
C. Classes for Officers For maximum credit, each officer should be certified in accordance with the general criteria of NFPA 1021. Additionally, each officer should receive 12 hours of continuing education on or off site.	12.00	12
D. New Driver and Operator Training For maximum credit, each new driver and operator should receive 60 hours of driver/operator training per year in accordance with NFPA 1002 and NFPA 1451.	5.00	5
E. Existing Driver and Operator Training For maximum credit, each existing driver and operator should receive 12 hours of driver/operator training per year in accordance with NFPA 1002 and NFPA 1451.	5.00	5
F. Training on Hazardous Materials For maximum credit, each firefighter should receive 6 hours of training for incidents involving hazardous materials in accordance with NFPA 472.	1.00	1
G. Recruit Training For maximum credit, each firefighter should receive 240 hours of structure fire related training in accordance with NFPA 1001 within the first year of employment or tenure.	5.00	5
H. Pre-Fire Planning Inspections For maximum credit, pre-fire planning inspections of each commercial, industrial, institutional, and other similar type building (all buildings except 1-4 family dwellings) should be made annually by company members. Records of inspections should include up-to date notes and sketches.	7.44	12

Item 580 “Credit for Training (CT)” = 8.59 points

Item 730 – Operational Considerations (2 points)

Item 730 “Credit for Operational Considerations (COC)” evaluates fire department standard operating procedures and incident management systems for emergency operations involving structure fires.

Operational Considerations	Earned Credit	Credit Available
Standard Operating Procedures The department should have established SOPs for fire department general emergency operations	50	50
Incident Management Systems The department should use an established incident management system (IMS)	50	50
Operational Considerations total:	100	100

Item 730 “Credit for Operational Considerations (COC)” = 2.00 points

Water Supply

Forty percent of a community's overall score is based on the adequacy of the water supply system. The ISO field representative evaluated:

- the capability of the water distribution system to meet the Needed Fire Flows at selected locations up to 3,500 gpm.
- size, type and installation of fire hydrants.
- inspection and flow testing of fire hydrants.

	Earned Credit	Credit Available
616. Credit for Supply System	29.45	30
621. Credit for Hydrants	2.75	3
631. Credit for Inspection and Flow Testing	4.40	7
Item 640. Credit for Water Supply:	36.60	40

Item 616 – Credit for Supply System (30 points)

The first item reviewed is Item 616 “Credit for Supply System (CSS)”. This item reviews the rate of flow that can be credited at each of the Needed Fire Flow test locations considering the supply works capacity, the main capacity and the hydrant distribution. The lowest flow rate of these items is credited for each representative location. A water system capable of delivering 250 gpm or more for a period of two hours plus consumption at the maximum daily rate at the fire location is considered minimum in the ISO review.

Where there are 2 or more systems or services distributing water at the same location, credit is given on the basis of the joint protection provided by all systems and services available.

The supply works capacity is calculated for each representative Needed Fire Flow test location, considering a variety of water supply sources. These include public water supplies, emergency supplies (usually accessed from neighboring water systems), suction supplies (usually evidenced by dry hydrant installations near a river, lake or other body of water), and supplies developed by a fire department using large diameter hose or vehicles to shuttle water from a source of supply to a fire site. The result is expressed in gallons per minute (gpm).

The normal ability of the distribution system to deliver Needed Fire Flows at the selected building locations is reviewed. The results of a flow test at a representative test location will indicate the ability of the water mains (or fire department in the case of fire department supplies) to carry water to that location.

The hydrant distribution is reviewed within 1,000 feet of representative test locations measured as hose can be laid by apparatus.

For maximum credit, the Needed Fire Flows should be available at each location in the district. Needed Fire Flows of 2,500 gpm or less should be available for 2 hours; and Needed Fire Flows of 3,000 and 3,500 gpm should be obtainable for 3 hours.

Item 616 “Credit for Supply System (CSS)” = 29.45 points

Item 621 – Credit for Hydrants (3 points)

The second item reviewed is Item 621 “Credit for Hydrants (CH)”. This item reviews the number of fire hydrants of each type compared with the total number of hydrants.

There are a total of 3667 hydrants in the graded area.

620. Hydrants, - Size, Type and Installation	Number of Hydrants
A. With a 6 -inch or larger branch and a pumper outlet with or without 2½ - inch outlets	2468
B. With a 6 -inch or larger branch and no pumper outlet but two or more 2½ -inch outlets, or with a small foot valve, or with a small barrel	1178
C./D. With only a 2½ -inch outlet or with less than a 6 -inch branch	21
E./F. Flush Type, Cistern, or Suction Point	0

Item 621 “Credit for Hydrants (CH)” = 2.75 points

Item 630 – Credit for Inspection and Flow Testing (7 points)

The third item reviewed is Item 630 “Credit for Inspection and Flow Testing (CIT)”. This item reviews the fire hydrant inspection frequency, and the completeness of the inspections. Inspection of hydrants should be in accordance with AWWA M-17, *Installation, Field Testing and Maintenance of Fire Hydrants*.

Frequency of Inspection (FI): Average interval between the 3 most recent inspections.

Frequency	Points
1 year	30
2 years	20
3 years	10
4 years	5
5 years or more	No Credit

Note: The points for inspection frequency are reduced by 10 points if the inspections are incomplete or do not include a flushing program. An additional reduction of 10 points are made if hydrants are not subjected to full system pressure during inspections. If the inspection of cisterns or suction points does not include actual drafting with a pumper, or back-flushing for dry hydrants, 20 points are deducted.

Total points for Inspections = 2.00 points

Frequency of Fire Flow Testing (FF): Average interval between the 3 most recent inspections.

Frequency	Points
5 years	40
6 years	30
7 years	20
8 years	10
9 years	5
10 years or more	No Credit

Total points for Fire Flow Testing = 2.40 points

Item 631 “Credit for Inspection and Fire Flow Testing (CIT)” = 4.40 points

Divergence = -0.97

The Divergence factor mathematically reduces the score based upon the relative difference between the fire department and water supply scores. The factor is introduced in the final equation.

Community Risk Reduction

	Earned Credit	Credit Available
1025. Credit for Fire Prevention and Code Enforcement (CPCE)	1.53	2.2
1033. Credit for Public Fire Safety Education (CFSE)	1.58	2.2
1044. Credit for Fire Investigation Programs (CIP)	0.86	1.1
Item 1050. Credit for Community Risk Reduction	3.97	5.50

Item 1025 – Credit for Fire Prevention Code Adoption and Enforcement (2.2 points)	Earned Credit	Credit Available
Fire Prevention Code Regulations (PCR)	10.00	10

Evaluation of fire prevention code regulations in effect.		
Fire Prevention Staffing (PS) Evaluation of staffing for fire prevention activities.	0.69	8
Fire Prevention Certification and Training (PCT) Evaluation of the certification and training of fire prevention code enforcement personnel.	3.17	6
Fire Prevention Programs (PCP) Evaluation of fire prevention programs.	14.00	16
Review of Fire Prevention Code and Enforcement (CPCE) subtotal:	27.86	40

Item 1033 – Credit for Public Fire Safety Education (2.2 points)	Earned Credit	Credit Available
Public Fire Safety Educators Qualifications and Training (FSQT) Evaluation of public fire safety education personnel training and qualification as specified by the authority having jurisdiction.	7.75	10
Public Fire Safety Education Programs (FSP) Evaluation of programs for public fire safety education.	21.00	30
Review of Public Safety Education Programs (CFSE) subtotal:	28.75	40

Item 1044 – Credit for Fire Investigation Programs (1.1 points)	Earned Credit	Credit Available
Fire Investigation Organization and Staffing (IOS) Evaluation of organization and staffing for fire investigations.	6.00	8
Fire Investigator Certification and Training (IQT) Evaluation of fire investigator certification and training.	3.60	6
Use of National Fire Incident Reporting System (IRS) Evaluation of the use of the National Fire Incident Reporting System (NFIRS) for the 3 years before the evaluation.	6.00	6
Review of Fire Investigation Programs (CIP) subtotal:	15.60	20

Summary of PPC Review
for
Santee FPSA

FSRS Item	Earned Credit	Credit Available
Emergency Communications		
414. Credit for Emergency Reporting	2.85	3
422. Credit for Telecommunicators	3.98	4
432. Credit for Dispatch Circuits	2.69	3
440. Credit for Emergency Communications	9.52	10
Fire Department		
513. Credit for Engine Companies	5.94	6
523. Credit for Reserve Pumpers	0.50	0.5
532. Credit for Pumper Capacity	3.00	3
549. Credit for Ladder Service	3.87	4
553. Credit for Reserve Ladder and Service Trucks	0.14	0.5
561. Credit for Deployment Analysis	5.74	10
571. Credit for Company Personnel	13.54	15
581. Credit for Training	8.59	9
730. Credit for Operational Considerations	2.00	2
590. Credit for Fire Department	43.32	50
Water Supply		
616. Credit for Supply System	29.45	30
621. Credit for Hydrants	2.75	3
631. Credit for Inspection and Flow Testing	4.40	7
640. Credit for Water Supply	36.60	40
Divergence	-0.97	--
1050. Community Risk Reduction	3.97	5.50
Total Credit	92.44	105.5

Final Community Classification = 01/1X

Annual Projected Revenues:				\$ 14,000,000											
Project Name	Location	Current Project Cost	Projected Cost at Construction (3% Annual Increase)	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33	FY 2033-34	FY 2034-35	FY 2035-36	FY 2036-37	Total Funding	Programmed Funding Notes
Citywide Pavement Repair and Rehabilitation	Citywide Streets per City's Pavement Management Report and City Council Priority Streets	\$ 45,000,000	\$ 60,000,000	\$ 4,500,000	\$ 4,500,000	\$ 4,500,000	\$ 6,500,000	\$ 4,840,000	\$ 6,500,000	\$ 6,500,000	\$ 6,500,000	\$ 7,250,000	\$ 8,410,000	\$ 60,000,000	Funding Met
Interim Fire Station 24 at Woodglen Vista Park	10303 Kerrigan Street	\$ 6,000,000	\$ 6,000,000	\$ 6,000,000										\$ 6,000,000	Funding Met
Fire Station 4 Comprehensive Remodel	8950 Cottonwood Avenue	\$ 13,000,000	\$ 14,750,000	\$ 670,000	\$ 6,670,000	\$ 7,410,000								\$ 14,750,000	Funding Met
Fire Station 20 at City Operations Center ¹	9532 Via Zapador	\$ 22,750,000	\$ 29,450,000								\$ 4,510,000	\$ 6,475,000	\$ 4,715,000	\$ 15,700,000	Funding Not Met
Fire Engine Purchase, Station 24 ²	N/A	\$ 1,250,000	\$ 1,250,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 1,250,000	Funding Met
Fire Engine Purchase, Station 4 ³	N/A	\$ 1,500,000	\$ 1,500,000					\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000	\$ 1,500,000	Funding Met
Bridge Restorations Citywide ⁴	Magnolia Avenue Bridge, Mast Boulevard Bridge, Carlton Hills Boulevard Bridge, Cuyamaca Street Bridge, Prospect Avenue Bridges, Mission Gorge Road Bridge, Olive Lane Bridge, Carlton Oaks Bridge	\$ 8,325,000	\$ 11,400,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 1,380,000	\$ 2,070,000	\$ 1,040,000	\$ 3,735,000	\$ 775,000			\$ 11,400,000	Funding Met
CMP Storm Drain Replacement Program ⁵	Citywide storm drains per CMP Assessment Report dated 2020	\$ 16,176,000	\$ 21,900,000	\$ 1,255,000	\$ 1,255,000	\$ 515,000	\$ 4,695,000	\$ 4,815,000	\$ 3,935,000	\$ 3,490,000	\$ 1,940,000			\$ 21,900,000	Funding Met
General Park Improvements	Big Rock Park - 8125 Arlette Street ^{6,7}	\$ 7,500,000	\$ 7,500,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 1,300,000	\$ 2,000,000	\$ 2,250,000					\$ 7,500,000	Funding Met
	West Hills Park - 8790 Mast Boulevard ⁷														
	Woodglen Vista Park - 10250 Woodglen Vista Drive ^{6,7}														
	Town Center Community Park East - 550 Park Center Drive ⁸														
	Town Center Community Park West - 9409 Cuyamaca Street ⁸														
	San Diego River Trail at Walker Preserve ⁸														
	Forester Creek Trail (Prospect Avenue to Mission Gorge Road) ⁸														
Total		\$ 121,501,000	\$ 153,750,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 140,000,000	
			Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

Notes:
1) Permanent Fire Station No. 20 will be approximately 50% funded by the end of the 10-year program. City will seek grant funding opportunities as potential alternate funding options.
2) Funding provided over 10-year tax measure.
3) Funding completed in 6-years to ensure loan balance paid at end of 10-year tax measure.
4) Annual appropriation with multiple contracts issued over the 10-year program to complete the bridge maintenance program in accordance to current Caltrans Structures inspection reports.
5) Annual appropriation with multiple contracts issued over the 10-year program to complete the CMP program.
6) Park restroom building replacement.
7) Park playground replacement.
8) Lodge pole fencing replacement with cable rail fencing and miscellaneous trail improvements.

MEETING DATE September 9, 2026**ITEM TITLE** APPROVE THE AWARD OF A CONTRACT FOR STREET SWEEPING SERVICES TO SCA of CA, LLC (SCA)**DIRECTOR/DEPARTMENT** Nicolas Chavez, Community Services **SUMMARY**

This item requests City Council authorization to award a new contract for street sweeping services to SCA of CA, LLC (SCA). The contract for street sweeping services expired on June 30, 2026, and the City exercised its one-time option to extend the contract for a period not to exceed ninety (90) days through September 30, 2026, to allow continued service until a new agreement is executed.

In March 2021, SCA acquired Pacific Sweeping, who had been the City's street sweeping provider since 2018. Currently staff receives an average of three service requests monthly regarding speed during sweeps, lack of water use and not getting close enough to the curb to clean, or if sweeping crews have recently serviced the area. SCA has consistently been responsive to communication and proactive in addressing concerns. SCA has been notified Public Works staff has begun conducting periodic field inspections of street sweeping operations three to four times per month on various scheduled sweeping days. The inspections verify route completion, schedule compliance, and overall service quality. Staff documents inspection results, customer service requests, and any deficiencies observed in the field. Staff has begun utilizing SCA's GPS software as an additional tool for monitoring contractor performance. The documentation serves as the basis for evaluating contractor performance through measurable criteria, ensuring timely corrective action when issues arise. Both staff and the contractor recognize improvements are needed to meet expected service levels. Acknowledging current shortcomings allows the City and SCA to establish a clear plan for better performance, strengthened staff monitoring, and improved service transparency. Staff will continue to work closely with SCA to mitigate issues and accommodate special requests or unique situations as they arise. Residents are encouraged to report concerns such as; speeding, missed sections, curblane gaps, or inadequate water use, and to upload photos documenting service issues through the City's service request portal as soon as they arise. This feedback directly supports staff's monitoring efforts and helps ensure service quality throughout the community.

Santee Municipal Code (SMC) Section 3.24.130 (A) authorizes the City to join with other public jurisdictions in cooperative purchasing plans or programs as determined by the Purchasing Agent to be in the City's best interest. SCA was awarded Sourcewell Master Agreement #111125-SWEP through a competitive procurement process. Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota offers a Cooperative Purchasing Program to eligible participating government entities. Sourcewell's competitive procurement process was based on evaluation criteria including pricing, quality service, delivery, and the ability to meet the contract requirements. Staff has evaluated the pricing, services, and contract terms available under Master Agreement #111125-SWEP and has



determined utilization of the agreement would be in the City's best interest pursuant to SMC Section 3.24.130(A).

The City received a proposal from SCA for street sweeping services utilizing SCA's Sourcewell contract. The proposed pricing is substantially lower than recent pricing received through a joint competitive bid process conducted by other jurisdictions in the region. That procurement only received two bids, with SCA submitting the lowest bid. The City's agreement will include service rates of \$44.62 per curb mile and \$48.02 per parking lot, for a total not-to-exceed amount of \$365,618.90 for the remainder of Fiscal Year 2026-27. This amount reflects a nine (9) month service period from October 1, 2026 through June 30, 2027. The proposed rates represent an increase of approximately 11.23% over Fiscal Year 2025-26 rates but remain nearly 20% lower than neighboring cities.

The contract will begin October 1, 2026, with an initial term through June 30, 2027. Thereafter, subject to annual appropriation, the agreement may be renewed annually for additional one-year terms on July 1 through June 30, with the final renewal term ending on June 30, 2031. Prior to the first renewal, staff will return to council with an update on services provided. Any increase in the prices or rates during a renewal period of this agreement will be limited to the San Diego Consumer Price Index for All Urban Wage Earners and Clerical Workers measured from January to January as published by the U.S. Department of Labor, Bureau of Labor Statistics (CPI-W Rate). Any approved adjustment will become effective as of July 1 of the applicable renewal term. It is important to note this is a one-year contract. If performance does not improve or service levels fail to meet contract standards, the City intends to issue a Request for Proposals (RFP) at the end of the term to seek competitive bids for street sweeping services. Additionally, the City may terminate the contract, with or without cause, by giving ten (10) calendar days' written notice to Contractor.

ENVIRONMENTAL REVIEW

Agreement for street sweeping services is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines section 15301 (maintenance of existing structures, facilities, and mechanical equipment).

FINANCIAL STATEMENT

Funding for this contract is provided in the adopted Fiscal Year 2026-27 Community Services Department operating budget, primarily in the Gas Tax Fund.

CITY ATTORNEY REVIEW ☐ N/A • ☒ Completed

RECOMMENDATION

Award an agreement with SCA for the initial term of October 1, 2026 through June 30, 2027, in an amount not to exceed \$365,618.90; authorize the City Manager to execute the agreement; and authorize annual renewals through June 30, 2031, subject to annual appropriation and any rate adjustments permitted under the agreement.

ATTACHMENT

Agreement for Street Sweeping Services with SCA of CA, LLC

MAINTENANCE AGREEMENT FOR STREET SWEEPING SERVICES BETWEEN THE CITY OF SANTEE AND SCA OF CA, LLC

This Maintenance Agreement for Street Sweeping Services (“Agreement”), effective October 1, 2026, is between the City of Santee, a California charter city (“City”), and SCA OF CA, LLC, a Delaware limited liability company, with its principal place of business at 3031 North Rocky Point Drive West, Suite 730, Tampa, Florida 33607 (“Contractor”). City and Contractor may each be referred to as a “Party” and collectively as the “Parties.”

RECITALS

- A. City requires recurring citywide street sweeping and related maintenance services for its streets, curbs, gutters, medians, and other designated areas.
- B. Contractor was awarded Sourcewell Contract No. 111125-SWEP for street sweeping and related services following a competitive solicitation conducted by Sourcewell, a Minnesota local government unit and service cooperative (“Sourcewell Contract”).
- C. City is a participating entity in Sourcewell’s cooperative purchasing program and may use cooperative purchasing agreements as authorized by Santee Municipal Code section 3.24.130.
- D. City has determined that use of the Sourcewell Contract is in the City’s best interest and has selected Contractor to provide the Services under the City-specific terms, performance standards, pricing, and risk-allocation provisions of this Agreement.
- E. City and Contractor enter into this Agreement to state the terms under which Contractor will perform the Services.

AGREEMENT

1. SERVICES

Contractor will furnish all labor, supervision, vehicles, sweepers, equipment, fuel, materials, disposal, permits, and incidental services necessary to perform the services described in **Exhibit ‘A’**, Scope of Services and Performance Standards, and **Exhibit ‘B’**, Street Sweeping Schedule and Service Areas (collectively, “Services”).

1.1 Contractor Representative. Contractor designates Brad Becker as its representative with authority to act for Contractor regarding scheduling, performance, emergencies, invoicing, and corrective action. Contractor must provide a twenty-four-hour emergency contact and may not remove or reassign its representative without prior written notice to the City.

1.2 Licenses and Qualifications. Contractor and its personnel must hold and maintain all licenses, permits, qualifications, registrations, and approvals legally required to perform the Services, including:

- 1.2.1 State of California Department of Motor Vehicles Driver’s License, Classifications A, B and C as required by the type of equipment operated;
- 1.2.2 City of San Diego Recycled Water Site Supervisor Certificate;
- 1.2.3 Compliance certification from the Padre Dam Municipal Water District for use of non-potable (recycled) water
- 1.2.4 City business license under Santee Municipal Code section 4.02.010.

1.3 Time and Continuity of Performance. Contractor must perform every route, service area, frequency, and time window stated in Exhibit 'B'. Contractor must maintain sufficient trained personnel, operational equipment, and backup equipment to provide uninterrupted service, including during breakdowns, absences, emergencies, and peak conditions.

1.4 Standard of Performance. Contractor must perform the Services safely, promptly, efficiently, and in a professional and workmanlike manner consistent with this Agreement, applicable law, manufacturer requirements, and generally accepted practices for municipal street sweeping services.

1.5 Missed or Deficient Service. Contractor must promptly notify the City of any missed, delayed, incomplete, or deficient service. Unless the City directs otherwise, Contractor must correct deficient work or complete a missed route within the time frame specified in Exhibit 'A'. Repeated failures constitute a material breach.

1.6 Inspection and Acceptance. The City must inspect the Services and notify Contractor of any deficiencies within 48 hours of service completion. Contractor must correct nonconforming Services at its sole cost within seven (7) days of such notice.

1.7 Personnel. Contractor must use qualified, properly licensed, trained, and supervised personnel. At the City's reasonable request, Contractor must remove from City work any person whose conduct, competence, safety practices, or performance materially interferes with the Services.

1.8 Changes and Extra Work. No change in scope, schedule, route, method, material, equipment, or compensation is effective unless authorized in advance by an amendment signed by both Parties. Contractor performs unauthorized work at its own risk and without compensation.

1.9 Reports and Records. Contractor must be able to provide route logs, GPS data, disposal records, incident reports, complaint responses, equipment records, regulatory records, and other documentation required by Exhibit 'A' upon request by the City to verify performance and compliance.

1.10 Laws, Environmental Compliance, and Disposal. Contractor must comply with all applicable federal, state, and local laws, permits, safety requirements, storm water requirements, air-quality requirements, California Air Resources Board fleet rules, and lawful disposal and recycling requirements. Contractor is responsible for all costs, fines, penalties, remediation, and corrective action arising from its or its subcontractors' noncompliance and will indemnify and hold the City harmless for any violation in accordance with Section 6 below.

2. TERM AND RENEWAL

2.1 Term. City and Contractor are parties to a current agreement for street sweeping services that is in effect until September 30, 2026. This Agreement will become effective on October 1, 2026 through the remainder of Fiscal Year 2026-2027. Subject to annual appropriation or earlier termination, this Agreement will renew annually on July 1 through June 30, 2031 ("Term").

2.2 Extensions. When in the City's best interest, the Agreement may be extended on a daily, month-to-month, or annual basis by a written amendment signed by both Parties. Pricing and other terms during an extension will be governed by this Agreement unless the amendment states otherwise.

2.3 Budget Contingency. This Agreement is contingent upon annual appropriations approved by the City Council for each fiscal year during the Term. If sufficient funds are not appropriated for a subsequent fiscal year, the Agreement will terminate on the next June 30, or on an earlier date stated in written notice, without penalty to the City. The City is not liable to Contractor for the performance of services that exceed an authorized appropriation reflected in a writing signed by both Parties.

3. COMPENSATION

In accordance with the cost discounts set forth in the Sourcewell Agreement, the City will pay Contractor for Services performed and accepted on the basis of actual, substantiated curb miles cleaned at the unit price per curb mile and parking lot rate stated in **Exhibit 'C'**, Compensation and Unit Pricing, subject to the following:

3.1 Budget Contingency. This Agreement is contingent upon annual appropriations approved by the City Council each fiscal year during its Term. Sufficient funds have been appropriated for the initial fiscal year. If appropriations are not approved for any subsequent fiscal year, regardless of the Term defined in Section 2 above, the Agreement will terminate on the next June 30 without penalty to the City. Services performed in excess of the amount appropriated will not be paid and are therefore performed at Contractor's sole risk.

3.2 Maximum Annual Fee. The maximum annual not-to-exceed ("NTE") amount in fees and approved expenses payable under this Agreement is \$438,152.63, which has been determined by the total curb miles and parking lots to be cleaned as identified in Exhibit 'B' plus up to \$2,950.00 for extra work that the City may order. Subject to appropriation, on the first July 1 after this Agreement has been in place for six calendar months, and each July 1 thereafter during the Term, the NTE amount will renew (as stated Section 2) and increase by a percentage equal to the percentage increase, if any, in the Consumer Price Index for All Urban Wage Earners and Clerical Workers measured from January to January as published by the U.S. Department of Labor, Bureau of Labor Statistics ("CPI Rate") and not to exceed 5% annually. Actual fees earned and thus payable during any fiscal year may be less than the NTE amount. The City is not obligated to spend the full NTE amount in any fiscal year.

3.2.1 Prorated Maximum Fee for FY 2026-2027. The prorated maximum fee for Fiscal Year 2026-2027 is **\$362,668.90**, plus up to \$2,950.00 for additional work if requested. The total amount of \$365,618.90 has been budgeted and appropriated for Fiscal Year 2026-2027.

3.3 Included Costs. The rates in Exhibit 'C' include all labor, supervision, benefits, payroll costs, vehicles, equipment, fuel, maintenance, insurance, taxes, permits, disposal, mobilization, travel, overhead, profit, and incidental expenses necessary to perform the Services. Contractor is not entitled to reimbursement of expenses or surcharges unless Exhibit 'C' expressly authorizes them.

3.4 Rate Adjustments. On the first July 1 after this Agreement has been in place for six calendar months, and each July 1 thereafter during the Term of this Agreement, the rates set forth in Exhibit 'C' will increase by a percentage equal to the percentage increase, if any, in the CPI Rate applied in section 3.2.

3.5 Monthly Invoice. The monthly invoice amount shall be equal to the total annual NTE amount less \$2,950, divided by twelve months, which for Fiscal Year 2026-2027 equals **\$36,266.89** per month. On or before the tenth day of each calendar month, Contractor shall submit a detailed invoice to the Public Services Manager requesting payment for services rendered in the preceding month. The City will have seven calendar days from receipt of the invoice to question any charges. Deductions will be made for streets or areas not swept or not substantiated, calculated on the basis of curb miles or parking lots not swept at the quoted rate. Invoices must be sent to City of Santee, Public Services Division, 10601 Magnolia Avenue, Santee, CA 92071.

3.6 Payment. The City will use its best efforts to pay undisputed amounts within thirty (30) days after receipt of a complete and correct invoice. The City may withhold disputed amounts, amounts reasonably necessary to protect the City from loss, or amounts attributable to deficient, missed, unauthorized, or noncompliant Services. Payment does not waive the City's right to audit or recover an overpayment.

3.7 Extra Work. Payment for the addition of any street or parking lot or Extra Work requested by the City in accordance with Section 1.8 above will be made at the same rate or unit price as existing

streets or parking lots swept at the same frequency and agreed to in writing signed by both parties. Contractor will submit a separate invoice for all Extra Work performed.

4. PREVAILING WAGE AND LABOR COMPLIANCE

To the extent required by law, the Services are maintenance work subject to California prevailing-wage requirements. Contractor and each subcontractor must comply with Labor Code sections 1720 et seq., 1770 et seq., 1810 et seq., and applicable regulations, including payment of prevailing wages and overtime, maintenance and submission of certified payroll records, apprenticeship requirements when applicable, Department of Industrial Relations registration, and compliance monitoring and enforcement.

4.1 Public Entity Maintenance Services. City is a public entity of the State of California subject to certain provisions of the Health & Safety Code, Government Code, Public Contract Code, and Labor Code of the State. It is stipulated and agreed that all provisions of the law applicable to the maintenance work of a municipality are a part of this Agreement to the same extent as though set forth and will be complied with. These include but are not limited to the payment of prevailing wages, the stipulation that eight (8) hours' labor shall constitute a legal day's work and that no worker shall be permitted to work in excess of eight (8) hours during any one calendar day except as permitted by law.

4.2 Employment Eligibility; Contractor. By executing this Agreement, Contractor verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time. Such requirements and restrictions include, but are not limited to, examination and retention of documentation confirming the identity and immigration status of each employee of the Contractor. Contractor also verifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement and shall not violate any such law at any time during the term of the Agreement. Contractor shall avoid any violation of any such law during the term of this Agreement by participating in an electronic verification of work authorization program operated by the United States Department of Homeland Security, by participating in an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, or by some other legally acceptable method. Contractor shall maintain records of each such verification and shall make them available to the City or its representatives for inspection and copy at any time during normal business hours. The City shall not be responsible for any costs or expenses related to Contractor's compliance with these requirements.

4.3 Employment Eligibility; Subcontractors, Sub-subcontractors and Consultants. To the same extent and under the same conditions as Contractor, Contractor shall require all of its subcontractors, sub-subcontractors and consultants performing any work relating to this Agreement to make the same verifications and comply with all requirements and restrictions provided for in Section 4.2.

4.4. Employment Eligibility; Failure to Comply. Each person executing this Agreement on behalf of Contractor verifies that they are a duly authorized officer of Contractor, and understands that any of the following shall be grounds for the City to terminate the Agreement for cause: (1) failure of Contractor or its subcontractors, sub-subcontractors or consultants to meet any of the requirements provided for in this Section 4; (2) any misrepresentation or material omission concerning compliance with such requirements; or (3) failure to immediately remove from the Services any person found not to be in compliance with such requirements.

4.5 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer, and it does not and will not discriminate against any subcontractor, employee, or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex, or age. Non-discrimination applies, but is not be limited to all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, or termination.

4.6 Registration Certification. Contractor's Public Works Registration Certification certifying its registration with the Department of Industrial Relations necessary to perform the Services under this Agreement is attached as **Exhibit 'D'** and is incorporated here as if fully set forth.

4.7 Labor Certification. Contractor's signed Workers' Compensation Certificate certifying that Contractor is aware of the provisions of Section 3700 of the California Labor Code, which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services, is attached as **Exhibit 'E'** and incorporated here for all purposes.

4.8 Contractor Responsibility. Contractor bears all responsibility for and costs of compliance with this Section 4 and will defend, indemnify, and hold the City harmless from claims or penalties in accordance with Section 6.

5. **INDEPENDENT CONTRACTOR**

Contractor is retained and at all times will remain an independent contractor. Neither Contractor nor its employees are agents or employees of the City. Contractor has no authority, express or implied, to act on behalf of or bind the City. Contractor is solely responsible for its personnel, payroll, taxes, benefits, supervision, means, methods, and details of performance.

6. **INDEMNIFICATION**

6.1 Indemnity. To the fullest extent permitted by law, Contractor must defend, indemnify, and hold harmless the City, its elected and appointed officials, officers, employees, agents, and authorized volunteers ("City Indemnitees") from and against all claims, demands, actions, proceedings, liabilities, damages, judgments, fines, penalties, losses, costs, and expenses, including reasonable attorneys' fees and expert costs, arising out of, pertaining to, or relating to the performance or nonperformance of the Services by Contractor, its officers, employees, agents, subcontractors, or anyone for whom Contractor is legally responsible, including bodily injury, death, property damage, environmental harm, labor violations, and violations of law.

6.2 Limitations Required by Law. Contractor is not required to indemnify a City Indemnitee for liability to the extent caused by that City Indemnitee's negligence or willful misconduct. To the extent Civil Code section 2782 applies, Contractor is not required to indemnify a City Indemnitee for liability caused by the active negligence of the City. The Parties intend this Section to provide the City the maximum lawful protection without requiring indemnity prohibited by law.

6.3 Defense. The duty to defend applies immediately upon tender and notice to Contractor of a claim potentially within Section 6.1. Contractor shall have the sole control of the defense and/or settlement of such claim and must provide qualified counsel reasonably acceptable to the City. The City may participate with its own counsel at its own expense, except Contractor must reimburse the City's reasonable defense costs if Contractor fails or refuses to provide an adequate defense.

6.4 Settlement and Survival. Contractor may not settle a claim in a manner that admits liability by a City Indemnitee, imposes obligations on a City Indemnitee, or fails to provide a complete release without the City's prior written consent. This Section survives expiration or termination and is not limited by available insurance proceeds.

7. **INSURANCE**

At its own expense, Contractor must obtain and maintain insurance sufficient to meet the following standards. Contractor may not commence Services until it has provided evidence satisfactory to the City. The City tracks insurance certificates through Pacific Insurance Network Systems, Inc. ("PINS")

Advantage. Contractor must upload and maintain the required evidence through PINS when directed by the City.

7.1 Minimum Coverages and Limits. Contractor must maintain: (a) commercial general liability on an occurrence basis, with limits of at least \$2,000,000 per occurrence and \$4,000,000 aggregate; (b) automobile liability covering any auto, including owned, hired, and non-owned vehicles, with a limit of at least \$2,000,000 per accident; (c) workers' compensation as required by California law and employer's liability of at least \$1,000,000 each accident, each employee, and policy limit; and (d) pollution liability of at least \$1,000,000 per occurrence or claim and \$2,000,000 aggregate if required by the City's Risk Manager based on disposal, spill, or environmental risks.

7.2 Additional Insured and Primary Coverage. The City, its Mayor, City Council and each of its members, officers, employees, agents, and authorized volunteers must be additional insureds on the commercial general liability and automobile liability policies for liability arising from Contractor's work, using endorsements providing coverage at least as broad as ISO CG 20 10 and CG 20 37 for general liability. Coverage for the City must be primary and noncontributory to the extent of Contractor's contractual obligations.

7.3 Waiver of Subrogation. Contractor waives, and must require its insurers to waive, rights of recovery and subrogation against the City Indemnitees to the extent permitted by law for losses arising from the Services. The workers' compensation policy must include a waiver of subrogation endorsement in favor of the City Indemnitees.

7.4 Evidence and Notice. Before beginning Services, Contractor must provide certificates and required endorsements satisfactory to the City. Contractor must provide renewal evidence before expiration and promptly provide the City a copy of any notice of cancellation, nonrenewal, or material reduction immediately upon receipt. Failure to maintain required coverage is a material breach and grounds for suspension or termination.

7.5 Qualified Insurers and Retentions. Insurers must be qualified to do business in California, maintain an agent for process in California, and have an A.M. Best rating of at least A:VII, unless the City approves otherwise. Deductibles and self-insured retentions must be disclosed and are Contractor's sole responsibility.

7.6 Subcontractors. Contractor must include subcontractors as insureds under its policies or furnish separate certificates and endorsements. All subcontractors are subject to insurance requirements no less protective of the City unless the City approves different requirements in writing. Contractor remains responsible for all subcontractors.

7.7 Additional Provisions. Insurance requirements do not limit Contractor's liabilities or obligations. If Contractor maintains higher limits, the City is entitled to the benefit of the higher available limits for covered claims. At the City's request, Contractor must provide complete copies of policies in effect during the Agreement.

8 NOTICE

Any notice required by this Agreement may be delivered by any lawful means, including personal delivery, nationally recognized overnight delivery, or certified mail, return receipt requested, to the addresses below. Notice is effective upon receipt. Operational communications may be sent by email to the designated representatives.

CITY: City of Santee,
Attn: Community Services Director, Nicolas Chavez
10601 Magnolia Avenue,
Santee, CA 92071-1222

Phone: 619-258-4100 X 125

Email: nchavez@cityofsanteeca.gov

CONTRACTOR: SCA of CA, LLC,
Attn: Brad Becker
3031 North Rocky Point Drive West, Suite 730
Tampa, Florida 33607
Phone: 704-807-8020
Email: bbecker@sweepingcorp.com

9. TERMINATION

9.1 By City. City may terminate any or all of the Services for any reason, with or without cause, by giving ten (10) calendar days' written notice to Contractor. City may terminate immediately, or after any cure period stated in its notice, if Contractor materially breaches the Agreement, repeatedly fails to meet performance standards, abandons or suspends Services without authorization, fails to maintain insurance or required licenses, violates law, becomes ineligible to perform public work, or presents an immediate threat to public health, safety, property, or the environment.

9.2 By Contractor: Contractor may terminate this Agreement and its obligation to provide further Services upon sixty (60) calendar days' written notice. Contractor may not suspend essential Services during the notice and cure period unless continued performance would violate law or create an imminent safety hazard.

9.3 Effect of Termination. Upon termination, City will pay Contractor only for conforming Services satisfactorily performed through the effective date, less offsets, deductions, and amounts previously paid. Contractor is not entitled to anticipated profit, consequential damages, demobilization charges, or compensation for unperformed Services. Contractor must promptly provide current route and service records, return City property and information, and cooperate in an orderly transition.

10. STANDARD TERMS AND CONDITIONS

10.1 No Conflict of Interest. Contractor affirms that it does not currently have, and will not acquire during the Term, any direct or indirect interest that could conflict in any manner with its ability to properly perform its obligations.

10.2 Maintenance of Records. Books, documents, papers, accounting records, route records, GPS data, and other evidence pertaining to Services performed and costs incurred must be maintained by Contractor and made available for inspection, audit, and copying by the City at reasonable times during the Term and for four (4) years after final payment, or longer if required by law. Contractor must reimburse any overpayment identified by audit. Such audit(s) shall occur not more than once in any period of twelve consecutive months, and in each case subject to a mutually agreeable nondisclosure agreement.

10.3 Confidentiality and Public Records. Contractor must protect information confidential by law, but acknowledges that the City is subject to the California Public Records Act. The City will determine whether records are subject to disclosure. Contractor must promptly identify any claimed confidential or proprietary material and provide the legal basis for withholding it.

10.4 Delays in Performance. Neither Party will be in default for delays caused by circumstances beyond its reasonable control, including abnormal weather, flood, earthquake, fire, epidemic, pandemic, war, riot, labor disturbance, sabotage, or judicial restraint. The affected Party must give prompt written notice describing the cause, anticipated duration, and efforts to resume performance. Equipment breakdowns, staffing shortages, and subcontractor failures are not excused unless caused by such circumstances and not reasonably avoidable through required backup resources.

10.5 Hierarchy of Documents. If the Agreement documents conflict, the following order of precedence controls: (a) this Agreement; (b) Exhibit 'A', Scope of Services and Performance Standards; (c) Exhibit 'B', Schedule and Service Areas; (d) Exhibit 'C', Compensation and Unit Pricing.

10.6 Compliance with Law. Contractor must comply with all applicable federal, state, and local laws, ordinances, codes, and regulations. If Contractor's failure to comply results in a claim against the City, Contractor is responsible for defending, indemnifying, and holding the City harmless as provided in this Agreement.

10.7 Non-Discrimination. Contractor must provide equal employment opportunities and may not discriminate against an employee or applicant for employment on any basis prohibited by federal or California law.

10.8 Assignment and Subcontracting. Contractor may not assign, delegate, sublet, or transfer any right, duty, or obligation under this Agreement, or subcontract a material portion of the Services, without the City's prior written consent, which may be withheld for any reason. Consent does not relieve Contractor of responsibility for performance.

10.9 Entire Agreement. This Agreement and its exhibits represent the entire understanding of the Parties concerning the Services and supersede all prior oral or written understandings, promises, and representations. No proposal, quote, purchase order, invoice, or Contractor form modifies this Agreement unless incorporated by a written amendment signed by both Parties.

10.10 Amendments. This Agreement may be amended or modified only by a written agreement signed by authorized representatives of both Parties.

10.11 Third-Party Rights. Except for the rights of the City Indemnitees, nothing in this Agreement gives rights or benefits to anyone other than City and Contractor.

10.12 Laws and Venue. California law governs this Agreement. Any action to interpret or enforce it must be brought in a state or federal court in San Diego County.

10.13 Severability and Waiver. The unenforceability, invalidity, or illegality of any provision does not affect the remaining provisions. A waiver must be in writing and applies only to the specific matter waived.

10.14 Authority; Counterparts; Electronic Signatures. Each signatory represents that the signatory is authorized to bind the Party. The Agreement may be signed in counterparts and by electronic signature, each of which is deemed an original.

City Council approved the award and execution of this Agreement at its regularly scheduled meeting held on September 9, 2026. The Parties execute this Agreement to be effective as stated above.

CITY OF SANTEE

By: _____
Wendy Kaserman, City Manager

Date signed: _____

SCA of CA, LLC

DocuSigned by:
By: Brad Becker
D061C5B895034FD...
Name: Brad Becker
Title: Regional Vice President
Date signed: 8/20/2026

APPROVED AS TO LEGAL FORM:

BEST BEST & KRIEGER LLP

By: _____

Shawn Hagerty, City Attorney

ATTACHMENTS:

Exhibit A – SCOPE OF SERVICES AND PERFORMANCE STANDARDS

Exhibit A-1 – PDMWD RECYCLED FILLING STATION MAP

Exhibit B – STREET SWEEPING SCHEDULE AND SERVICE AREAS

Exhibit B-1 – STREET SWEEPING SCHEDULE MAP

Exhibit C – COMPENSATION AND UNIT PRICING

Exhibit D – PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION

Exhibit E – WORKERS COMPENSATION

Exhibit F – CARB FLEET COMPLIANCE CERTIFICATION

EXHIBIT A

SCOPE OF SERVICES AND PERFORMANCE STANDARDS

This Scope of Services and Performance Standards establishes the standard for street sweeping services throughout the City of Santee. Street sweeping includes, but is not limited to, regularly scheduled sweeping along curb lanes, curb returns, cross gutters, intersections and public parking lots. All work must be performed in accordance with the best standards for routine and emergency municipal street cleaning and adhere to the schedules set below. The Director of Community Services, Public Services Manager and/or other designated City representative oversee performance of this Contract.

1. TERMS AND DEFINITIONS

Whenever in the General Provisions or Technical Provisions the following terms are used, they shall be understood to mean and refer to the following:

CITY. CITY OF SANTEE, acting through properly authorized agents, such agents acting within the scope of the particular responsibilities entrusted to them.

CITY COUNCIL. CITY COUNCIL of the City of Santee.

DIRECTOR. DIRECTOR OF COMMUNITY SERVICES, acting either directly or through properly authorized agents, such agents acting within the scope of the particular responsibilities entrusted to them.

PUBLIC SERVICES MANAGER. City of Santee Community Services Department Public Services Manager.

PDMWD. Padre Dam Municipal Water District.

CONTRACTOR and/or any person or subcontractor employed by the Contractor and working under this Contract.

SWEEPER means any heavy-duty vehicle with a gross vehicle weight of 14,000 pounds or more that is permitted on public roads through California Department of Motor Vehicle registration or the federal government and used for the express purpose of removing material from paved surfaces, by mechanical means through the action of one or more brooms, or by suction through a regenerative air system or any combination of the above.

ALTERNATIVE-FUEL SWEEPER means a sweeper with engine(s) that use compressed natural gas (CNG), liquefied natural gas (LNG), liquefied petroleum gas (propane), methanol, electricity, or fuel cells.

STREET SWEEPING. STREET SWEEPING means operations to remove material from paved surfaces using sweeper(s) as defined herein.

CURB MILE. CURB MILE shall be understood to mean 5,280 lineal feet of curb and/or curb and gutter, eight (8) feet wide.

GLOBAL POSITIONING SYSTEM (GPS). GLOBAL POSITIONING SYSTEM (GPS) is a space-based satellite navigation system that provides location and time information in all weather conditions, anywhere on or near the Earth where there is an unobstructed line of sight to four or more GPS satellites.

TACHOGRAPH: TACHOGRAPH SYSTEM is a vehicle unit operative that will provide the City detailed information such as date and time of service, vehicle identification, speed, broom or pick-up head down time, mileage, and route should the Geographic Positioning System (GPS) monitor fail.

AS-NEEDED. Occasional services performed by Contractor beyond scheduled frequencies.

2. PURPOSE OF WORK

The purpose of this Agreement is to provide an effective, efficient and safe system of street sweeping services that meet the following goals:

1. Establish and maintain a continuous level of cleanliness of City streets and parking lots in order to maintain the City's aesthetic and environmental goals.
2. Increase the collection of fines, sediment, particulate, debris, and any other materials on the street to prevent them from entering the storm drain system and watershed as much as possible.
3. Develop a systematic and coordinated street sweeping manner that compliments solid waste collection and other City services by a routing system that will improve current street cleaning practices while decreasing costs.
4. Utilize a reliable sweeping schedule, route maps, and posting to increase public education and information for the purpose of encouraging residents to voluntarily park off the street during scheduled sweeping.

3. WATER SUPPLY

Contractor will make all necessary arrangements to obtain and pay for water necessary from PDMWD to perform the Work. Contractor shall maintain an accounting of the amount of water used each day and have this information available within two (2) calendar days upon request by the City. Contractor shall also submit proof of payment to the PDMWD with their request for payment to the City. If using non-potable water Contractor will have access to five (5) recycled water filling stations located in Santee and one (1) in El Cajon as shown in the attached map provided by PDMWD for their Western Service Area (**Exhibit 'A-1'** – PDMWD Recycled Water Fill Station Locations). Water construction meters will be supplied by PDMWD.

4. USE OF PDMWD NON-POTABLE (RECYCLED) WATER – OPTIONAL

Use of non-potable (recycled) water is desired, but not a requirement. If Contractor uses non-potable water all applicable sweepers must be retrofitted, and all applicable supervisor(s) and sweeper operators must be trained for compliance with PDMWD standards and specifications as follows:

4.1 SWEEPER RETROFIT.

Any sweeper using non-potable water must be retrofitted according to the following PDMWD specifications and attached as **Exhibit 'A-1'** - PDMWD Recycled Water Fill Station Locations:

4.1.1 Potable Connection:

- a) 2 ½ inch hose
- b) 2 ½ inch standard threaded connection on hose
- c) 2 ½ inch hose and hose connections painted Blue
- d) Potable water supply pipe on Sweeper painted Blue
- e) Pipe supply stenciled with “Potable Water”
- f) Air gap minimum 5 inches

4.1.2 Recycled Connection

- a) 2-inch hose
- b) 2-inch Cam and Groove Hose Shank Coupler
- c) 2-inch hose and hose connections painted Purple
- d) Recycled water supply pipe on Sweeper painted Purple
- e) Pipe supply stenciled with Recycled Water”
- f) Air gap minimum 5 inches

4.1.3 Other Items:

- a) No hose bibs on Sweeper
- b) First Aid Kit
- c) Recycled water signage with International Symbol (supplied by PDMWD)
- d) Potable water hand wash station
- e) No leaks in any part of system or piping

4.2 **TRAINING.**

PDMWD training and certification and a current City of San Diego Recycled Water Site Supervisor certificate are required for use of non-potable water.

5. **PERFORMANCE STANDARDS AND SCHEDULES**

5.1 **GENERAL**

Street sweeping includes, but is not limited to sweeping along curb lanes, curb returns and cross gutters. Intersection sweeping must eliminate all “diamond” patterns of debris. Parking is not currently restricted for street sweeping purposes, therefore Contractor shall sweep around any vehicle on City streets in a safe manner, missing as little curb or gutter as possible.

When necessary for proper cleaning, Contractor will make more than one pass on a street, intersection or parking lot without extra charge.

No chemicals, including but not limited to chloride, nitrates, and chloroform, may be used to enhance the cleaning of the streets.

Upon completion of sweeping, gutters, curb returns, cross gutters, intersections, and designated parking lots shall be substantially free of visible accumulations of litter, leaves, sediment, and debris. No continuous windrows of debris shall remain. The City shall determine whether the required level of cleanliness has been achieved.

5.2 **WEEKLY STREET SWEEPING LOCATIONS.** The following streets must be swept once per week:

1. Carlton Hills Boulevard: Mission Gorge Road to Lake Canyon Road
2. Carlton Oaks Drive: West Hills Parkway to Carlton Hills Boulevard
3. Cuyamaca Street: Southern City limit to Chaparral Drive
4. Fanita Parkway: Carlton Oaks Drive to Ganley Road
5. Magnolia Avenue: Southern City limit to Princess Joann Road. **NOTE:** Magnolia Avenue north of Second Street is subject to residential street sweeping restrictions. No sweeping is allowed prior to 7:00 AM or after 3:30 PM.
6. Mast Boulevard: City Limits to Magnolia Avenue
7. Mission Gorge Road: Western City limit to Magnolia Avenue
8. Park Center Drive: Mast Boulevard to the cul-de-sac
9. Prospect Avenue: Fanita Drive to Magnolia Avenue
10. River Park Drive: Cuyamaca Street to the Sportsplex parking lot
11. Riverview Parkway: Town Center Parkway to Mission Gorge Road
12. Town Center Parkway: Mission Gorge Road to Riverview Parkway
13. Woodside Avenue: Magnolia Avenue to David Ann Road

5.3 **TWICE A MONTH STREET SWEEPING.** All other public streets and limits of streets beyond the limits listed in Section 5.2 must be swept twice a month, as well as the following:

1. Public alley between Home Depot and Discount Tire: Mission Gorge Road to Costco Parking Lot
2. Costco Public Entrance: Town Center Parkway to end of median
3. Walmart Public Entrance: Town Center Parkway to end of median

5.4 **PUBLIC PARKING LOT SWEEPING.** Contractor will clean all City-owned parking lots using brooms, air blowers, or other methods so that debris is moved to a location where it can be swept and removed as follows:

1. City Hall will be swept on the 2nd and 4th Saturday of each month between 7:00 am - 8:00 am.
2. The following parking lots will be swept once per month:
 - 1) Operations Center: 9534 Via Zapador
 - 2) Mast Park: 9125 Carlton Hills Boulevard
 - 3) Big Rock Park: 8125 Arlette Street
 - 4) West Hills Park: 8750 Mast Boulevard
 - 5) Woodglen Vista Park: 10250 Woodglen Vista Drive
 - 6) Shadow Hill Park: 9161 Shadow Hill Road
 - 7) Town Center Community Park West 9409 Cuyamaca Street
 - 8) Town Center Community Park East 550 Park Center Drive
 - 9) YMCA and Aquatic Center 10123 Riverwalk Drive
 - 10) Weston Park 9050 Trailmark Drive

6. CONTRACTOR'S MACHINERY, EQUIPMENT, TOOLS AND SUPPLIES

Contractor shall be properly equipped with all materials, machinery, equipment, tools and supplies necessary to perform the Services. Sweepers and equipment must be operated and maintained in accordance with the manufacturer's specifications and consistent with the current standards in the industry, and maintained in a clean, modern, good mechanical, and proper working condition. All sweepers and

equipment shall be available for inspection by the City upon twenty-four (24) hours' notice. Any equipment deemed unsatisfactory by the Public Services Manager or his designee shall be repaired or replaced immediately.

6.1 TYPE OF SWEEPERS AND EQUIPMENT

Contractor will use regenerative air type sweepers that effectively clean the City's streets of paper, wet leaves, dirt, rocks, trash and other debris. The broom, brush, or pick-up heads will be applied with sufficient pressure to pick up the material in one (1) pass. At no time will a hopper of a street sweeper be allowed to exceed capacity.

When requested by the City, heavy-duty broom type sweepers will be used for special events and/or cleanup due to spills on City roadways.

Small air or vacuum type sweepers may be permitted, if approved by the City, for cleaning the parking lots only.

6.2 DEBRIS DISPOSAL

Contractor shall lawfully transport and dispose of all debris collected. Debris shall not be stockpiled or disposed of within the City unless specifically authorized.

6.3 AGE OF SWEEPERS AND EQUIPMENT

The average age of the fleet used (excluding back up sweepers) shall not be more than five (5) years of age at any time during the initial term of the Contract and no sweeper shall be more than seven (7) years old at any time during the full term and any extensions.

Certification shall be presented by the Contractor and approved by the Director or his designee that any equipment over five (5) years of age has been completely overhauled and/or rebuilt and meets the latest and best standard for vehicle air emissions, reduce sweeping particulate impacts, and road safety.

Contractor shall maintain sufficient reserve equipment to ensure uninterrupted service in the event of mechanical failure or scheduled maintenance.

6.4 CONDITION OF SWEEPERS AND EQUIPMENT

Equipment must be kept clean at all times. Mechanical brushes and brooms, regenerative air pick up heads, seals, and screens shall be kept in proper condition and replaced as recommended by the manufacturer or when pick-up ability becomes impaired or does not, in the opinion of the City, meet at least 90% of the manufacturer's stated performance standard. The main broom shall be capable of producing a five-inch (5") pressure pattern eight feet (8') wide at all times.

6.5 SAFETY LIGHTING AND MARKINGS

All equipment must be equipped with safety lighting and markings appropriate for slow moving vehicles, and a flashing light that is visible for a minimum of one (1) mile, flashes 60 to 90 times per minute, is mounted for 360-degree visibility and is equipped with amber lens.

6.6 SIGNS

Contractor shall, at no additional cost to the City, place signs approved by the City on the street sweeping equipment used in the performance of the Work. Such signs shall have characters of at least four (4) inches in height, be visible from both sides and the rear of the vehicle, and shall read, "Company Name, Telephone Number, Under Contract with the City of Santee".

6.7 DUST CONTROL

All street sweepers shall be equipped with adequate and operable water systems for dust control and be used as necessary. Precautions shall be taken so that nuisance noise, dust, and waste are not created during the Work.

6.8 SUPPORT EQUIPMENT

Adequate support equipment shall be available including debris transfer vehicles, pickup trucks, service trucks, tire trucks, and any other item of equipment necessary to provide sweeping services as described in these specifications.

6.9 GLOBAL POSITIONING SYSTEM (GPS) TRACKING

All vehicles must be equipped with GPS tracking equipment that will enable the City to review as well as provide historical information concerning all activity on all equipment used for this Contract. The GPS tracking equipment must be capable of providing detailed monthly reports that include date and time of service, vehicle identification, brooms engaged/not engaged, vehicle speed, routes traveled, idle time, mileage, etc. Monthly reports must be submitted each month and accompany Contractor's payment request.

Contractor must have a tachograph system in place to back up the GPS and, in the event of GPS failure, must submit an initialed tachograph chart with the monthly payment request for any day of work performed that the GPS tracking equipment failed. In the case of parking lots, the Contractor's representative/operator shall indicate on the tachograph when the lot has been swept.

6.10 DIGITAL CAMERA

All sweepers must be equipped with a digital camera so that sweeper operators can photo document (photograph) events such as a traffic accident or other incident that occurs while performing services for the City. Cell phone cameras are acceptable so long as the pictures are digital.

7. CONTRACTOR'S PERSONNEL

Contractor will provide properly licensed supervisory and working personnel capable of performing the Services on schedule. Supervisory personnel must have sufficient field experience and technical background to be able to supervise performance and ensure compliance with the Contract.

Contractor and his employees will conduct themselves in a proper and efficient manner and will arrange their work to cause the least possible inconvenience to the public. Personnel will be fully clothed in suitable attire that bears the Contractor's name or identifying mark.

7.1 CONTRACTOR AVAILABILITY AND RESPONSIVENESS

Contractor will be available to receive service calls 24 hours a day seven days a week. Response times will be as follows:

- 7.1.1 Normal Response. Contractor will respond to non-emergency calls for services within 48 hours. If a request for non-emergency work falls on a Friday, work shall be performed on the next non-holiday workday.
- 7.1.2 Special Event Sweeping. Contractor will provide street sweeping services in preparation for special events on site to perform non-emergency services, as requested by the Public Services Manager and/or his designee within forty-eight (48) hours' notice.
- 7.1.3 Emergency Response. An emergency can be defined per City's request for public health and safety matters, 24 hours per day, 365 days per year. In the event that emergency response is required, the Contractor will acknowledge the call within two (2) hours of notification and be on-site within four (4) hours after initial notification.

8. SCHEDULING

The current Street Sweeping Schedule is attached as Exhibit B. All sweeper operators must have the current sweep schedules, route lists, route maps, and descriptions of Services to be performed with them at all times while performing the Services.

- 8.1 Services shall be scheduled and performed in a manner that minimizes inconvenience to City staff and the public. Hours of operation to sweep the streets, shall be scheduled when a minimum number of vehicles are expected to be parked at the curb.
- 8.2 Regular sweeping of residential streets and collector or commercial streets near residential areas shall take place between the hours of 7:00 AM and 3:30 PM, Monday through Friday unless:
 - a) The City requests special street sweeping
 - b) The City requests emergency sweeping
 - c) Sweeping is necessary to protect City employees or members of the public from a dangerous condition.
- 8.3 Sweeping of commercial streets not adjacent to residential areas and some parking lots may be performed in the late evening or early morning hours as needed to avoid parked vehicles or at times mutually agreed upon in advance by the Contractor and the Director.
- 8.4 Residents living on streets with on-street parking have been provided the Sweeping Schedule and public education to encourage off-street parking on those days.
- 8.5 Deviations from the schedule of services are permitted only when there is an excusable delay, inclement weather, unusual local condition or events, or as requested by the Director. Streets or parking lots missed as the result of an excusable delay will be deducted from the monthly rate or may be rescheduled as a "make-up sweep" without interruption of the regular Sweeping Schedule if completed within four (4) calendar days for streets swept once per week or seven (7) calendar days for streets or lots swept twice per month. Contractor will perform all makeup work without additional charge. Failure to sweep streets on schedule for reasons other than inclement weather or acts not reasonably within the plan and control of the Contractor, may be subject to deductions.

- 8.6 Excusable delay includes acts of God; acts of the public enemy; acts of the United States of America, or any state, territory or political division of the United States of America, or of the District of Columbia; fires; floods; epidemics; quarantine restrictions; strikes; or other causes beyond the control of the party claiming excusable delay. In such circumstances, Contractor will notify the Director immediately and return to the street sweeping schedule as soon as safe and practical.
- 8.7 Street sweeping of residential streets shall be delayed by one day and no services will be performed on the following designated holidays: New Year's Day, Memorial Day, Independence Day (Fourth of July), Labor Day, Thanksgiving, and Christmas Day. To avoid conflict with solid waste and recycling collection services, Contractor may adjust its service by no more than two working days. Contractor will perform make-up sweeping for holidays at no additional cost to the City. Upon consultation with the Contractor, the Director may cancel service for one or more routes of service that are affected by a holiday and direct the Contractor to deduct the mileage for that day from the monthly payment.

9. CHANGES TO THE SCHEDULE

Changes to the current Schedule of Services may be accepted by an amendment to the Agreement. Changes that increase or diminish the quantity of work to be done will not serve as the basis for a claim for damages or anticipated lost profits. Full compensation will be paid for all work performed prior to the schedule change. Regardless of the change, all changes made to the Contract terms, must be agreed upon in a writing, by both Director and Contractor and implemented through a written amendment signed by both Parties.

10. TEMPORARY SUSPENSION OF WORK

The City is authorized to suspend part of all of the Services for such period as the City deems necessary. Contractor shall immediately comply with the written order of the City to suspend services and must not resume services until authorized in writing to do so.

11. INSPECTION

Contractor's work is subject to City inspection and approval. Any areas identified by the City to require correction or additional work shall be corrected by Contractor to the satisfaction of, and at no cost to, the City. Contractor will have forty-eight (48) hours from the time of notification to correct improper or unsatisfactory work notwithstanding that such defective work had been previously overlooked by the Director or paid for. If not corrected within the time specified, and in addition to any other actions/remedies permitted by law, City shall have the immediate right to complete the work to its satisfaction and shall deduct the cost to correct said work from Contractor's invoice. Repeated failure to meet the performance standards may constitute a material breach of the Agreement.

12. NOTICE OF OBSTRUCTIONS

Any obstruction noted by the Contractor shall be reported immediately to the Public Services Manager.

13. SAFETY REQUIREMENTS

All work performed under this Contract shall be performed by qualified Contractor personnel who, through related training or on the job experience, or both, are familiar with the practices and hazards of performing the Services and the equipment used in such operations. The Services shall be performed in such manner as to ensure maximum safety to City personnel, the public and employees of the Contractor. Contractor

shall immediately cease any act or action if the Director determines that unsafe acts are occurring and orders that such action cease.

It is part of the service required of Contractor to make whatever provisions are necessary to protect City personnel and the public. Contractor shall use foresight and take such steps and precautions necessary to protect the City personnel and the public from danger, loss of life or property, which would result from interruption or contamination of public water supply, interruption of other public service, or from the failure of partially completed work or partially removed facilities. Unusual conditions may arise on the work which will require the immediate and unusual provisions be made to protect City personnel and/or the public from danger or loss, or damage to life and property, due directly or indirectly to prosecution of work under this Contract.

Whenever the Director believes an emergency exists because Contractor has not taken sufficient precaution for public safety, or protection of utilities or adjacent structures or property, the Director may require Contractor to provide a remedy for the unsafe condition. If Contractor fails to remedy the unsafe condition within the amount of time set forth, the Director may take any action deemed reasonable and necessary.

14. ACCIDENT REPORTING

Contractor must immediately notify the Public Services Manager or City personnel of any accident involving Contractor's staff and the public, regardless of whether or not injury or damage is evident. If necessary and safe to do so, Contractor must assist the public by summoning emergency assistance while at the site. Contractor shall cooperate fully with law enforcement and the City in the investigation of any injury or death involving Contractor's equipment or personnel.

15. SPEED LIMIT

Sweeper speeds shall be as slow as necessary to thoroughly clean the surface and pick up all material being swept. At no time may any sweeper's speed exceed eight miles per hour (8 MPH) while sweeping. If a sweeping speed exceeds eight miles per hour (8 MPH), the Public Services Manager may request that the area be re-swept at no additional cost to the City.

16. DAMAGE BY CONTRACTOR

Any damage to existing facilities caused by the Contractor shall be repaired or replaced at the Contractor's sole expense. All such repairs or replacements shall be completed within the time limits specified by the City. For purposes of clarity, Contractor shall not be responsible for any damages to the City's pavement or accompanying subsurface, curbing or other driving surfaces resulting from the Contractor's Services except in the instance of negligence on the part of the Contractor.

17. HAZARDOUS CONDITIONS

Contractor must not discharge any pollutant or hazardous material to the curbs, gutters, inlets or any part of the storm drain system under any circumstances. Contractor must immediately clean any fluid leaked from street sweeping vehicles or equipment using appropriate dry-cleaning methods and proper disposal methods. All sweeper operators must be properly trained on how to clean spills and carry a spill kit in the vehicle at all times. Contractor shall immediately notify the City of any hazardous spill requiring specialized cleanup or agency notification.

18. AIR QUALITY

Contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the California Air Resources Board (CARB). Contractor shall specifically be aware of the CARB limits and requirements' application to "portable equipment", which definition is considered by CARB to include any item of equipment with a fuel-powered engine. Contractor shall indemnify City against any fines or penalties imposed by CARB or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Contractor, its subcontractors, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement. Contractor's CARB Compliance Certification is attached as **Exhibit 'F'** and is incorporated here as if fully set forth.

19. WATER QUALITY

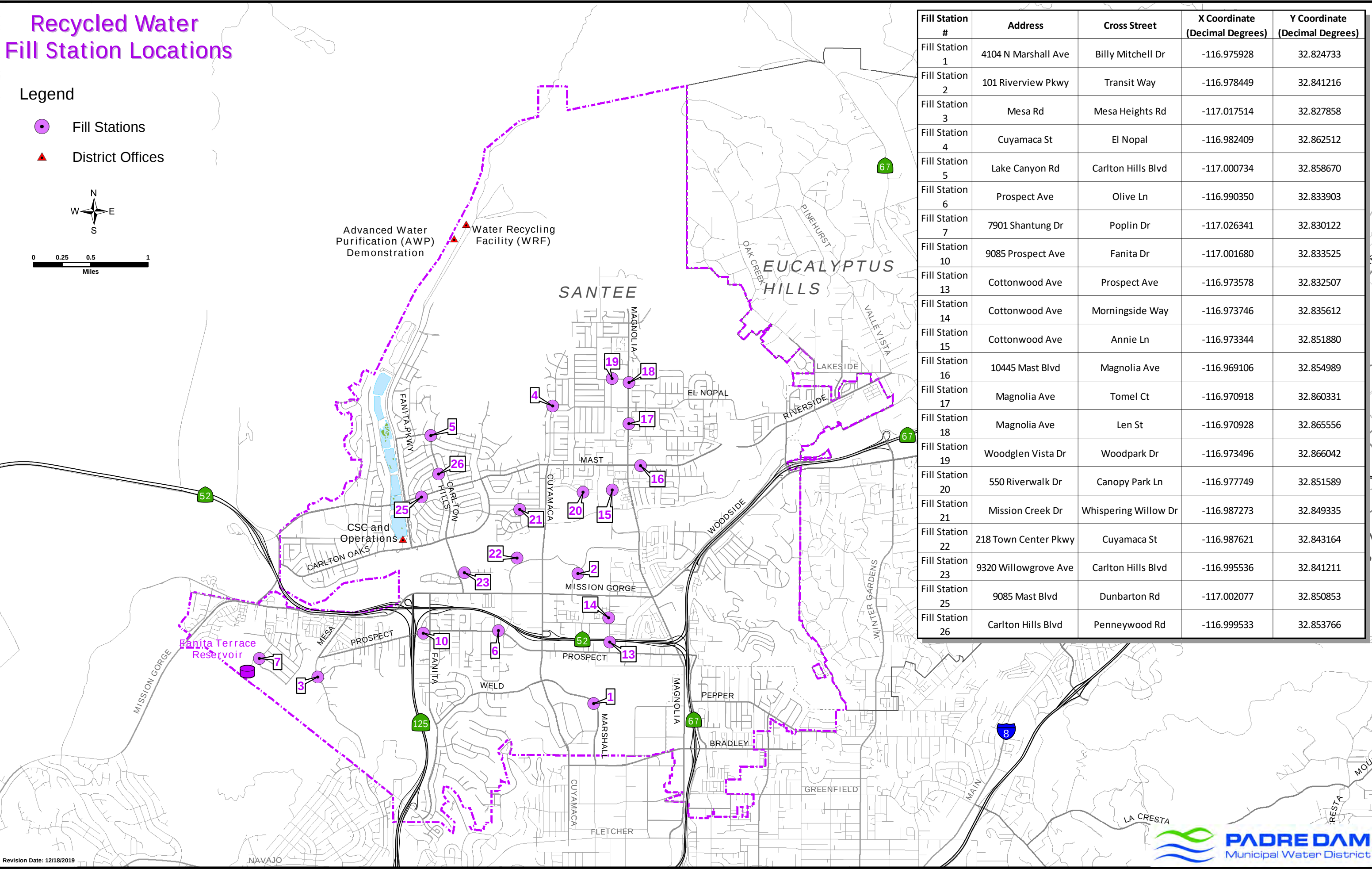
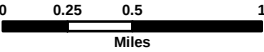
19.1 Management and Compliance. To the extent applicable, Contractor's Services must account for, and fully comply with, all local, state and federal laws, rules and regulations that may impact water quality compliance, including, without limitation, all applicable provisions of the Federal Water Pollution Control Act (33 U.S.C. §§ 1300); the California Porter-Cologne Water Quality Control Act (Cal Water Code §§ 13000-14950); laws, rules and regulations of the Environmental Protection Agency and the State Water Resources Control Board; the City's ordinances regulating discharges of storm water; and any and all regulations, policies, or permits issued pursuant to any such authority regulating the discharge of pollutants, as that term is used in the Porter-Cologne Water Quality Control Act, to any ground or surface water in the state.

19.2 Liability for Non-Compliance. Failure to comply with the laws, regulations and policies described in this Section is a violation of law that may subject Contractor or City to penalties, fines, or additional regulatory requirements. Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from and against any and all fines, penalties, claims or other regulatory requirements imposed as a result of Contractor's non-compliance with the laws, regulations and policies described in this Section, except to the extent such non-compliance is the result of the negligence, willful misconduct of the City, its officials, officers, agents, employees or authorized volunteers.

19.3 Training. In addition to any other standard of care or training requirements set forth in the Agreement, Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them without impacting water quality in violation of the laws, regulations and policies described in this Section. Contractor further warrants that it, its employees, and subcontractors will receive adequate training, as determined by City, regarding the requirements of the laws, regulations and policies described in this Section as they may relate to the Services provided under this Agreement.

Recycled Water
Fill Station Locations

- Legend
- Fill Stations
 - ▲ District Offices



Fill Station #	Address	Cross Street	X Coordinate (Decimal Degrees)	Y Coordinate (Decimal Degrees)
Fill Station 1	4104 N Marshall Ave	Billy Mitchell Dr	-116.975928	32.824733
Fill Station 2	101 Riverview Pkwy	Transit Way	-116.978449	32.841216
Fill Station 3	Mesa Rd	Mesa Heights Rd	-117.017514	32.827858
Fill Station 4	Cuyamaca St	El Nopal	-116.982409	32.862512
Fill Station 5	Lake Canyon Rd	Carlton Hills Blvd	-117.000734	32.858670
Fill Station 6	Prospect Ave	Olive Ln	-116.990350	32.833903
Fill Station 7	7901 Shantung Dr	Poplin Dr	-117.026341	32.830122
Fill Station 10	9085 Prospect Ave	Fanita Dr	-117.001680	32.833525
Fill Station 13	Cottonwood Ave	Prospect Ave	-116.973578	32.832507
Fill Station 14	Cottonwood Ave	Morningside Way	-116.973746	32.835612
Fill Station 15	Cottonwood Ave	Annie Ln	-116.973344	32.851880
Fill Station 16	10445 Mast Blvd	Magnolia Ave	-116.969106	32.854989
Fill Station 17	Magnolia Ave	Tomel Ct	-116.970918	32.860331
Fill Station 18	Magnolia Ave	Len St	-116.970928	32.865556
Fill Station 19	Woodglen Vista Dr	Woodpark Dr	-116.973496	32.866042
Fill Station 20	550 Riverwalk Dr	Canopy Park Ln	-116.977749	32.851589
Fill Station 21	Mission Creek Dr	Whispering Willow Dr	-116.987273	32.849335
Fill Station 22	218 Town Center Pkwy	Cuyamaca St	-116.987621	32.843164
Fill Station 23	9320 Willowgrove Ave	Carlton Hills Blvd	-116.995536	32.841211
Fill Station 25	9085 Mast Blvd	Dunbarton Rd	-117.002077	32.850853
Fill Station 26	Carlton Hills Blvd	Penneywood Rd	-116.999533	32.853766

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
1st St.	Wednesday	2 & 4	Friday	5
2nd St.	Thursday	2 & 4	Monday	6
4th St.	Wednesday	2 & 4	None	5
Abbeyfield Rd	Wednesday	1 & 3	Thursday	2
Abbeywood Rd	Wednesday	1 & 3	Thursday	2
Abraham Rd	Thursday	2 & 4	None	6
Airport Vista Rd	Private	None	Wednesday	N/A
Allano Wy	Thursday	1 & 3	Tuesday	3
Allenwood Wy	Tuesday	1 & 3	Monday	1
Alphonse St	Thursday	2 & 4	Wednesday	6
Amada Pl	Thursday	2 & 4	Monday	6
Amino Dr	Thursday	1 & 3	Tuesday	3
Amster Dr	Tuesday	1 & 3	Friday	1
Andrea Terrace	Private	None	Friday	N/A
Angila Dr	Private	None	Wednesday	N/A
Anlee Dr	Private	None	Thursday	N/A
Annandale Wy	Thursday	1 & 3	Tuesday	3
Anne Sladon Ct	Tuesday	1 & 3	Friday	1
Annie Ln	Private	None	Wednesday	N/A
Annie Wy	Private	None	Wednesday	N/A
Appaloosa Ct	Tuesday	1 & 3	Thursday	1
Apple Blossom Ct	Private	None	Friday	N/A
Argent St	Tuesday	2 & 4	None	4
Arlette St	Tuesday	2 & 4	Thursday	4
Arnaz Wy	Thursday	1 & 3	Tuesday	3
Arrowhead Ct	Thursday	1 & 3	Tuesday	3
Ashdale Ln	Tuesday	1 & 3	Monday	1
Aspenglow Pl	Private	None	Friday	N/A
Atlas View Ct	Tuesday	2 & 4	Wednesday	4
Atlas View Dr	Tuesday	2 & 4	Wednesday	4
Aubert Wy	Wednesday	2 & 4	Friday	5
Avanti Ave	Thursday	2 & 4	Monday	6
Avis Ln	Private	None	Friday	N/A
Azure View	Tuesday	2 & 4	Thursday	4
Bandon Wy	Tuesday	2 & 4	Thursday	4
Barbara Jean St	Tuesday	2 & 4	None	4
Bart Ln	Private	None	Wednesday	N/A
Bart Wy	Private	None	Wednesday	N/A
Beck Dr (West of Timberlane)	Tuesday	1 & 3	Friday	1
Beck Dr (East of Timberlane)	Tuesday	1 & 3	Monday	1

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Bella Vista St	Thursday	2 & 4	Wednesday	5
Bell Collo Ln	Private	None	Friday	N/A
Bellagio Rd	Wednesday	1 & 3	Tuesday	2
Bend St	Thursday	2 & 4	Monday	6
Big Rock Rd	Tuesday	2 & 4	Thursday	4
Bilteer Ct	Tuesday	1 & 3	Friday	1
Bilteer Dr	Tuesday	1 & 3	Friday	1
Bingham Rd	Wednesday	1 & 3	Thursday	2
Birchcrest Blvd	Wednesday	1 & 3	Tuesday	2
Bird St	Wednesday	2 & 4	Friday	5
Bishoff Ct	Thursday	1 & 3	Tuesday	3
Black Hills Ln	Tuesday	1 & 3	Thursday	1
Black Horse Dr	Wednesday	2 & 4	Friday	5
Bloomdale St	Wednesday	2 & 4	Friday	5
Blueboy Ln	Private	None	Friday	N/A
Braverman Dr	Tuesday	1 & 3	Friday	1
Brian Pl	Private	None	Thursday	N/A
Bright Ct	Private	None	Friday	N/A
Brightwood Ln	Private	None	Friday	N/A
Brodie Ln	Private	None	Thursday	N/A
Brookstone Pl	Wednesday	1 & 3	Thursday	2
Brookview Ct	Private	None	Thursday	N/A
Buena Valley Dr	Wednesday	2 & 4	Friday	5
Buena Vista Ave	Wednesday	2 & 4	Friday	5
Bundy Dr	Tuesday	1 & 3	Friday	1
Burning Tree Wy	Thursday	1 & 3	Tuesday	3
Burrock Dr	Thursday	2 & 4	Monday	6
Bushy Hill Dr	Tuesday	2 & 4	Tuesday	4
Button St	Wednesday	1 & 3	Tuesday	4
Cabo Ct	Thursday	2 & 4	Monday	6
Cadorette Ave	Thursday	1 & 3	Tuesday	3
Cadwell Rd	Wednesday	1 & 3	Tuesday	2
Cala Lily St	Wednesday	2 & 4	Wednesday	5
Calico St	Wednesday	2 & 4	Wednesday	5
Calle Del Lago	Wednesday	1 & 3	Tuesday	2
Calle Del Verde	Private	None	Tuesday	N/A
Calle R Tuttle	Wednesday	2 & 4	Friday	5
Cam Del Lago	Wednesday	1 & 3	None	2
Cambury Ct	Wednesday	1 & 3	Thursday	2
Cambury Dr (North of Mast Blvd)	Tuesday	1 & 3	Thursday	1

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Cambury Dr (South of Mast Blvd)	Wednesday	1 & 3	Thursday	2
Camino Del Verde	Private	None	Tuesday	
Canyon Park Dr	Wednesday	2 & 4	Friday	5
Canyon Park Terrace	Wednesday	2 & 4	Friday	5
Cardoza Dr	Tuesday	1 & 3	Friday	1
Carefree Dr	Tuesday	1 & 3	None	1
Carita Ct	Wednesday	1 & 3	Tuesday	2
Carita Rd	Wednesday	1 & 3	Tuesday	2
Carlton Hills Blvd (Carlton Oaks Dr to Mast Blvd, West side)	Wednesday	Weekly	Tuesday	3
Carlton Hills Blvd (Carlton Oaks Dr to Mast Blvd, East side)	Wednesday	Weekly	Thursday	2
Carlton Hills Blvd (Mast Blvd to Lake Cyn Rd, West side)	Wednesday	Weekly	Tuesday	2
Carlton Hills Blvd (Mast Blvd to Lake Cyn Rd, East side)	Wednesday	Weekly	Thursday	1
Carlton Hills Blvd (Mission Gorge Rd to Carlton Oaks Dr)	Wednesday	Weekly	Thursday	4
Carlton Oaks Dr (West of Carlton Hills Blvd)	Wednesday	Weekly	Tuesday	3
Carlton Oaks Dr (East of Carlton Hills Blvd)	Wednesday	Weekly	Tuesday	2
Carlton Pl	Wednesday	1 & 3	Tuesday	2
Carmack Wy	Tuesday	1 & 3	None	1
Carmir Dr	Tuesday	2 & 4	Thursday	4
Carreta Ct	Thursday	2 & 4	Monday	6
Carreta Dr	Thursday	2 & 4	Monday	6
Caribbean Wy	Private	None	Thursday	N/A
Carrie Ellen Ct	Wednesday	1 & 3	Tuesday	2
Casa Court	Thursday	2 & 4	Monday	6
Cascade St	Tuesday	1 & 3	Friday	1
Castaic Ct	Wednesday	1 & 3	Thursday	2
Castilla St	Wednesday	2 & 4	Wednesday	5
Cathywood Dr	Tuesday	1 & 3	Thursday	1
Cecilwood Dr	Tuesday	1 & 3	Thursday	1
Cedar Springs Dr	Tuesday	1 & 3	Monday	1
Celita Ct	Wednesday	1 & 3	Tuesday	2
Chantilly Ct	Wednesday	2 & 4	Friday	5

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Chaparral Dr	Tuesday	1 & 3	Thursday	1
Cherry Hills Rd	Thursday	1 & 3	Tuesday	3
Cherub Ct	Tuesday	2 & 4	Thursday	4
Chubb Ln	Tuesday	1 & 3	None	1
Claret St	Wednesday	2 & 4	Wednesday	5
Claudia Ave	Private	None	Wednesday	N/A
Claudia Ln	Private	None	Wednesday	N/A
Clearcreek Pl	Wednesday	1 & 3	Thursday	2
Cleary St	Thursday	2 & 4	Monday	6
Clifford Heights Rd	Tuesday	2 & 4	Thursday	4
Clivia St	Thursday	2 & 4	None	6
Cobble Ct	Tuesday	1 & 3	Friday	1
Cobblestone Pl	Wednesday	1 & 3	Thursday	2
Collinwood Dr	Wednesday	2 & 4	Friday	5
Columbus St	Thursday	2 & 4	Monday	6
Colvin Dr	Tuesday	2 & 4	None	4
Coolwater Wy	Tuesday	1 & 3	Friday	1
Conejo Ln	Tuesday	1 & 3	Friday	1
Conejo Pl	Tuesday	1 & 3	Friday	1
Conejo Rd	Tuesday	1 & 3	Friday	1
Corey Ct	Wednesday	1 & 3	Thursday	2
Corkwood Ave	Thursday	2 & 4	Monday	6
Corte De La Donna	Tuesday	2 & 4	Wednesday	4
Cottonwood Ave (South of Chubb Ln)	Wednesday	2 & 4	Friday	5
Cottonwood Ave (North of Chubb Ln)	Tuesday	1 & 3	Wednesday	1
Country Scenes Ct	Tuesday	1 & 3	Friday	1
Courtney Ln	Private	None	Thursday	N/A
Creekside Ct	Wednesday	2 & 4	Friday	5
Crossland Ct	Wednesday	1 & 3	None	2
Crystal Springs Rd	Wednesday	2 & 4	Friday	5
Cuyamaca St (North of Mast Blvd)	Thursday	Weekly	Thursday	1
Cuyamaca St (River Park Dr to Mast Blvd, East side)	Thursday	Weekly	Thursday	1
Cuyamaca St (River Park Dr to Mast Blvd, West side)	Thursday	Weekly	Tuesday	2
Cuyamaca St (City limit to River Park Dr)	Thursday	Weekly	Wednesday/Friday	N/A
Cypress Lakes Wy	Thursday	1 & 3	Tuesday	3

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Dakota Ranch	Thursday	2 & 4	Monday	6
Dalehurst Rd	Wednesday	1 & 3	Tuesday	2
Dania Ct	Tuesday	2 & 4	Thursday	4
Darcy Ct	Thursday	1 & 3	Tuesday	3
Davidann Rd	Wednesday	2 & 4	None	5
Dawn Ct	Private	None	Friday	N/A
Daybreak Ln	Private	None	Friday	N/A
De Mott Ln	Private	None	Thursday	N/A
Deer Hollow Ct	Tuesday	1 & 3	Friday	1
Delia Ln	Thursday	2 & 4	Monday	6
Delphi St	Thursday	2 & 4	Monday	6
Dempster Dr	Thursday	1 & 3	Tuesday	3
Derald Rd	Wednesday	1 & 3	Tuesday	2
Desiree Ln	Private	None	Wednesday	N/A
Devos Dr	Thursday	1 & 3	Tuesday	3
Diamond Back Dr	Wednesday	2 & 4	Friday	5
Dobyns Dr	Tuesday	2 & 4	Thursday	4
Doheny Rd	Wednesday	1 & 3	Thursday	2
Domer Rd (South of Mast Blvd)	Wednesday	1 & 3	Thursday	2
Domer Rd (North of Mast Blvd)	Tuesday	1 & 3	Thursday	1
Donna Jean Ln	Private	None	Friday	
Donner St	Thursday	2 & 4	Monday	6
Dortha Ct	Tuesday	2 & 4	Thursday	4
Double M Rd	Tuesday	2 & 4	Wednesday	4
Dove Hill Dr	Private	None	Thursday	N/A
Dracena St	Wednesday	2 & 4	Wednesday	5
Dragoye Dr	Tuesday	1 & 3	Thursday	1
Dube Ct	Thursday	1 & 3	Tuesday	3
Dunbarton Rd	Thursday	1 & 3	Tuesday	3
Dunedin Ct	Thursday	1 & 3	Tuesday	3
Dunwoodie Rd	Thursday	1 & 3	Tuesday	3
E Glendon Cr	Thursday	2 & 4	Monday	6
E Heaney Cr	Thursday	1 & 3	Tuesday	3
Easthaven Ct	Thursday	2 & 4	Monday	6
Easthaven Dr	Thursday	2 & 4	Monday	6
Eddington Rd	Wednesday	2 & 4	Friday	5
Edgemoor Dr	Wednesday	2 & 4	Friday	5
El Matador Ln	Private	None	Friday	N/A
El Nopal (East of Magnolia Ave)	Thursday	2 & 4	Monday	6
El Nopal (West of Magnolia Ave)	Tuesday	1 & 3	Monday	1

EXHIBIT B **STREET SWEEPING SCHEDULE AND SERVICE AREAS**

Street Name	``	Weeks	Trash Day	Area
El Poquito Ln	Private	None	Monday	N/A
El Toro Ln	Private	None	Friday	N/A
Ellenbee Rd	Thursday	1 & 3	Tuesday	3
Elliot Ln	Private	None	Thursday	N/A
Ellsworth Cr	Tuesday	2 & 4	Wednesday	4
Ellsworth Ln	Tuesday	2 & 4	Wednesday	4
Elton Dr	Private	None	Wednesday	N/A
Esparta Ct	Tuesday	1 & 3	Thursday	1
Eucalyptus Ct	Private	None	Friday	N/A
Eve Ln	Private	None	Wednesday	N/A
Eve Wy	Private	None	Wednesday	N/A
Everell Pl	Thursday	2 & 4	Monday	6
Fairen Ln	Private	None	Wednesday	N/A
Fairlawn St	Wednesday	2 & 4	Friday	5
Fanita Dr (West Side of Street)	Tuesday	2 & 4	Thursday	4
Fanita Dr (East Side of Street)	Tuesday	2 & 4	Wednesday	4
Fanita Parkway	Wednesday	Weekly	Wednesday	
Fanita Rancho Rd	Tuesday	2 & 4	Wednesday	4
Farrington Dr	Tuesday	2 & 4	Wednesday	4
Felix Dr	Thursday	2 & 4	Monday	6
Fenway Rd	Wednesday	1 & 3	Tuesday	2
Fiona Wy	Wednesday	2 & 4	Friday	5
Flora Azalea Ct	Private	None	Monday	N/A
Follett Dr	Tuesday	1 & 3	Friday	1
Fonteyn Ct	Wednesday	2 & 4	Friday	5
Fowler Wy	Tuesday	1 & 3	Thursday	1
Frank Ln	Private	None	Wednesday	N/A
Frank Wy	Private	None	Wednesday	N/A
Frascati Wy	Wednesday	1 & 3	Thursday	2
Galston Dr (East of Carlton Hills Blvd)	Tuesday	1 & 3	Thursday	1
Galston Dr (West of Carlton Hills Blvd)	Wednesday	1 & 3	Tuesday	2
Gandy Ave	Tuesday	1 & 3	Thursday	1
Ganley Rd	Wednesday	1 & 3	None	2
Gem Tree Wy	Tuesday	1 & 3	Monday	1
Gold Rd	Wednesday	2 & 4	None	5
Golden West Ln	Tuesday	1 & 3	Friday	1
Gorge Ave	Tuesday	2 & 4	Thursday	4
Gorge Ct	Tuesday	2 & 4	Thursday	4

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Gorge Pl	Tuesday	2 & 4	Thursday	4
Goyette Pl	Thursday	1 & 3	Tuesday	3
Graham Terrace	Tuesday	2 & 4	Thursday	4
Grand Teton Wy	Tuesday	1 & 3	Friday	1
Grandfork Dr	Thursday	2 & 4	Monday	6
Granite House Ln	Tuesday	2 & 4	we	4
Grass Valley Ln	Thursday	1 & 3	Tuesday	3
Graves Ave	Wednesday	2 & 4	Wednesday	5
Great Rock Rd	Private	None	Monday	N/A
Greenbrook Wy	Thursday	1 & 3	Tuesday	3
Greencastle St	Thursday	2 & 4	Monday	6
Griffith Park Wy	Thursday	1 & 3	Tuesday	3
Hacienda Rd	Wednesday	2 & 4	Friday	5
Halberns Blvd (South of Mast Blvd)	Wednesday	Weekly	Thursday	1
Halberns Blvd (Mast Blvd to Lake Canyon Rd)	Wednesday	Weekly	Thursday	1
Halberns Blvd (North of Lake Canyon Rd)	Tuesday	1 & 3	Thursday	1
Happy Ln	Private	None	Friday	N/A
Harbin Pl	Thursday	2 & 4	Monday	6
Hartland Cr	Wednesday	1 & 3	Thursday	2
Hartley Rd	Thursday	2 & 4	None	6
Healy Ct	Thursday	2 & 4	Monday	6
Healy St	Thursday	2 & 4	Monday	6
Healy Wy	Thursday	2 & 4	Monday	6
Heatherdale St	Wednesday	2 & 4	Friday	5
Heiting Wy	Thursday	1 & 3	Tuesday	3
High Rise Wy	Wednesday		Friday	5
Highdale Rd	Wednesday	1 & 3	Tuesday	2
Hillcreek Ln	Tuesday	1 & 3	Friday	1
Hillcreek Rd	Tuesday	1 & 3	Friday	1
Hillcreek Wy	Tuesday	1 & 3	Friday	1
Hinsdale St	Tuesday	1 & 3	Friday	1
Hinton Dr	Tuesday	1 & 3	Friday	1
Hirsch Rd	Tuesday	1 & 3	Thursday	1
Hitching Post Wy	Tuesday	1 & 3	Thursday	1
Holborn Ct	Thursday	2 & 4	Monday	6
Holborn St	Thursday	2 & 4	Monday	6
Holden Rd	Private	None	Thursday	N/A
Holmby Wy	Wednesday	1 & 3	Tuesday	2

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Honey Ln	Tuesday	2 & 4	Wednesday	4
Hornbuckle Dr	Tuesday	1 & 3	Thursday	1
Hubbles Ln	Private	None	Friday	N/A
Huber Ct	Tuesday	1 & 3	Thursday	1
Hume Rd	Wednesday	1 & 3	Thursday	2
Huntingride Cr	Wednesday	2 & 4	Friday	5
Ian Wy	Wednesday	2 & 4	Friday	5
Indian Wells Ct	Thursday	1 & 3	Tuesday	5
Inverness Rd	Thursday	1 & 3	Tuesday	3
Inwood Dr	Thursday	1 & 3	Tuesday	3
Iris St	Wednesday	2 & 4	Wednesday	5
Ironwood Ave	Thursday	2 & 4	Monday	6
Isaac St	Thursday	2 & 4	None	6
Janes Ln	Private	None	Wednesday	N/A
Jay Ct	Tuesday	1 & 3	Thursday	1
Jeanne Terrace	Private	None	Friday	N/A
Jeremy St (North of Mast Blvd)	Thursday	2 & 4	Monday	6
Jeremy St (South of Mast Blvd)	Tuesday	1 & 3	Friday	1
Jill St	Tuesday	1 & 3	Friday	1
Jim Ln	Private	None	Wednesday	N/A
Jonbell Pl	Tuesday	1 & 3	Friday	1
Josie Jo Ln	Thursday	2 & 4	None	6
Julio Pl	Thursday	2 & 4	Monday	6
Karerllyn Dr	Private	None	Friday	N/A
Kaschube Wy	Thursday	1 & 3	Tuesday	3
Keith St	Thursday	2 & 4	Monday	6
Ken Ln	Thursday	2 & 4	Monday	6
Kenesaw Ct	Tuesday	1 & 3	Friday	1
Kerrigan Ct	Private	None	Wednesday	N/A
Kerrigan St	Thursday	2 & 4	Wednesday	6
Kincaid St	Thursday	2 & 4	Monday	6
Kit Carson Pl	Thursday	2 & 4	Monday	6
Knabe Ln	Tuesday	1 & 3	None	1
Knollwood Wy	Thursday	1 & 3	Tuesday	3
Knowlton Ct	Thursday	1 & 3	Tuesday	3
Koonce Rd	Private	None	Friday	N/A
Kreiner Wy	Thursday	1 & 3	Tuesday	3
La Butte Ln	Private	None	Thursday	N/A
Lafe Dr	Thursday	2 & 4	Monday	6
Lairwood Dr	Tuesday	1 & 3	Monday	1

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Lake Canyon Ct	Wednesday	1 & 3	Tuesday	2
Lake Canyon Rd (East of Carlton Hills Blvd)	Tuesday	1 & 3	Thursday	1
Lake Canyon Rd (West of Carlton Hills Blvd)	Wednesday	Weekly	Wednesday	2
Lake Country Dr	Wednesday	1 & 3	Tuesday	2
Lake Hill Rd	Wednesday	1 & 3	Tuesday	2
Lakeland Dr	Wednesday	1 & 3	Tuesday	2
Lapeer Ct	Wednesday	1 & 3	Tuesday	2
Lariat Dr	Tuesday	1 & 3	Thursday	1
Larkridge St	Wednesday	2 & 4	Friday	5
Las Lomas Dr	Wednesday	1 & 3	Tuesday	2
Lasso Wy	Wednesday	1 & 3	Tuesday	2
Lauren Wy	Tuesday	1 & 3	Monday	1
Lea Terrace Dr	Wednesday	2 & 4	Friday	5
Leila Ln	Private	None	Wednesday	N/A
Len Ct	Thursday	2 & 4	Monday	6
Len St	Thursday	2 & 4	Monday	6
Len Wy	Thursday	2 & 4	Monday	6
Les Rd	Wednesday	1 & 3	Tuesday	2
Leticia Dr	Thursday	1 & 3	Tuesday	3
Lindvern Ct	Wednesday	2 & 4	Friday	5
Linen Dr	Tuesday	2 & 4	Thursday	4
Lomker Ct	Thursday	1 & 3	Tuesday	3
Lomker Wy	Thursday	1 & 3	Tuesday	3
Los Ranchitos Rd	Thursday	2 & 4	Monday	6
Los Senderos Dr	Wednesday	2 & 4	Friday	5
Louis Ln	Private	None	Friday	N/A
Lunar Ln	Private	None	Friday	N/A
Lutheran Ct	Tuesday	1 & 3	Thursday	1
Lutheran Wy	Tuesday	1 & 3	Thursday	1
Maccool Ln	Private	None	Wednesday	N/A
Magnolia Ave (North of Princess Joann)	Thursday	2 & 4	None	6
Magnolia Ave (South of Princess Joann)	Thursday	Weekly	None	N/A
Magnolia Park Dr	Tuesday	1 & 3	None	1
Mandeville Ct	Wednesday	1 & 3	Thursday	2
Mandeville Rd	Wednesday	1 & 3	Thursday	2
Mandi Ln	Tuesday	1 & 3	Thursday	1

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Maple Tree Rd	Tuesday	1 & 3	Monday	1
Maranda Dr	Thursday	1 & 3	Tuesday	3
Mara Villa St	Wednesday	2 & 4	Wednesday	5
Marcella Ct	Wednesday	1 & 3	Tuesday	2
Mariposa St	Wednesday	2 & 4	Wednesday	5
Markwood Dr	Tuesday	1 & 3	Thursday	1
Marrokai Ln	Private	None	Thursday	N/A
Massery Ln	Private	None	Wednesday	N/A
Massot Ave	Thursday	1 & 3	Tuesday	3
Mast Blvd (Cuyamaca to Carlton Hills, North side)	Wednesday	Weekly	Thursday	1
Mast Blvd (Cuyamaca to Carlton Hills, South side)	Wednesday	Weekly	Thursday	2
Mast Blvd (East of Magnolia Ave)	Thursday	2 & 4	Mon/Fri	6
Mast Blvd (Magnolia to Cuyamaca)	Wednesday	Weekly	Friday	1
Mast Blvd (Carlton Hills to West Hills Pkwy)	Wednesday	Weekly	Tuesday	N/A
Matterhorn Dr	Tuesday	2 & 4	Thursday	4
Maureen Ct	Thursday	1 & 3	Tuesday	3
Mavin Dr	Tuesday	1 & 3	Friday	1
Mccardle Wy	Tuesday	1 & 3	Thursday	1
Meadow Terrace Dr	Wednesday	2 & 4	Friday	5
Medina Dr	Thursday	1 & 3	Tuesday	3
Melanie Ct	Thursday	2 & 4	Monday	6
Mendeck Ave	Tuesday	1 & 3	None	1
Mesa Heights Rd	Tuesday	2 & 4	Thursday	4
Mesa Rd	Tuesday	2 & 4	Thursday	4
Mesa Ridge Rd	Tuesday	2 & 4	Thursday	4
Mesa Terrace Rd	Tuesday	2 & 4	Thursday	4
Mesa View Rd	Tuesday	2 & 4	Thursday	4
Michala Pl	Thursday	2 & 4	Wednesday	6
Mirador St	Wednesday	2 & 4	Wednesday	5
Miraposa	Wednesday	2 & 4	Wednesday	5
Mission Creek Dr	Wednesday	1 & 3	None	2
Mission Gorge Rd	Tuesday	Weekly	Tues/Thur	N/A
Mission Gorge Rd			Friday	N/A
Mission Greens Ct	Wednesday	2 & 4	None	5
Mission Greens Rd	Wednesday	2 & 4	None	5
Mission Trails Dr	Private	None	Tuesday	N/A
Mission Vega Ct	Wednesday	2 & 4	Friday	5

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Mission Vega Rd	Wednesday	2 & 4	Friday	5
Mission Viejo Ct	Wednesday	2 & 4	None	5
Moana Kia Ln	Thursday	1 & 3	none	3
Molino Rd	Tuesday	1 & 3	Monday	1
Mollie Ln	Tuesday	1 & 3	Thursday	1
Monticello St	Wednesday	2 & 4	Wednesday	5
Montura Ave	Thursday	2 & 4	Monday	6
Montura Ct	Thursday	2 & 4	Monday	6
Morella	Wednesday	2 & 4	Wednesday	5
Nalini Ct	Thursday	1 & 3	Tuesday	3
Nate Wy	Thursday	2 & 4	Monday	6
New Seabury Dr	Thursday	1 & 3	Tuesday	3
Nicole Wy	Wednesday	1 & 3	Thursday	2
Northcote Rd	Wednesday	2 & 4	Friday	5
Northcrest Cir	Private	None	Wednesday	N/A
Northcrest Ct	Private	None	Wednesday	N/A
Northridge Pl	Private	None	Wednesday	N/A
Northview Ln	Private	None	Wednesday	N/A
Notnil Ct	Tuesday	1 & 3	Friday	1
Nubbin Ct	Thursday	2 & 4	Monday	6
Nyler Ct	Wednesday	1 & 3	Thursday	2
Oakbourne Rd	Thursday	1 & 3	Tuesday	3
Oakstone Ct	Tuesday	1 & 3	Monday	1
Ocotillo St	Wednesday	2 & 4	Wednesday	5
Olive Ln	Tuesday	2 & 4	Wednesday	4
Organdy Ln	Tuesday	2 & 4	Thursday	4
Our Wy	Private	None	Thursday	N/A
Padre Ln	Private	None	Wednesday	N/A
Palm Glen Dr	Tuesday	1 & 3	Wednesday	1
Park Ave	Wednesday	2 & 4	Friday	5
Park Center Drive	Wednesday	Weekly	None	N/A
Parkside Pl	Wednesday	1 & 3	Thursday	2
Paseo Bello	Private	None	Thursday	N/A
Paseo De Los Castillos	Tuesday	2 & 4	Wednesday	4
Paseo Dr	Private	None	Friday	N/A
Paseo Ladera	Private	None	Wednesday	N/A
Pathway St	Tuesday	2 & 4	None	4
Pearlwood Rd	Tuesday	1 & 3	Thursday	1
Pebble Beach Ct	Thursday	1 & 3	Tuesday	3
Pebble Beach Dr	Thursday	1 & 3	Tuesday	3

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Pebblestone Pl	Wednesday	1 & 3	Thursday	2
Pecan Valley Dr	Thursday	1 & 3	None	3
Penmar Rd	Wednesday	1 & 3	Tuesday	2
Pennywood Rd (West of Carlton Hills Blvd)	Wednesday	1 & 3	Tuesday	2
Pennywood Rd (East of Carlton Hills Blvd)	Tuesday	1 & 3	Thursday	1
Pepper Dr	Wednesday	2 & 4	None	5
Pike Rd	Wednesday	1 & 3	Thursday	2
Pilots Ln	Private	None	Wednesday	N/A
Pine Valley Dr	Thursday	1 & 3	Tuesday	3
Pinewood View	Tuesday	1 & 3	Monday	1
Placid View Dr	Tuesday	2 & 4	Thursday	4
Poplin Dr	Tuesday	2 & 4	Thursday	4
Praful Ct	Thursday	1 & 3	Tuesday	3
Pratt Ct	Tuesday	1 & 3	Friday	1
Prestwick Wy	Thursday	1 & 3	Tuesday	3
Prince Charming Ln	Thursday	2 & 4	Monday	6
Prince Jed Ct	Thursday	2 & 4	Monday	6
Prince Valiant Dr	Thursday	2 & 4	Monday	6
Princess Arlene Dr	Thursday	2 & 4	Monday	6
Princess Joann Rd	Thursday	2 & 4	Monday	6
Princess Marcie Dr	Thursday	2 & 4	Monday	6
Princess Sarit Wy	Thursday	2 & 4	Wednesday	6
Prospect Ave (West of Fanita Dr)	Tuesday	2 & 4	Thursday	4
Prospect Ave (Cuyamaca St to Fanita Dr)	Tuesday	Weekly	Wednesday	4
Prospect Ave (East of Cuyamaca St)	Tuesday	Weekly	Friday	5
Prospect Ct	Private	None	Thursday	
Pryor Dr	Tuesday	2 & 4	Wednesday	4
Railroad Ave	Wednesday	2 & 4	Friday	5
Ramhaven Ln	Private	None	Thursday	N/A
Ramo Ct	Wednesday	1 & 3	Thursday	2
Ramo Rd	Wednesday	1 & 3	Thursday	2
Ramsgate Dr	Tuesday	1 & 3	Friday	1
Ramsgate Wy	Tuesday	1 & 3	Friday	1
Rancho Fanita Dr	Tuesday	2 & 4	Thursday	4
Rappaport Pl	Thursday	2 & 4	Monday	6
Rapture Ln	Private	None	Wednesday	N/A
Rawlins Wy	Wednesday	1 & 3	Thursday	2

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Red Hills Ct	Thursday	1 & 3	Tuesday	3
Reginas Ct	Tuesday	1 & 3	Friday	1
Remuda Ct	Wednesday	1 & 3	Tuesday	2
Rhodes Ct	Private	None	Friday	N/A
Rhone Rd	Tuesday	2 & 4	Wednesday	4
Ricky Ln	Private	None	Friday	N/A
Riderwood Terrace	Private	None	Friday	N/A
Rigsby Dr	Private	None	Wednesday	N/A
River Park Dr	Wednesday	1 & 3	Thursday	2
River Park Dr. (East of Cuyamaca to Sportsplex lot)	Thursday	Weekly	Thursday	1
River Rock Ct	Private	None	Thursday	N/A
River Trail Pl	Wednesday	1 & 3	Thursday	2
River Valley Ct	Thursday	1 & 3	Tuesday	3
Riverview Pkwy (Mission Gorge Rd to Town Ctr Pkwy)	Thursday	Weekly	None	N/A
Riverwalk Dr	Tuesday	1 & 3	None	1
Robinridge Wy	Wednesday	2 & 4	Friday	5
Rochelle Ave	Private	None	Wednesday	N/A
Rochelle Ln	Private	None	Wednesday	N/A
Rock Glen Wy	Wednesday	1 & 3	Thursday	2
Rockvill St	Wednesday	2 & 4	None	5
Roe Dr	Tuesday	1 & 3	Thursday	1
Roecrest Dr	Tuesday	1 & 3	Thursday	1
Ronnie Ct	Tuesday	1 & 3	Thursday	1
Rosie Ln	Private	None	Wednesday	N/A
Rosie Wy	Private	None	Wednesday	N/A
Ruelle Ct	Thursday	1 & 3	Tuesday	3
Ruffin Rd	Thursday	1 & 3	Tuesday	3
Rumson Dr	Thursday	1 & 3	Tuesday	3
Ruocco	Wednesday	2 & 4	Wednesday	5
Rupp Ct	Thursday	1 & 3	Tuesday	3
Ryder Ct	Wednesday	1 & 3	Thursday	2
Ryder Rd (South of Mast Blvd)	Wednesday	1 & 3	Thursday	2
Ryder Rd (North of Mast Blvd)	Tuesday	1 & 3	Thursday	1
S Slope Dr	Tuesday	2 & 4	Thursday	4
Sadie St	Thursday	2 & 4	Monday	6
Saint Andrews Dr	Thursday	1 & 3	Tuesday	3
San Remo Ct	Tuesday	1 & 3	Friday	1
San Remo Rd	Tuesday	1 & 3	Friday	1

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Sandstone Dr	Tuesday	2 & 4	Thursday	4
Sandy Creek Dr	Tuesday	1 & 3	Friday	1
Sanfred Ct	Thursday	2 & 4	Monday	6
Santana Ranch Ct	Private	None	Monday	N/A
Santana Ranch Dr	Private	None	Monday	N/A
Santana Ranch Ln	Private	None	Monday	N/A
Santana St	Thursday	2 & 4	Monday	6
Sappington Ct	Tuesday	1 & 3	Friday	1
Sayers Ct	Thursday	2 & 4	Monday	6
Scottsbluff Ct	Thursday	2 & 4	Monday	6
Sebring Ct	Thursday	2 & 4	Monday	6
Selby Ct	Wednesday	1 & 3	Tuesday	2
Serres Dr	Thursday	1 & 3	None	3
Seth Ln	Private	None	Wednesday	N/A
Seth Wy	Private	None	Wednesday	N/A
Settle Ct	Wednesday	1 & 3	Tuesday	2
Settle Rd	Wednesday	1 & 3	Tuesday	2
Sevilla St	Wednesday	2 & 4	Wednesday	5
Seymour St	Thursday	2 & 4	Monday	6
Shadow Hill Rd	Wednesday	2 & 4	Friday	5
Shadow Hill Wy	Wednesday	2 & 4	Friday	5
Shaggybark Dr	Thursday	2 & 4	Monday	6
Shantung Dr	Tuesday	2 & 4	Thursday	4
Share Ct	Tuesday	1 & 3	Friday	1
Shenandoah Dr	Tuesday	1 & 3	Thursday	1
Shoredale Dr	Tuesday	1 & 3	Monday	1
Silver Ct	Wednesday	2 & 4	Friday	5
Silverado Ct	Tuesday	1 & 3	Thursday	1
Silvercreek Dr	Wednesday	1 & 3	Thursday	2
Sima Ct	Thursday	2 & 4	Monday	6
Simeon Dr	Tuesday	2 & 4	Tuesday	4
Singing Wood Wy	Tuesday	2 & 4	Thursday	4
Sir Lancelot Dr	Thursday	2 & 4	Monday	6
Siwanoy Ct	Thursday	1 & 3	Tuesday	3
Slope St	Tuesday	2 & 4	Wednesday	4
Smokewood Dr	Tuesday	2 & 4	Thursday	4
Snelson Wy	Tuesday	1 & 3	None	1
Spring Creek Dr	Tuesday	1 & 3	Friday	1
Stanley Ct	Tuesday	1 & 3	Friday	1
Starcrest Dr	Private	None	Wednesday	N/A

EXHIBIT B

STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name	``	Weeks	Trash Day	Area
Starwood Ln	Private	None	Friday	N/A
Stella Ct	Private	None	Thursday	N/A
Stevens Rd	Thursday	2 & 4	None	6
Stoney Creek Ct	Thursday	2 & 4	Monday	6
Stoyer Dr (East of Carlton Hills Blvd)	Wednesday	1 & 3	Thursday	2
Stoyer Dr (West of Carlton Hills Blvd)	Thursday	1 & 3	Tuesday	3
Strathmore Dr	Wednesday	1 & 3	Tuesday	2
Summercrest Ln	Wednesday	2 & 4	Friday	5
Summertree Ln	Wednesday	2 & 4	Friday	5
Summit Ave	Private	None	Monday	N/A
Summit Crest Dr	Private	None	Monday	N/A
Sunridge Dr	Tuesday	2 & 4	Thursday	4
Sunset Trail	Private	None	Wednesday	N/A
Sunwood Dr	Tuesday	2 & 4	Thursday	4
Susie Ln	Thursday	2 & 4	Monday	6
Susie Pl	Thursday	2 & 4	Monday	6
Sutton Ct	Tuesday	1 & 3	Thursday	1
Swanton Dr	Wednesday	1 & 3	Tuesday	2
Tamar Terrace	Private	None	Friday	N/A
Tamberly Wy	Wednesday	2 & 4	None	5
Terrywood Rd	Tuesday	1 & 3	Thursday	1
Teton Dr	Wednesday	2 & 4	None	5
Theresa Ln	Tuesday	1 & 3	Friday	1
Three Oaks Wy	Tuesday	1 & 3	Monday	1
Timberlane Wy (South of Woodglen Vista Dr)	Tuesday	1 & 3	Monday	1
Timberlane Wy (North of Woodglen Vista Dr)	Thursday	2 & 4	Monday	6
Todos Santos Dr	Tuesday	2 & 4	Wednesday	4
Tomel Ct	Thursday	2 & 4	Monday	6
Tonya Ln	Tuesday	2 & 4	Wednesday	4
Town Center Pkwy	Thursday	Weekly	None	N/A
Transit Wy	Thursday	Weekly	None	N/A
Tree St	Wednesday	1 & 3	None	2
Trenchard St	Thursday	2 & 4	Monday	6
Triana St	Wednesday	2 & 4	Wednesday	5
Trigal Wy	Thursday	2 & 4	Monday	6
Tumbleweed Terrace	Private	None	Friday	N/A

EXHIBIT B

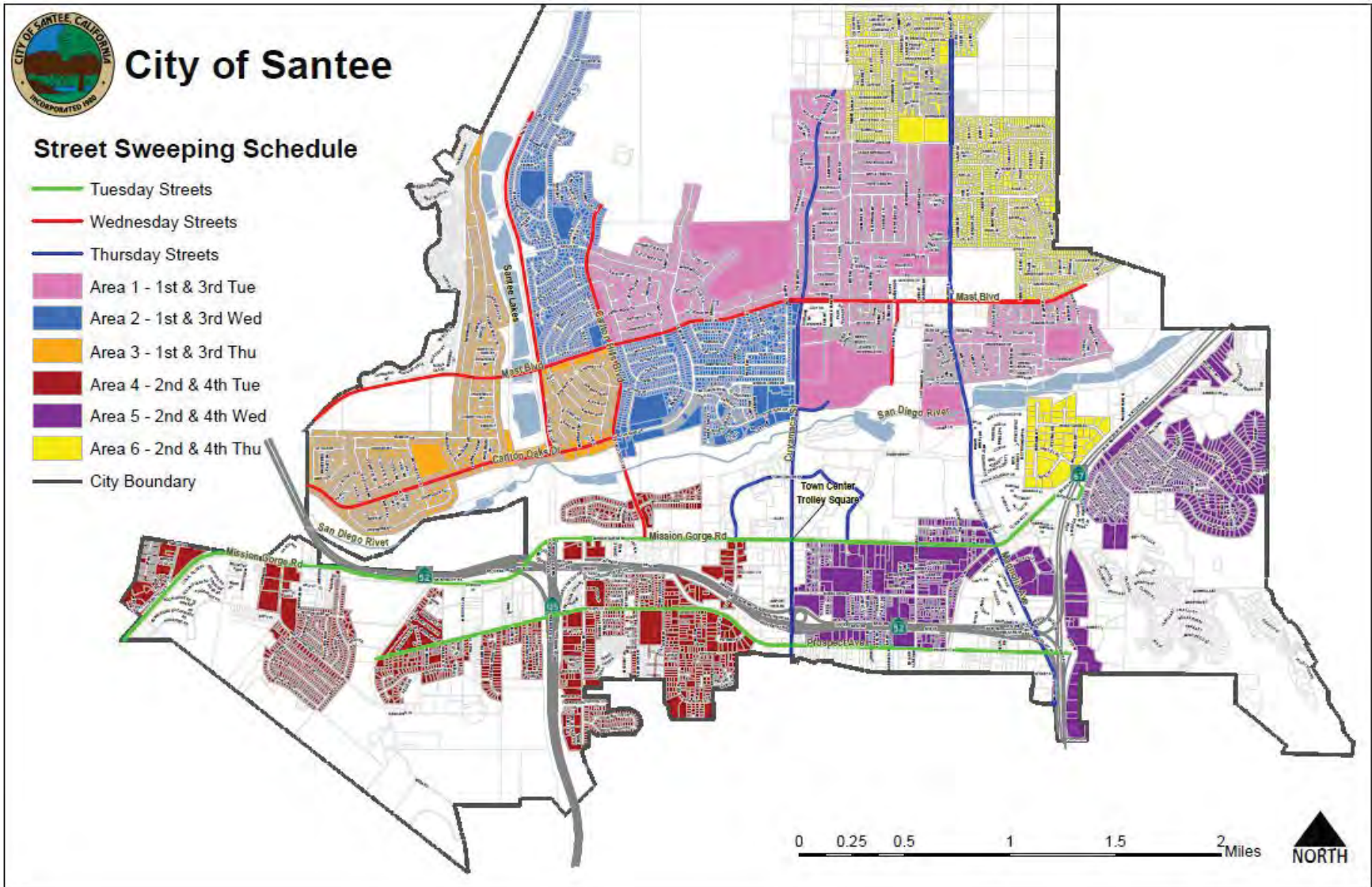
STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Tuthill Wy	Tuesday	1 & 3	Thursday	1
Tyler St	Tuesday	2 & 4	Thursday	4
Val Vista Dr	Private	None	Thursday	N/A
Valor Pl	Thursday	2 & 4	Monday	6
Van Andel Wy	Thursday	1 & 3	Tuesday	3
Via Conrad	Tuesday	1 & 3	None	1
Via Cuyamaca	Tuesday	1 & 3	None	1
Via De Amor	Tuesday	2 & 4	Wednesday	4
Via De Cristina	Tuesday	2 & 4	Wednesday	4
Via De Juan	Tuesday	2 & 4	Wednesday	4
Via De Victoria	Tuesday	2 & 4	Wednesday	4
Via Debbie	Tuesday	1 & 3	Friday	1
Via Francis	Tuesday	1 & 3	Thursday	1
Via Leslie	Tuesday	1 & 3	Friday	1
Via Mavis	Tuesday	1 & 3	Friday	1
Via Nina	Tuesday	1 & 3	Friday	1
Via Rita	Tuesday	1 & 3	Friday	1
Via Wakefield	Tuesday	1 & 3	Friday	1
Via Zapador	Tuesday	2 & 4	Wednesday	4
Vista Del Cerro Dr	Private	None	Friday	N/A
Vomac Rd (North of Mast Blvd)	Tuesday	1 & 3	Thursday	1
Vomac Rd (South of Mast Blvd)	Wednesday	1 & 3	Thursday	2
W Glendon Cr	Thursday	2 & 4	Monday	6
W Heaney Cr	Thursday	1 & 3	Tuesday	3
Wahl St	Tuesday	2 & 4	None	4
Walden Ct	Wednesday	1 & 3	Tuesday	2
Waldo Ct	Tuesday	1 & 3	Friday	1
Watson Pl	Private	None	Thursday	N/A
Waynecrest Ln	Tuesday	1 & 3	Monday	1
Wethersfield Rd	Thursday	1 & 3	Tuesday	3
Wharton Rd	Wednesday	1 & 3	Thursday	2
Wheatlands Ave	Thursday	2 & 4	None	6
Wheatlands Ct	Thursday	2 & 4	None	6
Wheatlands Rd	Thursday	2 & 4	None	6
Whispering Leaves Ln	Thursday	1 & 3	Tuesday	3
Whispering Willow Dr	Wednesday	1 & 3	Thursday	2
White Pine Ln	Thursday	2 & 4	Monday	6
Wigwam Ct	Thursday	1 & 3	Tuesday	3
Williams Ct	Thursday	1 & 3	Tuesday	3
Willow Grove Ave	Tuesday	2 & 4	Thursday	4

EXHIBIT B
STREET SWEEPING SCHEDULE AND SERVICE AREAS

Street Name		Weeks	Trash Day	Area
Willow Grove Cr	Tuesday	2 & 4	Thursday	4
Willow Grove Ct	Tuesday	2 & 4	Thursday	4
Willow Grove Pl	Tuesday	2 & 4	Thursday	4
Willow Pond Rd	Wednesday	1 & 3	Thursday	2
Willow Terrace	Private	None	Wednesday	N/A
Willowbrook Wy	Wednesday	1 & 3	Thursday	2
Wilvinn Dr	Tuesday	2 & 4	None	4
Wintercreek Pl	Wednesday	1 & 3	Thursday	2
Wistful Vista	Private	None	Thursday	N/A
Woodglen Vista Dr (East of Cuyamaca)	Tuesday	1 & 3	Monday	1
Woodglen Vista Dr (West of Cuyamaca)	Tuesday	1 & 3	Thursday	1
Woodpark Dr	Tuesday	1 & 3	Monday	1
Woodpecker Wy	Tuesday	2 & 4	Thursday	4
Woodrose Ave	Tuesday	1 & 3	Monday	1
Woodruff Wy	Thursday	1 & 3	Tuesday	3
Woodside Ave North (Mission Del Magnolia MHP)	Tuesday	2 & 4	Wednesday	6
Woodside Ave North (Excl. Mission Del Magnolia MHP)	Tuesday	Weekly	Friday	None
Woodside Ave South	Wednesday	2 & 4	Friday	5
Woodside Terr	Wednesday	2 & 4	Friday	5
Woodwayne Dr	Tuesday	1 & 3	Monday	1
Wycliffe St	Thursday	2 & 4	Monday	6
Yellowstone Pl	Tuesday	1 & 3	Friday	1

EXHIBIT 'B'
STREET SWEEPING SCHEDULE MAP





3031 N. Rocky Point Drive West, Suite 730
Tampa, FL 33607

July 9, 2025

Heather Heckman

City of Santee

Santee, CA

Subject: Sourcewell Contract Extension – Updated Prevailing Wage Rates

Dear Ms. Heckman,

As part of the Sourcewell contract extension and in accordance with current prevailing wage requirements, we are providing updated service rates for street and parking lot sweeping services under the existing agreement.

The revised rates are as follows:

- Street Sweeping (per curb mile): Current Rate: \$39.61 → New Rate: \$44.62
- Parking Lot Sweeping (per service): Current Rate: \$42.64 → New Rate: \$48.02

Based on the City's current service levels, the updated monthly service total is approximately \$36,266.89.

We appreciate the opportunity to continue serving the City of Santee through the Sourcewell cooperative purchasing program. These adjustments reflect increases in prevailing wage requirements while ensuring the continued delivery of high-quality sweeping services.

Please let us know if you have any questions or require additional information regarding this contract extension. We look forward to continuing our partnership with the City of Santee.

Sincerely,

Terry Roberts

District Manager

Sweeping Corporation of America

EXHIBIT D**PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION**

Pursuant to Labor Code Sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for additional information.

No bid will be accepted nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work.

Contractor hereby certifies that it is aware of the registration requirements set forth in Labor Code Sections 1725.5 and 1771.1 and is currently registered as a contractor with the Department of Industrial Relations.¹

Name of Contractor: SCA of CA, ILC

DIR Registration Number: PWCR 1000880302

Small Project Exemption: Yes or X No

Unless Contractor is exempt pursuant to the small project exemption, Contractor further acknowledges:

1. Contractor shall maintain a current DIR registration for the duration of the project.
2. Contractor shall include the requirements of Labor Code Sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors are registered at the time of bid opening and contract award and maintain registration status for the duration of the project.
3. Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive or the Contractor is in breach of the awarded contract.

Company Name of Bidder/Contractor: SCA of CA, LLC

Signature Brad Becker Regional Vice President
DocuSigned by: D061C5B895034FD...

Name and Title Brad Becker

Dated 8/20/2026

¹ If the Project is exempt from the contractor registration requirements pursuant to the small project exemption under Labor Code Sections 1725.5 and 1771.1, please mark "Yes" in response to "Small Project Exemption."

EXHIBIT E

WORKERS' COMPENSATION CERTIFICATION

Section 3700 of the Labor Code provides, in part, as follows:

"Every employer except the state shall secure the payment of compensation in one or more of the following ways;

- (a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this state.
- (b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees..."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

DATE: _____

CONTRACTOR: _____

SIGNATURE: _____

NAME AND TITLE: _____

(In accordance with Article 5, commencing at Section 1860, Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under this Contract.)

EXHIBIT F

CARB FLEET COMPLIANCE CERTIFICATION

Contractor hereby acknowledges that they have reviewed the California Air Resources Board’s policies, rules and regulations and are familiar with the requirements of Title 13, California Code of Regulations, Division 3, Chapter 9, effective on January 1, 2024 (the “Regulation”).

Contractor hereby certifies, subject to penalty for perjury, that the option checked below relating to the Contractor’s fleet, and/or that of their subcontractor(s)’ (“Fleet”) is true and correct:

- ☐ The Fleet is subject to the requirements of the Regulation, and the **appropriate Certificate(s) of Reported Compliance have been attached hereto.**
- ☐ The Fleet is exempt from the Regulation under section 2449.1(f)(2), and a signed description of the subject vehicles, and **reasoning for exemption has been attached hereto.**
- ☐ Contractor and/or their subcontractor is unable to procure R99 or R100 renewable diesel fuel as defined in the Regulation pursuant to section 2449.1(f)(3). Contractor shall keep detailed records describing the normal refueling methods, their attempts to procure renewable diesel fuel and proof that shows they were not able to procure renewable diesel (i.e. third-party correspondence or vendor bids).
- ☐ The Fleet is exempt from the requirements of the Regulation pursuant to section 2449(i)(4) because this Project has been deemed an Emergency, as defined under section 2449(c)(18). Contractor shall only operate the exempted vehicles in the emergency situation and records of the exempted vehicles must be maintained, pursuant to section 2449(i)(4).
- ☐ The Fleet does not fall under the Regulation or are **otherwise exempted and a detailed reasoning is attached hereto.**

Name of Contractor: _____

Signature: _____

Name: _____

Title: _____

Date: _____

MEETING DATE September 9, 2026

ITEM TITLE RESOLUTION PROCLAIMING AN EMERGENCY, AUTHORIZING THE MAINTENANCE OF EXISTING DEFENSIBLE SPACE AREAS IN THE SAN DIEGO RIVER CORRIDOR AND FINDING SUCH ACTION IS EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15269(c)

DIRECTOR/DEPARTMENT Wendy Kaserman, City Manager

SUMMARY

Santee Municipal Code Section 2.32.060 authorizes the City Council to proclaim the existence or threatened existence of a local emergency upon request from the City Manager. This item requests the City Council proclaim an emergency and authorize the maintenance of ten existing defensible space areas in the San Diego River Corridor near structures to reduce any fuel accumulation of dead/dry vegetation and invasive tree growth in the existing defensible space areas.

Given the extreme fire conditions the state is currently experiencing and the possibility of future fires in the San Diego River Corridor, the Fire Chief recommends the maintenance of ten existing defensible space areas near structures to reduce fuel in the San Diego River Corridor as shown in Exhibit A of the attached Resolution in order to safeguard life, health, and property. These defensible space areas are overgrown and require maintenance to minimize the threat to life and property from fire. Given the extreme fire conditions in the State and the possibility of future fires, the Fire Chief recommends authorizing maintenance of the City's existing defensible space areas. The City Manager requests the City Council proclaim an emergency to allow the effort to move forward.

Additionally, once approved by the Federal Emergency Management Agency (FEMA), the City of Santee's San Diego River Fire Hazard Mitigation Program will include grant-funded work to establish and improve defensible space within the project area. The grant will fund the identified one-time mitigation work, with the City responsible for ongoing maintenance of the defensible space.

The City maintained defensible space helped protect threatened residences on Brookview Ct and River Rock Ct. in the Town Center Fire in March 2026. The defensible space was effective in reducing the fire intensity and slowing the fire spread as it burned out of the river bottom and towards the threatened structures.

The maintenance work will be performed by Public Services Division staff.

ENVIRONMENTAL REVIEW

The project is exempt pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15269(c) because the project is an action necessary to prevent or mitigate an emergency.



FINANCIAL STATEMENT *EB for HJ*

The supplies and equipment costs for this effort is estimated to be \$6,000.00. Funding for this effort is included in the 2026-27 Fiscal Year Community Services Department Operating Budget.

CITY ATTORNEY REVIEW

☐ N/A

☒ Completed

RECOMMENDATION *WK*

Adopt the Resolution:

1. Proclaiming the immediate fire risk emergency; and
2. Approving the maintenance of defensible space areas to reduce fuel in ten existing defensible space areas to safeguard life, health, or property; and
3. Authorizing the City Manager to take other actions as necessary.

ATTACHMENTS

Resolution

Defensible Space Maintenance Map

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL PROCLAIMING AN EMERGENCY,
AUTHORIZING THE MAINTENANCE OF EXISTING DEFENSIBLE SPACE AREAS IN
THE SAN DIEGO RIVER CORRIDOR AND FINDING SUCH ACTION IS EXEMPT
FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT
(CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15269(c)**

WHEREAS, Section 2.32.060 of the Santee Municipal Code empowers the City Manager to request that the City Council proclaim a local emergency when the City is affected or likely to be affected by an actual incident or the threatened existence of conditions or incidents of extreme peril to the safety of persons and property within the City caused by conditions which may be or are beyond control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, conditions of extreme peril to the safety of persons and property exist within the City with the extreme fire season experienced in the State of California, and the frequency of fires in the San Diego River Corridor; and

WHEREAS, City Council proclaimed emergencies on October 14, 2020, August 11, 2021, February 9, 2022, November 13, 2024, and June 25, 2025, due to extreme fire risk to allow the construction of defensible space areas, and all such proclamations have since expired, and such defensible space areas now require maintenance to mitigate threat to life and property from fires; and

WHEREAS, the Fire Department responded to 79 river bottom fire incidents in the San Diego River Corridor in 2025 and 38 in 2026 to date; and

WHEREAS, conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency; and

WHEREAS, the City Council has been requested by the City Manager to proclaim the existence of a local emergency; and

WHEREAS, the immediate maintenance of ten existing defensible space locations, each of which are depicted in Exhibit 'A', attached hereto and incorporated herein by reference, is necessary to reduce fuels which have gathered therein to safeguard public health, safety and welfare; and

WHEREAS, Section 3.24.150 of the Santee Municipal Code authorizes the City Council to approve services in the case of an emergency that threatens public health, safety, and welfare; and

WHEREAS, this project is exempt from the provisions of the California Environmental Quality Act (CEQA) as provided in CEQA Guidelines Section 15269 (c) titled "Emergency Projects".

RESOLUTION NO. _____

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

Section 1: The City Council hereby proclaims that a local emergency now exists in the City.

Section 2: That during the existence of the local emergency, the powers, functions, and duties of the City Manager, as Director of Emergency Services, shall be those prescribed by state law, ordinances, and resolutions of the City and by the City of Santee Emergency Plan.

Section 3: The immediate maintenance of the ten existing defensible space areas in the San Diego River Corridor depicted in Exhibit 'A' is authorized.

Section 4: The City Manager is hereby authorized to take other actions as necessary. Such actions include, but are not limited to, obtaining rights of entry and signing other agreements required to perform the work.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 9th day of September 2026, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, CITY CLERK

Exhibit 'A' – Defensible Space Maintenance Map

RESOLUTION NO. _____

EXHIBIT 'A'

Defensible Space Maintenance Map

